



# MINUTES

## City of Flagstaff Sustainability Commission

Wednesday February 13, 2013  
4:30 – 6:00 pm

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City Hall, Staff Conference Room  
211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2106. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

### **CALL TO ORDER**

#### COMMISSION MEMBERS:

Kim Lucy, Chair  
Kathy Farretta, Vice Chair  
Carlton Johnson  
Jack Welch  
Bryan McLaren  
Aregai Tecele  
Elisha Dorfsmith

#### CITY STAFF:

Nicole Woodman, Sustainability Manager  
McKenzie Jones, Sustainability Specialist  
Lucy Huffman, Sustainability Assistant  
Nicole Denering, Sustainability Aide  
Erik Olsen, Sustainability Aide

#### **1. Call to Order**

**Commission Chair Kim Lucy called the December Sustainability Commission Meeting to order at 4:36 p.m. and welcomed all in attendance.**

#### **2. New Member Introductions**

#### **3. Public Participation**

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on that day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

#### **4. Approval of Minutes**

Bryan McLaren motioned to approve the January minutes. Jack Welch seconded the motion. Motion approved.

#### **5. Presentation Items**

**A. Overview Proposed NAIPTA Transit Plan – Erika Mazza**

Erika Mazza presented the NAIPTA 5 year transit plan to the Commission. She will send Nicole Woodman the public outreach schedule who will forward it on to Commission members.

**B. Coconino County Emergency Management Plan – Robert Rowley**

Robert Rowley presented on the steps behind the County's emergency operations plan in terms of planning, emergency response, recovery, and hazard mitigation. He discussed a state-wide exercise in emergency preparedness happening in November and the hazard mitigation plan which is a 5 year plan of projects to lessen the impacts of the next disaster.

**6. Discussion Items**

**A. Earth Day – Erik Olsen**

Erik Olsen updated the Commission on Earth Day planning regarding the workshop series, finalized site plan, vendor registration, and Commission volunteer opportunities.

**B. Animal Keeping in Zoning Code – McKenzie Jones**

McKenzie Jones updated the Commission on her work with changing the codes surrounding keeping animals in City limits. McKenzie Jones will send out the existing code and will bring the updated recommendation back to the Commission for comments, review, and/or support before it goes before City Council.

**C. March Commission Meeting – Nicole Woodman**

The March meeting is rescheduled for March 27, 2013.

**D. Regional Plan Review – All**

March 28<sup>th</sup> is the new public release date with comments due by May 20<sup>th</sup>. The Commission will discuss at the next meeting.

**7. Action Items –n/a**

**8. Agenda Items for Next Month**

Discussion of Regional Plan and Earth Day planning.

**9. Adjournment**

A motion to adjourn the meeting was made by Kim Lucy, Bryan McLaren seconded. The meeting adjourned at 6:45 PM.