



# MINUTES

## City of Flagstaff

### PEDESTRIAN ADVISORY COMMITTEE

Thursday, March 10, 2011  
4:30 pm

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City Hall, Council Conference Room  
211 West Aspen Avenue, Flagstaff, Arizona

#### **CALL TO ORDER**

The meeting was called to order at 4:36 pm. On roll call, the following Committee members were present:

Kim Austin, Co-Chair  
Heather Taylor, Co-Chair  
Georgia Duncan  
Joyce Browning  
Cecile LeBlanc

Members absent:

Rebecca Snow

One vacancy

The following City staff was present:

Martin Ince, Multimodal Planner

Others present:

Jim Tuck  
Jack Welch

#### **I. PRELIMINARY GENERAL BUSINESS**

##### **1. Announcements**

There were no Announcements.

##### **2. Public Comment**

There was no Public Comment.

**3. Approval Of Minutes**

Ms. Duncan made, and Ms. Taylor seconded, a motion to approve the minutes of the regular meeting of February 10, 2011. The motion was approved unanimously (5-0).

**II. OLD BUSINESS**

**1. FUTS Planning Discussion**

Mr. Ince distributed copies of the FUTS trails users survey, which had been updated based on PAC comments at the last meeting. The Committee made several comments on this version:

- Remove the response "Anytime" from Question 13, which asks what time of day FUTS trails are used.
- Add "Steep trails, and other trails that are susceptible to erosion" and "For accessibility" as potential responses to Question 19, which asks when FUTS trails should be paved.
- Include the number of questions and an estimate of how long the survey will take to the introduction.

Mr. Ince also distributed an outline for FUTS design guidelines, and provided information and background on various elements to be included in the guidelines. The Committee had several comments:

- Trail grades that have some variety and combine shorter, steeper sections with longer, gradual sections are preferable to trails that have only one or the other.
- There may be an opportunity to combine maintenance functions between trails and adjacent bus stops.
- Signing should be included in the design guide.
- Landscaping can also be used for erosion-prone areas, as a buffer, and to mark trail crossings.
- There is also a place for more formal art along the trail, and local artists should be used.
- An Adopt-A-Trail program should be included.

### **III. NEW BUSINESS**

#### **1. Walking School Bus Workshop**

Co-chair Austin presented information on SafeKid's planned walking school bus workshop:

- Safekids is working with the Arizona Department of Transportation, Safe Routes to School program.
- The workshop will be conducted by the PedNet Coalition.
- Tentative dates are May 3 or May 10 (both Tuesdays).
- The location will be the Ponderosa Room at the County Health Department; time will be 9 to 5.
- Because this is a regional workshop, at least 25 to 30 people must be in attendance.
- SafeKids is looking for another organization to cover the cost of lunch.

The Committee discussed various ideas to help promote the workshop, including making contacts with the FUSD board, FMC – FitKids, and North Country Health Center.

#### **2. FMPO Highway Safety Improvement Program Projects**

Mr. Ince provided a brief overview of the FMPO's Highway Safety Improvement Program. He described proposed projects for this year, and showed a map of locations where crosswalk markings would be upgraded.

#### **3. Road Safety Mini Grants**

The Committee decided that due to time constraints and other priorities, it was best not to pursue this grant.

### **IV. CONCLUDING GENERAL BUSINESS**

#### **1. Reports**

Mr. Ince provided a brief update on the status of the PAC vacancy.

#### **2. Announcements**

There were no Concluding Announcements.

**City of Flagstaff - Pedestrian Advisory Committee Minutes**

March 10, 2011

Page 4 of 4

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**V. ADJOURNMENT**

The meeting was adjourned at 5:41 pm.