

PARKS AND RECREATION COMMISSION  
WEDNESDAY, DECEMBER 17, 2014

**SUMMARIZED MINUTES**

**MEMBERS PRESENT**

Jessica Fitchett  
Charles Hammersley  
Adam Kaupisch  
Gregory Kleiner  
Thomas Ziegler

**STAFF PRESENT**

Brian Grube  
Cathy Guetschow  
Steve Zimmerman

**OTHERS PRESENT**

Mike Farley  
Rick Schuller  
Charlene Talbott

1. CALL TO ORDER

The meeting was called to order by Commissioner Kleiner at 4:03 p.m.

2. ROLL CALL

Commissioners Fitchett, Hammersley, Kaupisch, Kleiner, and Ziegler were present for roll call.

3. APPROVAL OF NOVEMBER 19, 2014 MINUTES

Motion made by Commissioner Kleiner to approve the November 19, 2014 minutes as written. The motion was seconded by Commissioner Kaupisch. Motion passed with unanimous approval (5 yeas votes).

4. PUBLIC PARTICIPATION - None

5. ACTION ITEMS

A. APPOINT CHAIR FOR CALENDAR YEAR 2015. Motion made by Commissioner Kleiner to nominate Commissioner Ziegler as Chair for calendar year 2015. The motion was seconded by Commissioner Fitchett. Motion passed with unanimous approval (5 yeas votes).

B. APPOINT CO-CHAIR FOR CALENDAR YEAR 2015. Motion made by Commissioner Hammersley to nominate Commissioner Fitchett as Co-Chair for calendar year 2015. The motion was seconded by Commissioner Kleiner. Motion passed with unanimous approval (5 yeas votes).

C. APPOINT PARKS AND RECREATION COMMISSIONER TO SERVE ON THE OPEN SPACES COMMISSION. No appointment made. This position was eliminated by City Council.

6. DISCUSSION/STANDING ITEMS

A. PROPOSED RECLAIMED WATER BOOSTER STATION AT BUSHMASTER PARK. At the November 19th meeting, Commissioners expressed concern regarding noise disturbing the two houses north of the proposed project. Woodson Engineering proposed the relocation of the booster pump station to the southeast corner and repositioning the doors. Each pump produces approximately 85 decibels and with both pumps running simultaneously it would produce approximately 100 decibels inside of the

building. The standard maximum level in other cities is between 40 - 60 decibels and that is their goal. The building itself and also moving the building

DISCUSSION/STANDING ITEMS (Cont'd.)

would reduce the decibels by 20. An acoustical consultant will be hired to provide a report analysis and design in which they feel would ensure an additional drop of 50 decibels creating a total of 30 decibels inside of the building which would be well under the standard. Letters have been hand delivered to the adjacent residents regarding the project. Commissioners gave their endorsement for the project.

- B. BUSHMASTER PARK UPDATE. The plans are in the final stages of being finalized and is currently waiting on the architect regarding changes to the restrooms. The electrical and landscape plans have been completed. The next step will be to contact legal and start the City review.
- C. PUBLIC WORKS CORE SERVICES YARD UPDATE. They will need to go through the annexing process with the County. They will need to complete a final concept plan and are looking to have it approved in February, then start the annexation process. It won't be until the fall of 2015 that they hear if the annexation has been approved.
- D. CAPITAL PROJECT UPDATE. At the Aquaplex, the rock removal and retiling along with the hex deck being repainted has been completed, and four security cameras were installed.

Jay Lively Activity Center is looking into getting the second chiller up and running and sending it out for bid. New benches have been installed and an order for new cubbies and coat racks has been placed. The entry time into the ice rink has improved since the creation of a separate admission and skate rental line. A consultant was hired regarding the summer humidity inside the ice rink and recommended painting a rust inhibitor on the existing structure, adding a Low E blanket, and the installation of a dehumidifier.

Flagstaff Recreation Center will be replacing their weight room flooring with new carpet in January.

7. REPORTS

- A. OPEN SPACES COMMISSION UPDATE. No report given.
- B. MONTHLY HIGHLIGHTS OF PARKS AND RECREATION. Both Parks and Recreation reports were included in the Commission packets. Membership has increased by 25% and daily users by 15% as compared to last year's numbers. The Aquaplex gym and community room rentals have also increased. Within the first years of opening the Aquaplex, capital costs have impacted the facilities cost recovery. A punch pass is being looked into for Aquaplex patrons that are not interested in buying a 3, 6, or 12 month membership

8. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS AND STAFF.

Pickleball has taken over a lot of tennis courts creating tennis players to come up with a new game similar to pickleball called "Tennis Sets for the 60's." The courts are outlined in tape, use less bouncy balls and players don't have to run similar to pickleball.

#### INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS AND STAFF (Cont'd.)

Staff has met with consultants regarding the addition of a 5<sup>th</sup> tennis court at Flagstaff Recreation Center and has been directed to come up with three options for the existing courts. The only way to add a 5<sup>th</sup> court would be to add it as a standalone court that would not be connected to the other four.

- Option 1 - Resurface
- Option 2 - Overlay
- Option 3 - Complete rebuild

There is no funding to add a bubble over the courts as once discussed. The estimated cost for a bubble would be around \$500,000. If the community was interested and found it important then it would need to be added on as a bond measure. Commissioner Kleiner would prefer a pickleball court if a 5<sup>th</sup> tennis court can't be added.

Staff would like to have a goal setting work session in January or February once the Commission is whole. Commissioner Kaupisch suggested that the Commissioners go on an outing to visit city parks and facilities.

Commissioners had previously discussed the need of setting up a timeline to get parks on the 2016 bond and questioned whether they should start preparing for it now.

The budget cycle started in December with a retreat. Divisions are entering line items at a flat budget that will close to them in January.

#### 9. AGENDA ITEMS FOR THE JANUARY 21, 2015 MEETING

- Bushmaster Park Update
- Capital Project Update

#### 10. ADJOURNMENT

The meeting adjourned at 4:48 p.m.

These minutes are a draft and haven't been approved by the Parks and Recreation Commission. Their next meeting is scheduled for January 21, 2015 where they will be on the agenda for approval.