



Library Board Minutes of the March 21, 2013 Meeting

- I. The regular meeting at the Main Library was called to order by Joyce Taylor at approximately 3:00 p.m.
- II. Board Members present: Joyce Taylor, Ruth Garrison, Jean Cray, Joanne Parkes and Karla Brewster
Board Members excused: Harriet Young and Lena Fowler
Library staff present: Heidi Holland and Jan Robison
- III. Public Participation: None
- IV. The minutes from the February 21, 2013 meeting were approved as presented.
- V. Library Director's: 1) Dawn Gardner- volunteer and former Public Services Library Manager, now retired, has been organizing and assembling the Historical Building Project Surveys. The Surveys began in 1980 by the City's Historical Site committee. Dawn shared the three completed historical volumes and Technical Services is in the process of putting one volume set in the Historical Section of the Library and another volume set in the Library Archives.
2) Heidi informed the Board the Digital Bookmobile was on-site at the Main and Branch libraries, March 20th and 21st. It was a great success. She also shared with the group about upcoming Library programs; *Aprons*, a look at the history of Aprons from the 1940s to the 1970s and *The Harvey Girl*. Also, a documentary series is being planned and includes; *Jiro Dreams of Sushi*.
4) The Library had an All Staff meeting on February 27th. Brainstorming ideas from staff were requested on cost savings and innovative ideas for the library and city budgets. 5) Heidi explained the costs of Library databases. Initially, AZ State Library paid for the databases entirely. Over the years, it has changed with Coconino County paying more each year. Heidi asked the AZ State Library to renegotiate these prices and they agreed to do so. Reference Librarians use these databases daily to provide information to the public. 6) The Library with the support of *Friends of the Library* has hired a consultant to determine the Library's Social Return on Investment. 7) Reorganization of the Library requested by Kevin Burke has been completed. One of the goals was to address the inconsistencies in the Library Assistants across the city and county. As there are costs involved in the reorganization, the COF is hoping the County will help.
- VI. Growth Needs of Branch – The statistics continue to show the EFCL as a very busy library. Question posed; is a physical expansion needed? Heidi has asked the college if there was room to grow at the existing location and they are willing to pursue the conversation.



- VII. Budget Cuts – COF is looking at cutting 2.5% in budgets to put back into employees' salaries. Flagstaff is under market value. One of the proposed cuts at the Flagstaff Libraries is to cut the last hour M-Saturday at Main and Monday -Thursday at the EFCL. Other proposed cuts include databases and some other cost saving measures. Councilmember Brewster reported that closing of the Branch library was discussed and the 2.5% cuts are a result of EAC (Employee Advisory Committee) asking for an increase in employee salaries for FY14. Heidi has an upcoming presentation with Mike Townsend, County Manager to propose a rate increase.

- VIII. Informational Items from Board Members– 1) Board member Brewster reported on her trip to Washington D.C. with the Mayor and Councilmember Oravits. Their focus was to seek Rio De Flag dollars and advocacy.

- IX. Public Participation continued: None

- X. The next Library Board meeting will take place on April 18th at 3:00pm at the Flagstaff City Coconino County Public Library.

- XI. The Library Board meeting adjourned at 4:27pm