

PARKS AND RECREATION COMMISSION
WEDNESDAY, FEBRUARY 19, 2014

SUMMARIZED MINUTES

MEMBERS PRESENT

Denise Burley
Jessica Fitchett
Charles Hammersley
Gregory Kleiner
Thomas Ziegler

STAFF PRESENT

Malcolm Alter
Shauna Fisher
Cathy Guetschow
Mark Sawyers
Steve Zimmerman

OTHERS PRESENT

Walter Crutchfield
Brian Kulina
Anna La Benz
Kelly Miller

1. **CALL TO ORDER**

The meeting was called to order by Commissioner Burley at 4:02 p.m.

2. **ROLL CALL**

Commissioners Burley, Fitchett, Hammersley, Kleiner, and Ziegler were present for roll call.

3. **APPROVAL OF DECEMBER 18, 2013 MINUTES**

Motion made by Commissioner Hammersley to approve the December 18, 2013 minutes as written. The motion was seconded by Commissioner Ziegler. Motion passed with unanimous approval (5 yeas votes).

4. **PUBLIC PARTICIPATION - None**

5. **ACTION ITEMS**

- A. **ELECTION OF CHAIR FOR CALENDAR YEAR 2014.** Motion made by Commissioner Burley to nominate Commissioner Kleiner as Chair for calendar year 2014. Motion seconded by Commissioner Hammersley. Motion passed with unanimous approval (5 yeas votes).
- B. **ELECTION OF CO-CHAIR FOR CALENDAR YEAR 2014.** Motion made by Commissioner Hammersley to nominate Commissioner Fitchett as Co-Chair for calendar year 2014. Motion seconded by Commissioner Ziegler. Motion passed with unanimous approval (5 yeas votes).
- C. **ELECTION OF A PARKS AND RECREATION COMMISSIONER TO SERVE ON THE OPEN SPACES COMMISSION.** Motion made by Commissioner Hammersley to nominate Commissioner Burley as the Parks and Recreation Commissioner to serve on the Open Spaces Commission. Motion seconded by Commissioner Ziegler. Motion passed with unanimous approval (5 yeas votes).

6. DISCUSSION/STANDING ITEMS

- A. SOLIERE PARK PROPOSAL. Planning Manager, Mark Sawyers reported that the City of Flagstaff is currently processing a Preliminary Plat application for a commercial subdivision containing approximately 94 acres of land located on both Country Club Drive and Soliere Avenue. The Plat proposes to relocate Soliere to the south from its current alignment to create additional developable acreage on the north side of Soliere for commercial development. It will cost around \$6 million to relocate Soliere.

Developers, Vintage Partners, are proposing with the Preliminary Plat application to dedicate approximately 36 acres of the subdivision, which would primarily be used for floodway/plain control. They would like to modify the proposed grading of the basin to accommodate recreational field(s) and parking in an effort to obtain City participation in the Soliere Ave. roadway improvements abutting the proposed dedicated land.

Mr. Sawyers is requesting input from the Commission regarding the interest in adding this property into the Parks and Recreation inventory for active park development and amending the Parks and Recreation Master Plan. In addition, they are looking for recommendations relating to the potential development/use of the proposed park.

Stormwater Manager, Malcolm Alter reported that when FEMA mapped the flood plain, Lake Continental was mapped as a detention basin. His job is to make sure that the developers mitigate their impacts and follow FEMA rules. With the current urban floodway/plain, bisecting the property (Rio de Flag) the development could not increase the elevation of Lake Continental with the anticipated storm water runoff created by the proposed development. The developers are proposing to relocate soil from the south side of Soliere to the north side of Soliere in an effort to create storm water storage and development pads for the commercial development. The proposed basin area would be subject to flooding. The developer's initial scheme would be to vegetate and add riparian to the basins.

