



A G E N D A

City of Flagstaff TRANSPORTATION COMMISSION

4:00 PM, Wednesday, December 4, 2013

City Council Chambers
211 W. Aspen Avenue

The below link you will find live streaming of this meeting.

<http://www.flagstaff.az.gov/index.aspx?NID=1461>



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Jeff Bauman at 928-213-2690 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS, voting:

Bob Kuhn, Flagstaff Unified School District
Jeff Meilbeck, NAIPTA
Bob Mullen
Kevin Parkes
Gary Robbins
Derik Spice

COMMISSION MEMBERS, non-voting:

Lt. Frank Higgins, Flagstaff Police Department
Jeff Bauman, Traffic Engineer

CITY STAFF:

Rita Severson, Recording Secretary

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ in accordance with the statement filed with the City Clerk.

This agenda has also been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

I. PRELIMINARY GENERAL BUSINESS

PUBLIC COMMENT

At this time any member of the public may address the Commission on any subject within the Commission's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda.

To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

ELECTION of OFFICERS

Chair and Vice-Chair to serve an annual term beginning in December 2013.

2014 MEETING SCHEDULE

Current expectation supported by recent ordinance change is quarterly, or as needed – which months make the most sense? Feb, May, Aug and Nov are spaced properly and avoid traditional holidays.

REORDER AGENDA

II. NEW BUSINESS

A. City of Flagstaff Transportation Tax – Capital Improvements Annual Report Review and Discussion

The City dissolved the Citizen's Transportation Advisory Committee giving its responsibilities to the Transportation Commission. These responsibilities include providing oversight of the Transportation Program, providing a forum for public comment and input and to annually advise the City Council of the progress and expenditures of the City's Transportation Program.

Staff has prepared and distributed the draft Fiscal Year 2013 Annual Report for review and discussion by the Commission.

Staff Recommendation: Informational Item – review the staff presentation and provide recommendations to the proposed Annual Report.

III. OLD BUSINESS

A. City of Flagstaff Loading Zone Standard

City staff has been approached on numerous occasions recently to discuss the installation of new loading zones and the removal of existing loading zones. In the past staff has reviewed the merits of the various loading zone requests and using engineering judgment has rendered a decision.

Loading zone requests have become more frequent and staff has decided to develop an engineering standard for the uniform application of loading zones in Flagstaff. Staff has reviewed other municipalities of varying sizes to determine a 'state of the practice'. The results have been summarized and a revised proposed standard will be presented based upon the Commission's discussion in September.

Staff Recommendation: Informational Item – review the staff presentation and provide recommendations to the proposed standard.

IV. CONCLUDING GENERAL BUSINESS

A. Reports

1. Report from the Bicycle Advisory Committee:
<http://www.flagstaff.az.gov/index.aspx?nid=1822>
2. Report from the Pedestrian Advisory Committee:
<http://www.flagstaff.az.gov/index.aspx?nid=1824>
3. Status of Transportation Engineering Program Projects
 - [General update presentation on several projects and work orders performed by Transportation Engineering Staff](#)

B. Informational Items to/from Commissioners and Staff

1. Commissioner discussion

C. Next Meeting

1. **Regular Meeting: 2014 Schedule TBD**

Tentative Agenda Items:

1. None at this time

V. ADJOURNMENT