



MINUTES

City of Flagstaff

PEDESTRIAN ADVISORY COMMITTEE

Thursday, August 8, 2013
4:30 pm

City Hall, Council Conference Room
211 West Aspen Avenue, Flagstaff, Arizona

CALL TO ORDER

The meeting was called to order at 4:30 pm. On roll call, the following Committee members were present:

Kim Austin, Co-Chair
Heather Taylor, Co-Chair
Georgia Duncan, Vice Chair
Joyce Browning
Cecile LeBlanc
Jim Tuck

Members absent:

None

One vacancy

The following City staff was present:

Martin Ince, Multimodal Planner

Others present:

Justin Pryzby
Jack Welch

I. PRELIMINARY GENERAL BUSINESS

1. Announcements

Mr. Tuck asked if sidewalk parking violation notices could be discussed at the next meeting.

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Ms. Austin passed along an email she received from Justin Pryzby regarding bike lanes on Lone Tree Road. She also reported that the County may be getting additional funding from ADOT's Safe Routes to School program.

Ms. Taylor said that Tracy McMillan may be submitting an application to serve on the PAC.

2. Public Comment

Justin Pryzby said that the City has issued an encroachment permit to a restaurant at 203 West Phoenix Avenue. In addition, the City used its resources to help design a solution for outdoor tables that are attached to the wall. He referred to the facilities as "atrocious" and said they do not leave enough room for sidewalk passage. He said he has brought the matter to the attention of Reid Miller.

The committee asked if the person responsible for issuing permits could be invited to the next meeting.

3. Approval of Minutes

Ms. Duncan made, and Ms. Browning seconded, a motion to approve the minutes of July 11, 2013. The motion was approved unanimously (6-0).

II. OLD BUSINESS

1. Flagstaff Walks!

The committee continued planning for Flagstaff Walks:

Science in the Park

- The committee would like to change themes for this year's event. Reflectivity could still be a theme, but without the refrigerator box.
- Ms. Austin suggested "extreme stopping" to illustrate stopping distances, and suggested using the game "red light – green light."
- Mr. Tuck offered to construct a traffic signal.
- Mses. Austin and Taylor can provide information from stopping charts.
- Additional space will be needed to accommodate the game. Survey flags can be used to mark where kids stop.
- Ms. Austin can donate \$200 in reflective slap bracelets.
- Tables, chairs, and an EZ-up are needed.

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- Ms. LeBlanc, Ms. Duncan, and Mr. Tuck will staff the table.

International Walk to School Day

- Ms. Austin is organizing.
- PAC will help at Sechrist School.
- The logistics will be the same as in previous years.

Crossing Guard Appreciation

- There was a discussion regarding whether it should be on the same day as International Walk to School Day.
- There was a consensus that schools should take the lead in organizing events at individual schools.
- Ms. Taylor said she will get information on the AAA program.
- The PAC can provide some guidance on activities; for example, schools can put out a box and invite students to bring something for the crossing guard, or kids can sign an oversized card of appreciation.

15-Minute Makeover

- There was a suggestion to have reflective vests with "PAC" stenciled on them. FBO's transfer machine might be a good way to do it.
- For a location, the Committee settled on starting at the Phoenix Avenue transfer center, and walking around the block from Phoenix Avenue to Route 66 to Beaver Street, including Colton Park along the way.
- Litter grabbers and trash bags need to be obtained from the City's Code Enforcement.
- The committee wants to partner with Bicycle Advisory Committee.
- There was a discussion about breakfast before or lunch after the event.

Community Market

- Ms. LeBlanc said it was helpful to have posters, including a schedule of events, the safe walking tips poster from last year, and a FUTS master plan.
- A larger banner with the Flagstaff Walks, about 4 by 2 feet in size, is necessary to draw attention to the table.

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- A table and chairs are needed, but an EZ-up may not be, depending on the location.
- It may be possible to share space with the City's Sustainability Program.
- Ms. LeBlanc will be the main person, but one additional volunteer each week from PAC would be helpful.

Progressive Breakfast

- The Committee decided to start at the Phoenix Transfer Center, and follow a route that includes the new Sitgreaves ramp. Kickstand, Mix, and Biff's.
- The date was set for Thursday, October 3 at 8:30 am.
- Mr. Welch will invite his walking group.

Accessibility Audit

- Mr. Tuck will help organize with the Commission on Disability Access and Design at NAU and with the City's Disability Awareness Commission. They have previously organized competitive scavenger hunts, and the student group is interested in participating.
- The event should be on a school day so students can participate.

Theme Walk

- Mr. Welch will lead a mural walk on Sunday, September 29 at 9:00 am from the Community Market.

Geocaching

- Mr. Tuck will help organize. Someone from a local outdoor store might be able to lead the event. Mr. Welch may have some acquaintances who could lead the event.
- The event should be family-friendly and done as a group activity.
- One option is to start at the Community Market on September 22.

Park(ing) Day

- The PAC is not comfortable sponsoring an event unless proper permission is obtained. Mr. Ince will check with NAU to see if they are sponsoring an official event.

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World Car Free Day

- This event was eliminated from the schedule

Try Transit Day

- Mr. Tuck will check with NAIPTA.
- Flagstaff Walks posters should be placed in buses.

Publicity and promotion

- Should include flyers than can be passed out, as well as posters.
- Ms, LeBlanc will help with a press release.
- Mr. Ince will update the calendar and send out to the group for review.
- Remaining details, including date, time and location, for all events needs to be resolved before next Friday.

2. Sidewalk inventory and prioritization project

Mr. Ince provided a brief update on the project's progress

III. NEW BUSINESS

1. NAIPTA Health Impact Assessment

Mr. Ince handed out some background information. The Committee asked to invite Erika Mazza to the October meeting.

IV. CONCLUDING GENERAL BUSINESS

1. Reports

Mr. Ince reported that he is working with NAU and Erika Mazza to teach a walkability audit class in the Geography and Public Planning program in late October.

2. Announcements

There were no Concluding Announcements.

V. ADJOURNMENT

The meeting was adjourned at 6:06 pm.