



MINUTES

City of Flagstaff Sustainability Commission

Wednesday, February 11, 2015
4:30 – 6:00 pm

City Hall, Staff Conference Room
211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:

Todd Barnell, Chair
Elisha Dorfsmith, Vice Chair
Jodi Norris
Kevin Ordean
Jeff Stevenson
Ellen Vaughan
Jack Welch

STAFF:

Nicole Woodman, Sustainability Manager
McKenzie Jones, Sustainability Specialist
Libby Champagne, Sustainability Aide

1. Call to Order

Todd Barnell called the meeting to order at 4:31.

2. Public Participation

No members of the public participated.

3. Approval of Minutes

Commission member Elisha Dorfsmith motions to approve the December minutes and Jack Welch seconds the motion.

4. Discussion Items

A. Habitat for Humanity Loan Program – Eric Wolverton, Executive Director

Eric Wolverton, requested to educate Commissioners on the Habitat Revitalization Program and to request that they help get the word out about this program. The Habitat Revitalization program will provide 0% interest microloan loans to low and middle income home owners to rebuild their homes. Only owner occupied homes with residents that make 80% or below the average medium income are eligible. Those that qualify are offered a full home energy assessment

provided by Habitat. Habitat has also recently received a donation of blown in insulation. It can be used for free by anyone in the greater Flagstaff area as long as it is installed by a certified contractor.

B. Sustainability Commission Absenteeism Policy – All

Nicole Woodman spoke on the establishment of bylaws to address Commission member absences. Since the January meeting, she followed up with the City Clerk's office and discovered that it is not within the Commission's authority to establish bylaws, so they must adhere to rules in the manual. Todd Barnell reminded the Commission if a member misses 3 consecutive meetings they will have a chance to plead their case or face dismissal.

C. Plastic Bag Management Update – Nicole Woodman

Tonight Nicole Woodman and Libby Champagne will be attending a community meeting at Plaza Vieja Community offices. Nicole will be going back to City Council on Feb 17th to update them on the plastic bag focus group. Their task is to come up with a recommendation to present to council in April. The makeup of the group is based on people who spoke at the council meeting in January and includes members from: NAU, Sierra Club, Chamber of Commerce, 3 community members and Friends of Flagstaff's Future. Invitations have also been sent out to owner of Mountain Sport and the Albertsons manager. A facilitator has been hired; city staff will be limited to Nicole Woodman and Pat Bourque. An educational packet will be constructed taking into account research done by the commission. The other component of the meeting will be a staff created response to the questions asked at the previous plastic bag council meeting.

5. Action Items

A. Approve Community Sustainability Grant Framework and Application

Todd Barnell asks the group for any questions or comments on the changes to the grant document. Jodi Norris brought up awkward wording and asked if the commission would like to do a quarterly review process. Kevin Ordean suggested they start with a quarterly review process and makes changes if that is not working well. Kevin Ordean motions to approve the grant and Jodi Norris seconds it. All commissioners vote in favor. Nicole Woodman recommends that next month commission members come prepared for an action item on how to advertise the grant.

6. To and From

Jodi Norris is going to start attending the Water Commission meetings. Nicole Woodman informs the commission that future meetings will need to be moved into Council Chambers so that they can be streamed for transparency.

7. Agenda Items for Next Month

- A. Discussion about advertising on the community grants
- B. Update on plastic bag community group
- C. Earth Day update
- D. NAU Earth Day Update
- E. Bike to Work Week (Jack Welch)
- F. Lights Out Flagstaff Update/Earth Hour

8. Adjournment

Commission Vice Chair Todd Barnell moves to adjourn the meeting at 5:29pm and Kevin Ordean seconds it.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this _____ day of _____, 2015.

Chris Monteverde, Administrative Specialist