



MINUTES

City of Flagstaff Sustainability Commission

December 11, 2013
4:30 – 6:00 pm

City Hall, Staff Conference Room
211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2106. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

ATTENDING COMMISSION MEMBERS:

Kathy Farretta, Chair
Todd Barnell
Elisha Dorfsmith
Jodi Norris
Kevin Ordean
Jeffery Stevenson
Jack Welch

CITY STAFF:

Nicole Woodman
Tamara Lawless
McKenzie Jones
Nicole Denering
Martin Jacobson

1. Call to Order

Commission Chair Kathy Farretta called the December Sustainability Commission Meeting to order at 4:35 p.m. and welcomed all in attendance.

2. Public Participation

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on that day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

3. Approval of Minutes

Jodi Norris moved to approve the October minutes and Jack Welch seconded.

4. New Commissioners- Staff

Nicole Woodman welcomed the new Sustainability Commissioners: Todd Barnell, Kevin Ordean, and Jeffery Stevenson.

5. Discussion Items

A. Update on Food Freedom Resolution- Staff

Nicole Woodman explained the Food Freedom Resolution was presented to the Commission by the community and was brought to Council in October. The Resolution has been halted but the current draft of the Regional Plan, which has more standing, covers the topic well. Kathy Farretta asked if the Resiliency section was taken out of the Regional Plan by Council. Nicole Woodman will verify and follow up with an email.

B. Animal Keeping Code- Staff

McKenzie Jones briefed the new Commissioners on the current status of the Animal Keeping Code rewrite. The existing City Code does not address the needs of citizens and is being rewritten to include guidelines on animal units for different sizes/types of properties. Staff is currently collecting feedback on the proposal and will take the final draft to Council after it is approved by Community Development.

C. Strategic Agenda for Commission- Staff

Nicole Woodman explained how in the past the Commission has held an annual strategic planning session to set goals for the coming year. Last year the Commission decided to focus efforts on Regional Plan comments, plastic bag reduction, and Earth Day coordination. All have been completed except for plastic bag reduction. The results of the public opinion survey which included a question on plastic bags will become available at the end of January and may help to determine next steps. For the strategic planning session, Nicole Woodman asked Commissioners to think of areas in community sustainability the Commission could work on and topics Commissioners would like to learn more about, as well as to help identify areas for the Sustainability Program to focus on. Nicole Woodman will provide Commissioners with information on what other Commissions have worked on in the past.

6. To and From – Staff

Nicole Woodman informed the Commission the City was awarded a FAA grant to create an Airport Sustainability Master Plan. The RSOQ will go out in February and the plan is to be completed in 18 months thereafter. City solar projects are at 95% completion at Rio de Flag, Aquaplex, and Wildcat. Nicole Woodman is also working to revamp the City's existing LEED resolution and is working on PACE legislation for energy efficiency and renewable energy finding. Nicole Woodman notified the Commission the City was awarded \$100,000 through the Walton Foundation and Western Adaptation Alliance to host climate adaptation and food systems as related to water workshops. Tamara Lawless provided an update on Lights Out Flagstaff as FUSD is interested in participating. Nicole Denering explained the DIY Energy Efficiency workshops to the Commission and invited them to the December 12 workshop, and explained 40% of funding for the year has been dispersed for efficient furnaces, water heaters, attic insulation, and air and duct sealing through the Energy Rebate Program. Martin Jacobson informed the Commission of the junk mail reduction effort within the City. McKenzie Jones invited the Commissioners to attend the Observatory Mesa auction on December 13th and informed all that a draft of the Picture Canyon Management plan will be available for public view in January.

8. Agenda Items for Next Month

9. Adjournment

A motion to adjourn the meeting was made by Elisha Dorfsmith; Kathy Farretta seconded the motion and the meeting was adjourned at 6:16 pm.