OVER THE COUNTER PERMIT APPLICATION

211 W. Aspen Ave.
Flagstaff, AZ 86001
928-213-2619
cdfrontcounter@flagstaffaz.gov

CHECK ONE			
Residential	☐	Commercial	☐
CHECK ALL THAT APPLY			
Plumbing	☐	Electrical	☐
Mechanical	☐	Roofing	☐

Permit # _____ *(official use)*

Please fill out all applicable information before submitting.
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

SITE ADDRESS	STE
SUBDIVISION	LOT
PARCEL #	
BUSINESS NAME	
PROPERTY OWNER NAME	TENANT *(IF RENTAL)*
OWNER'S MAILING ADDRESS	OWNER'S PHONE #
CITY	STATE, ZIP
ESTIMATED VALUE OF CONSTRUCTION $	DESCRIPTION OF WORK

Are you proposing a change of use or occupancy at this site? (*circle one*) Yes or No
If yes, what was the previous use: _____ Proposed Use: _____

☐ I am the Owner/Builder of the property. I will follow in strict compliance with ARS 32-1121A.5. The property is intended for sole occupancy by the owner. The structure(s) are *NOT INTENDED* for sale or rent *WITHIN 1 YEAR* after completion of this permit. Contact the Local Registrar of Contractors Office (928) 637-0480 regarding licensed contractor requirements. If you are using a licensed General Contractor and/or subcontractors, you *MUST* provide that information *PRIOR* to the permit being issued.

1) CONTRACTOR BUSINESS NAME	CONTACT NAME
CONTRACTOR MAILING ADDRESS	PHONE #
CITY	STATE, ZIP
CONTRACTOR'S LICENSE #	CITY OF FLAGSTAFF BUSINESS LICENSE #

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I am the property owner / or acting on authority of the property owner and I hereby certify that I have read and examined this application and submittal documents and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Applicant Printed Name _____ **Title:** _____ **Date:** _____

Applicant Signature _____

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Plumbing Permit: **Base Fee: $29.90 + Subtotal: _____ = Total Plumbing: _____**

Item	#	@	=	Item	#	@	=
Bar/Hand Sink		$12.50		Gas Sys Outlets 1 to 5		$7.80	
Bathtub (w/wo shower)		$12.50		Gas Sys Outlets over 5		$1.45	
Breakroom Sink		$12.50		Grease Traps/Oil Int.		$15.70	
Dishwasher		$12.50		Yard lines (water/gas/sewer)		$15.70	
Drinking Fountain		$12.50		Hydronic Water Boiler < 100K)		$18.90	
Eyewash Station		$12.50		Hydronic Water Boiler > 100K)		$23.20	
Floor Sink/Drain		$12.50		Back flow Preventer, ea. Over 5		$2.90	
Hose Bibs		$12.50		Back flow Preventer <2"		$15.70	
Kitchen Sink/Disp.		$12.50		Back flow Preventer >2"		$31.30	
Lab/Prep Sink		$12.50		Double Check Valve assembly		$15.70	
Laundry Tray		$12.50		Double Check Valve assembly >2"		$31.30	
Lavatory		$12.50		Reduced Pressure Backflow		$15.70	
Sewage Ejector/Grinder		$12.50		Reduced Pres Detector Assembly		$15.70	
Shower		$12.50		Reduced Pres Det Assembly >2"		$31.30	
Slop Sink		$12.50		Double Check Detector Assembly		$15.70	
Trench Drain		$12.50		Double Check Det Assembly >2"		$31.40	
Urinal		$12.50		Rainwater Systems		$12.50	
Washing Machine		$12.50		Pressure Test No Repair/Work Done		$18.90	
Water Closet (toilet)		$12.50		Atmospheric or Backflow		$15.70	
Water/vent/drain piping		$6.05		Each building sewer		$31.40	
Water Heater w/vent		$15.70					

Mechanical Permit: **Base Fee: $29.90 + Subtotal: _____ = Total Mechanical: _____**

Item	#	@	=	Item	#	@	=
Wood/Pellet Stove/Fireplace		$18.90		3 HP/100,000 Boiler/Compressor		$18.70	
Furnaces <100,000		$18.90		15 HP/500,000 Boiler/Compressor		$34.60	
Furnaces >100,000		$23.20		30 HP/100,000,000 Boiler/Compressor		$47.50	
Relocate Furnace		$18.90		50 HP/1,750,000 Boiler/Compressor		$70.60	
Install Suspended Unit/Wall/Floor Mounted Heater		$18.90		Over 50 HP/Boiler/Compressor		$118.00	
Appliance Vents		$9.25		Mechanical Repair/Alteration/Addition		$17.50	
Up to 10,000 CFM Air Handling Unit		$13.60		Vent Fan connected to single duct		$9.25	
Over to 10,000 CFM Air Handling Unit		$23.05		Mechanical Other Not Classified		$13.60	

Electrical Permit: **Base Fee: $29.90 + Subtotal: _____ = Total Electrical: _____**

Item	#	@	=	Item	#	@	=
Service Entrance to 200 amps		$38.85		Electrical Other Not Classified		$23.20	
Service Entrance to 1000 amps		$79.15		Generator 25 KW and Larger **(Flat fee)**		$50.00	
Subpanels to 200 amps		$38.85		Circuits		$6.05	
Subpanels 201 to 1000 amps		$79.15		Green Tag (No Repair/Work Done)		Base Fee	
Subpanels over 1000 amps		$158.30					
Service Pole or pedestal, all mounted		$29.90					
Service upgrade to 200 amps (Flat Fee) Over 200 amps charged permit fee & service entrance fee		$74.25					