Commissioner Hammersley suggested that the area would be good as a snow play area or have it designated as open space, but not a park. In winter, it would be ideal for snow play use and in the summer, it could be left as a flood basin. Mr. Sawyers stated that they are still pursuing McMillan Mesa as a snow play area, but have also looked at the basin as a possible snow play area. They are concerned that it could cause an issue/challenge with using reclaimed water for snowmaking. Representative for Vintage Partners, Walter Crutchfield has worked with the developers to try to solve some of the issues related to the property. They spent \$5,000-8,000 on a study regarding a snow play area that included runs and parking. Commissioner Kleiner reported that Continental Country Club has looked into a snow play area and questioned if it would be possible to collaborate with the development and make a snow play area on the border of Continental Country Club and the basin. Commissioner Kleiner also feels that the basin would be a good area for sport fields, soccer fields, or tennis courts. Mr. Alter stated that no structures would be allowed in the basin including restrooms, but would look into porta-

DISCUSSION/STANDING ITEMS (Cont'd.)

potties. Sport fields would be allowed, although there would be the potential for washouts and mud on the fields/courts. Commissioner Ziegler feels if the developer wants to build on the corner that the developer should fund the movement of Soliere and it should not be the City's responsibility.

- B. REVIEW OF PROPOSED RESOLUTION OF THE CITY OF FLAGSTAFF, ARIZONA ESTABLISHING A DONATION AND MEMORIAL PROGRAM FOR THE CITY'S PARKS. Parks Manager, Steve Zimmerman explained that the need for a resolution resulted from the JLB project wanting to make improvements on City owned land. Legal has since created a policy of guidelines to help steer outside donations or improvements to City owned lands. Their goal is to have a Committee within the City that would meet twice a year to review submittals and see if they would be a benefit to the public. Commissioner Hammersley stated that the Commission is supportive of the proposed resolution.
- C. REVIEW AND PRIORITIZATION OF PARKS AND RECREATION UNFUNDED CAPITAL LIST. This item was tabled until the March meeting.
- D. BUSHMASTER PARK UPDATE. Parks Manager, Steve Zimmerman reported that they presented to City Council on January 28, 2014 and were well received. Council had concerns with access to the park through the Siler Homes area on Thomas Rd. and requested that Mr. Zimmerman research it. Commissioner Hammersley stated that the Siler Homes residents opposed having the road reopened. Mr. Zimmerman stated that they would address Council's questions and respond with a CCR. Once the CCR is sent out and if there is no feedback from City Council, he will then talk with the engineering firm to start the plans.
- E. PUBLIC WORKS CORE SERVICES YARD UPDATE. No additional information at this time.

7. REPORTS

- A. OPEN SPACES COMMISSION UPDATE. No update was given.
- B. MONTHLY HIGHLIGHTS OF PARKS AND RECREATION. Both the Parks and Recreation reports stand as presented in the agenda packet. Shauna Fisher, Recreation Supervisor, reported that the Dew Downtown Event was a huge success with over 300 participants and that they were able to stay under budget. Commissioner Ziegler questioned if they are considering making less snow for next year's Dew Event since there was a large amount not used and that it would be good for public relations.

The Aquaplex will be hosting a Hawaiian Beach Party on March 14, 6:00-8:45 p.m. The Flagstaff Recreation Center will be hosting their country themed Daddy Daughter Ball on Saturday, April 12, 7:00-10:00 p.m. at the Joe C. Montoya Community and Senior Center.

REPORTS (Cont'd.)

Ms. Fisher reported that part-time Aquatics Recreation Program Coordinator, Jacqueline Richwine has accepted the offer as the new full-time Aquatics Program Coordinator. The part-time position has been reclassified to "Aquatics Recreation Program Assistant." This position has been advertised and is scheduled to close on February 28, 2014.

8. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS AND STAFF

Commissioner Fitchett questioned where they are at with the Parks and Recreation Commission vacancies. Parks Manager, Steve Zimmerman stated that he would check with Recreation Director, Brian Grube.

9. AGENDA ITEMS FOR THE MARCH 12, 2014 MEETING

- Review of Proposed Resolution of the City of Flagstaff, Arizona Establishing a Donation and Memorial Program for the City's Parks
- Review and Prioritization of Parks and Recreation Unfunded Capital List
- Soliere Park Proposal Update
- Bushmaster Park Update
- Public Works Core Services Yard Update

10. ADJOURNMENT

The meeting adjourned at 5:25 p.m.