



MINUTES

City of Flagstaff Sustainability Commission

Wednesday, December 17, 2014
4:30 – 6:00 pm

City Hall, Staff Conference Room
211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS: CITY STAFF:

Todd Barnell, Chair

Elisha Dorfsmith, Vice Chair

Jodi Norris

Kevin Ordean

Jack Welch

Nicole Woodman, Sustainability Manager

Elizabeth Champagne, Sustainability Aide

Kelsey Morales, Sustainability Aide

Commission Vice Chair Todd Barnell called the December Sustainability Commission meeting to order at 4:32 pm and welcomed all in attendance.

1. Public Participation

No members of the public participated.

2. Approval of Minutes

Commission member Jack Welch motioned to approve the November minutes and Kevin Ordean seconded the motion.

3. Discussion Items

A. Community Sustainability Grants

The idea was brought forth that letters of support should be attached to the grant application as opposed to just being listed within the application. The Commission decided it would be easiest to give the grant recipient the full award amount upfront to avoid complications. The grant recipient will have 18 months to complete the project. In regards to grant applicants, the commission decided that if an organization that one of the commission members or city staff is affiliated with applies for the grant, that Commission member or city staff member will recuse from the vote when grants are being awarded. Finally, upon narrowing down grant recipients for final consideration the Commission agreed the final grant recipients will give a project

pitch in front of the commission. Once finalized the grant application will be posted online and translated in Spanish, Navajo and Hopi. Also, an FAQ for anticipated questions will be created by the commission and included in the grant application.

B. Plastic Bag Update: Nicole Woodman

Nicole informed the Commission that the goal for the January 13, 2015 City Council Council presentation is to provide council with examples of what other communities are doing and to provide council with options on how they could proceed if they choose to.

4. Action Items

A. Approve Community Sustainability Grant Framework and Application

5. To and From

Commissioner Norris discussed Viva la Verde. She will send out a link for the trailer to the Commission. Commissioners will provide individual responses to Nicole indicating their preference for the field trip. Nicole Woodman updated the Commission on the Walnut Canyon Study. Council reached a 4/3 to move forward with option two as it was identified in the study, which will bring back a resolution on Jan 20, 2015. Libby Champagne provided an Earth day update; She is working on finishing Heritage Square application. She also mentioned that the Fix it Clinic is looking for volunteers and currently in the process of promotion. Kelsey Morales provided a Lights out Flagstaff update. The 2015 Steering Committee held their first meeting.

6. Agenda Items for Next Month

- A. Regional Plan Update – postpone until February meeting
- B. Discussion on how to handle excused absences
- C. Debrief from Plastic Bag discussion.

7. Adjournment

Commission Vice Chair Todd Barnell adjourned the meeting at 6:01 pm.