

PARKS AND RECREATION COMMISSION
WEDNESDAY, JUNE 18, 2014

SUMMARIZED MINUTES

MEMBERS PRESENT

James Baker
Denise Burley
Jessica Fitchett
Charles Hammersley
Adam Kaupisch
Gregory Kleiner
Thomas Ziegler

STAFF PRESENT

Kathy Drummond
Shauna Fisher
Brian Grube
Rebecca Sayers
Steve Zimmerman

1. **CALL TO ORDER**

The meeting was called to order by Commissioner Kleiner at 4:00 p.m.

2. **ROLL CALL**

Commissioners Baker, Burley, Fitchett, Hammersley, Kaupisch, Kleiner, and Ziegler were present for roll call.

3. **APPROVAL OF APRIL 16, 2014 MINUTES**

Motion made by Commissioner Hammersley to approve the April 16, 2014 minutes as written. The motion was seconded by Commissioner Burley. Motion passed with unanimous approval (7 yeas votes).

4. **PUBLIC PARTICIPATION** At their June meeting the Open Spaces Commission will be considering naming two sections of the FUTS trail at Picture Canyon Preserve. Requests have been made to name the outer recreational trail after Tom Moody, and the inner trail after Don Weaver. Mr. Moody was an Associate Professor at NAU who taught stream restoration and natural resource planning, while working on environmental issues with Grand Canyon Trust. Mr. Weaver actively participated on the Flagstaff Picture Canyon Working Group that recorded rock art, and placed the site on the National Register of Historic Places. Both gentlemen were leaders in helping to acquire Picture Canyon Preserve. Mr. Weaver hasn't been deceased for 2 years, so staff is going to ask the City Council to consider waiving the 2 year requirement at their meeting on July 15.

5. **PRESENTATION ITEM**

- A. **TOBACCO FREE PARKS IN FLAGSTAFF – CANDICE KOENKER, COCONINO COUNTY PUBLIC HEALTH EDUCATOR.** The students who were going to make this presentation weren't available, so this item will be brought back in the fall.

6. DISCUSSION/STANDING ITEMS

- A. ALCOHOL IN WHEELER PARK. Commissioner Hammersley asked staff to update the Alcohol Beverage Permit and Policies to state specifically that alcoholic beverages are prohibited in Wheeler Park.
- B. PARKS DONATION AND MEMORIAL PROGRAM UPDATE. City Council approved the Parks Donation and Memorial Policy at their June 17 meeting. Staff will begin using the criteria for all requests and it is anticipated that all requests would be reviewed by the Parks and Recreation Commission. Staff will meet with members of the JLB Project to see when they want to present an update of their project.
- C. BUFFALO PARK BENCH. The Nate Avery family has asked to donate two benches and a center platform to Buffalo Park. A proposed rendition was distributed for review. The benches will be constructed of malpais rock, which matches the existing building, and the sitting part of the benches and platform center will be finished concrete to look like railroad ties. The improvements will be completed by staff with the family paying for labor and materials, and an anticipated completion date of September.
- D. CHRISTENSEN PARK BOND FUNDS UPDATE. Internal staff discussions continue regarding these funds and other land related issues. A definite timeline hasn't been identified at this time.
- E. SOLIERE PARK PROPOSAL UPDATE. Staff didn't have any further updates.
- F. BUSHMASTER PARK UPDATE. Staff is hoping to have the bid out in January 2015, with an anticipated start date of April 1, 2015. The project will last 150 to 160 days and it isn't anticipated that the park will be closed during construction. Some incidental work, like utilities being relocated, may occur next fall. Both phases of the project have been approved, phase 1 with bond funds and phase 2 with BBB funds. An open house was held with the neighborhood groups and they were in agreement with the final design and receptive to the outdoor equipment.
- G. PUBLIC WORKS CORE SERVICES YARD UPDATE. Council has directed City staff to look at City owned property on the west side and they have a lot of questions that staff needs to answer before moving forward.

7. REPORTS

- A. JULY IS PARKS AND RECREATION MONTH. The Calendar of Events was distributed for review, this year's theme is "Out is In," which is encouraging the public to participate in outside activities. Highlights include the July 2 Concerts in the Park kicking off the month, a home run derby and skills challenge on July 22, a couple of ice cream socials, Zumba under the summer sky at Flagstaff Recreation Center, and a glow and skate night on July 4 at Jay Lively.
- B. OPEN SPACES COMMISSION UPDATE. The Commission didn't meet in May, but they will continue to work on the Master Plan.
- C. MONTHLY HIGHLIGHTS OF PARKS AND RECREATION. Beginning July 7 Wheeler Park will be closed until August 29. The whole park will be re-sodded and some of the mounds on the southeast part of the park will be removed. The drainage issues will be identified and addressed as well. Two large events that are typically held in Wheeler Park won't be held there this year. The City doesn't have the facilities to allow these kinds of large scale events, or take on any others. The new Zamboni will be delivered to Jay Lively on Friday, June 20.

8. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS AND STAFF. It was recently reported that the Campbell Mesa Recreation Area may be involved in some kind of land swap with the Forest Service, and noted how important it is to protect any loss of recreation areas in Flagstaff. City staff hasn't had a response from the one proposer for the Snow Play area, so the City has sent them a letter rejecting their proposal.

9. AGENDA ITEMS FOR THE JULY 16, 2014 MEETING

- Christensen Bond Funds Update
- Soliere Park Proposal Update
- Bushmaster Park Update
- Public Works Core Services Yard Update
- JLB Project Update

10. ADJOURNMENT

The meeting adjourned at 4:43 p.m.

These minutes are a draft and haven't been approved by the Parks and Recreation Commission. Their next meeting is scheduled for July 16, 2014 where they will be on the agenda for approval.