



Library Board Minutes of the January 17, 2013 Meeting

- I. The regular meeting at the Main Library was called to order by Jean Cray at approximately 3:00 p.m.
- II. Board Members present: Jean Cray, Ruth Garrison, Karla Brewster, Joanne Parkes, Lena Fowler and Joyce Taylor
Board Members excused: Harriet Young
Library staff present: Heidi Holland and Jan Robison
- III. The minutes from the January 17, 2013 meeting were approved as presented.
- IV. Library Director's Report: 1) The Division Director, Elizabeth Anderson left the COF January 4th. In the interim, I will be the Acting Division Director for the Library. 2) In the Reference department we have a current opening for an Interlibrary Loan Library Asst. Currently, the duties are being handled by a temporary employee. 3) The City Manager felt it was necessary to re-structure the Library Personnel to make it more fluid and create more efficiency. The Library Managers and I have been working with HR over the last year to accomplish this huge task. 4) Innovative programming continues at the Library with the presentation of *The Dust Bowl*, a film by Ken Burns. A Job Searching presentation by Jane Emberty, a certified life/career coach. *Stories to Life* is having a performance of "Magical Realism" (short stories from Latin America) featuring classical guitarist Craig Yarbrough. 5) Friends of the Library have calendars for sale at the library with monies being allocated to *Stories to Life*. 6) The Main Library has started its own Lego club with 35 participants on the first meeting. 6) The digital bookmobile is coming to town mid-March for an on-site demonstration. 7) We have been receiving very good feedback from our library surveys, especially our programs. This last quarter 96% were satisfied with library programs, 97% were pleased with their library experience and 97% believe that having access to Library resources enhances their quality of life. 8) Library staff supported an adoptive family for Christmas in collaboration with the COF.
- V. Stacy Saltzberg- Deputy Clerk for the COF reported there are 4 City and 2 County members, 1 City Council member and 1 Coconino County Supervisor that comprise the Library Board. The term limits for the Board consist of two terms, however an exception can occur if you were appointed your first term. The Clerk's office tries to stagger terms so that all members don't expire at the same time. A member can only serve 2 full terms so if their first term is a partial they are allowed two full terms after that. Once you have served two full terms you must leave the commission for one full year and then you are eligible to return to the commission. Currently, there is one vacant County position. These terms do not apply to the City Council and County Supervisor members.



- VI. Informational Items from Board Members– 1) Board member Parkes requested the growth needs of the Libraries, Affiliates and Branches be put on future agendas. 2) Board member Parkes was impressed and pleased with Microsoft 2010 on the public computers. The speed is exceptional and the Resource Librarians are wonderful. A request was made to look at the Newspapers on-line archive selection.
- VII. The next Library Board meeting will take place on February 21st at 3:00pm at the Flagstaff City Coconino County Public Library.
- VIII. The Library Board meeting adjourned at 3:45pm