



# MINUTES

## City of Flagstaff Sustainability Commission

Wednesday, August 13, 2014  
4:30 – 6:00 pm

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City Hall, Staff Conference Room  
211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

### **CALL TO ORDER**

COMMISSION MEMBERS:	CITY STAFF:
Kathy Farretta, Chair	Nicole Woodman
Todd Barnell, Vice Chair	Tamara Lawless
Elisha Dorfsmith	Marty Jacobson
Jodi Norris	
Kevin Ordean	
Jack Welch	

- 1. Call to Order**  
**Commission Vice Chair Todd Barnell called the August Sustainability Commission meeting to order at 4:32 pm and welcomed all in attendance.**
- 2. Public Participation**  

John Deuel introduced himself as new to Flagstaff. He has an environmental background and worked in environmental roles for the City of Norfolk, Virginia.
- 3. Approval of Minutes**  

Commission Chair Kathy Farretta motioned to approve the May minutes and Elisha Dorfsmith seconded the motion.
- 4. Discussion Items**
  - A. September Meeting Reschedule – Nicole Woodman**  

Nicole and Tamara will be gone the 2nd week of September so Nicole asked the commission to reschedule the meeting. The commission agreed on September 17th.

**B. Micro-grants – Nicole Woodman**

Nicole introduced the concept of micro grants to the Commission. She asked the Commission if they would like to use micro grants that focus on sustainability at the neighborhood level. Nicole explained that there are no funds allocated to the Commission for this fiscal year but the Sustainability Program would redirect LED Holiday Light Swap monies toward a pilot project. If successful during the next budget cycle staff would request funds for the Commission. Grants could align with the sustainability matrix and be fully managed by the Commission. This includes developing a framework, conducting outreach, reviewing applications, etc.... Kevin suggested that the Commission model this after NAU's Green Fund. Todd commented that it would raise the commission's profile in the community.

**C. Plastic Bag Outreach – Nicole Woodman**

Nicole updated the Commission that the City Manager requested that a work session with the City Council not be scheduled until December or January. Nicole asked if any Commissioners wanted to help her with outreach at local businesses

**5. To and From**

Elisha encouraged Commissioners to check out the Sustainability Program Facebook page for more information on the summer garden workshops.

**6. Adjournment**

Todd Barnell, Vice Chair, adjourned the meeting at 5:30 pm.

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on \_\_\_\_\_, at \_\_\_\_\_ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Chris Monteverde, Administrative Specialist