



Library Board Minutes of the February 20th, 2014 Meeting

- I. The regular meeting at the Main Library was called to order by Joyce Taylor at 3:00 pm
- II. Board Members present: Joyce Taylor, Jean Cray, Ruth Garrison, Joanne Parkes and Karla Brewster.
Board Members excused: Lena Fowler and Harriet Young.
Library staff present: Heidi Holland and Jan Robison
- III. Public Participation: None
- IV. The minutes of the January 16th meeting were approved.
- V. Library Director's report. 1) Heidi attended a County Board meeting. At the meeting they informed Heidi of a Proclamation that had been created stating Tuba City's Navajo Rug was on loan to the County Board of Supervisors from the Tuba City Library. The rug was donated by Angie Maloney, Master Weaver, to support the library's move to its new location; the drawing winner then gave it back to the library. The rug and the proclamation are hanging in the County Board of Supervisors Administration Building. 2) Heidi shared information on a program over at the EFCL called "Crafty Clan". Library Staff, Joyce, developed a weaving project where the children in the program were read two books and then did a weaving project. Joyce is also coordinating a Read-A-Thon to celebrate Dr. Seuss' birthday. Joyce is recruiting volunteers from officials at the City and County and community members to do the readings. Heidi provided the sign up list for the Board to participate if they desired. 3) Ed Kabotie was a presenter at one of our STOL. The surveys from his presentation were outstanding. He is up for a Viola Award for that presentation. 4) Flagstaff Public Library won the *Arizona Daily Sun's Best of Flagstaff Public Agency*. The Flagstaff Public Library is up for the Governor's Award and the award presentation is in March. The Library is also up for the IMLS (Institute of Museum and Library Services) award but we haven't heard anything yet. 4) The Quilt Display is up and on display through March 28th. The Board wanted it mentioned how much they appreciate City Facilities and the work they do here at the Library. 5) We are doing a lot of work in the library, getting out old books and adding new, consolidating and opening up spaces. As years went by we put up more shelves, now we are opening more spaces and culling old books and collections we don't use anymore. It is a collaborative effort on integrating both. 6) One of the items I am including in this Library Budget request is the hiring of a new employee at EFCL. As revenues have not caught up to the need and the City is still experiencing difficult times, I was told that if Library



wants to ask for a new employee then it must be supported out of the Library's own funding. So we have juggled to support this very important need. We look forward to adding this person. Currently, we use many temporary employees at EFCL. We will use some temporary hours toward this need. 7) All libraries in the County now have Early Literacy stations. 8) The BTOP Grant that supported job help is over and we have repurposed the laptops. The laptops will be for training and some will be available for in-house check out. 8) E-rate funding - in the past, IT staff would do the majority of the paperwork. We are in the process of teaching the Affiliate librarians to do it themselves. We are helping them through the process. 9) Exciting news, the Tuba City Tribe has offered to give the Tuba City Library \$30K. We are in the process of figuring how to transfer the money. The letter was sent to Supervisor Lena Fowler.

- VI. Growth Needs of the Libraries, Affiliates & Branches – Joyce Taylor shared that at Good Morning Flagstaff, College America gave their talk and mentioned the College America facility is on the market in the Kachina Square Shopping Center. It is owned by the Hopi Tribe. There is potential for expansion. St. Pius was sold to a Charter school.
- VII. Informational Items from Board Members – Jean Cray passed out our flyers to her class as a learning tool. Joanne Parkes has used the Library's *Learning Express* as it now has the beginning new phases of the GED 2014. Joanne continues to use that program when she works at the Literacy Center. The Literacy Center partners with CCC and before she taught her class she met with the instructor at CCC. The Literacy Center handles people who are not ready for CCC. The test is offered in sections, 4 parts instead of 5. The students can take it one part at a time and now the entire exam is on the computer. Joanne stated there was a need for all parties that are doing education in Flagstaff to collaborate in order to provide the best for the community. Keyboarding is still an issue and it may be available on Learning Express. It is available through Mavis Beacon.
- VIII. The next Library Board meeting will take place on March 20, 2014 at 3:00 pm at the Flagstaff City-Coconino County Public Library. Joyce Taylor will be out of town, Jean Cray will chair.
- IX. Meeting adjourned at 3:45pm.