



Library Board Minutes of the June 20, 2013 Meeting

- I. The regular meeting at the Main Library was called to order by Joyce Taylor at approximately 3:00 p.m.
- II. Board Members present: Karla Brewster, Ruth Garrison, Joyce Taylor, Jean Cray and Joanne Parkes.
Board Members excused: Harriet Young and Lena Fowler
Library staff present: Holland Christie, Norma Fowler, Mark Cesare and Amelia Mason
- III. Public Participation: None
- IV. The minutes from the May 16, 2013 meeting were approved as presented.
- V. Presentation of Vision Flagstaff – rescheduled for August 15, 2013.
- VI. CIPA Compliance was presented by Mark Cesare. Children’s Internet Protection Act required that we in an open meeting decide that our technology protection measure was appropriate for our community. Last year the State passes ASRS 34-501 & 34-502. This is more far reaching than CIPA. Mark outlined the history of the CIPA. CIPA is voluntary, but if we want to get federal funding we do have to comply. E-rate and LSTA eligibility is dependent on CIPA compliancy. Technology Protection Measure (TPM) must protect against visual depictions that are 1) obscene, 2) contain child pornography, or 3) harmful to minors. The TPM must be on all library computers, including staff computers (personal laptops are not included). The TPM must protect against illegal images. The type of TPM and its configuration is a local decision. There are no specifications about what TPM needs to be. We use a web filter. There are no compliance standards. There was no requirement to publicly post CIPA requirements, publicly post the process to file a complaint, publicly post the process to request unfiltered access, track patrons attempts to access illegal images, or track when the TPM fails. The TPM can be disabled for a “lawful purpose”. Per LSTA guidelines anyone can ask, per E-Rate guidelines adults can ask (anyone 16 or older). Though not required, we do filter access to private laptops. As a library we filter pornography, gambling websites, we also block proxy sites. Proxy sites are a way to get to the internet without allowing anyone to know who you are. This bypasses the filter. We also block known malicious sites. The records that we keep show that a site was blocked on a specific date but no more information to connect that site to a user.

Karla Brewster motioned that we accept the library’s CIPA Technology Protection Measure, Jean Cray seconded, it was unanimously approved.



The ASRS laws go much farther than CIPA. A web filter is required as a TPM, minors cannot request to disable the filter (under age 18), notice of web filtering must be publicly posted, a library must have a written computer/Internet use policy, a public meeting is required to adopt the computer/Internet use policy, that policy must be reviewed every 3 years and sent to the State Library, and library staff must inform people of the policy and associated processes (complaint, disable request, etc.). There are other Arizona statutes that do not require the library to filter internet access (such as gambling); however, it would be necessary to report infractions to the authorities. Filtering is the better alternative. Mark shared the preliminary draft of the new policy.

- VII. Library Director's Report – Holland Christie filling in for Library Director, Heidi Holland reports. The Library received two LSTA grants this year. One is for iPads for children and using them in Storytimes. The other will allow us to digitize our Flagstaff vertical file, which is a great community resource. The Summer Reading Program started last Monday. There are programs for Children, Teens, and Adults. Just for signing up patrons receive a library mug, a book or a fanny pack. Adults who read 3 books and complete a short review about it will be entered into a drawing to win a Nook or a Kindle. We are moving to just one Friends of the Library Book Sale a year instead of two or three yearly. We will also be selling vintage books at a table across from the Farmer's Market. We are in the process of implementing a strategic plan for the library. We are seeking community involvement in this project.
- VIII. Growth needs of the Libraries, Affiliates and Branches – None
- IX. Informational Items from Board Members – Joanne had a good experience at both libraries this week when she was looking for information on a trip she was taking.
- X. Public Participation (continued): None
- XI. The next Library Board meeting will take place on August 15, 2013 at 3:00 pm at the Flagstaff City Coconino County Public Library.
- XII. Ruth Garrison moved to adjourn, Jean Cray seconded, the Library Board meeting adjourned at 4:00 pm.