



MINUTES

City of Flagstaff Sustainability Commission

Wednesday, January 14, 2015
4:30 – 6:00 pm

City Hall, Staff Conference Room
211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS: CITY STAFF:

Todd Barnell, Chair
Jodi Norris, Vice Chair
Elisha Dorfsmith
Kevin Ordean
Jack Welch
Ellen Vaughan

Nicole Woodman, Sustainability Manager
Elizabeth Champagne
Kelsey Morales

Commission Vice Chair Todd Barnell called the January Sustainability Commission meeting to order at 4:33 pm and welcomed all in attendance.

1. Public Participation

No members of the public participated.

2. Approval of Minutes

Commission member Jack Welch motioned to approve the December minutes and Elisha Dorfsmith seconded the motion.

3. Presentation Items

A. Plastic Bag Management

The new interim City Manager, Jeff Meilbeck, proposed to Commissioners to create a small focus group to recommend a third alternative to the plastic bag discussion. The small group will consist of seven community members. Commissioners agreed upon the creation of the group pending a specified timeframe and structure for the group to create their recommendation.

B. Flagstaff Citizen Climate Lobby Presentation (CCL)

Ian Brown presented to the Commission about the new chapter of CCL in Flagstaff. The group was started in 2007 and has been gaining membership

momentum ever since. The chapter is focused specifically on passing federal legislation for a carbon tax. The carbon tax would put an initial \$15 levied tax per ton of carbon produced at the point source, reducing to \$10 per ton each year the carbon output is not in compliance with the standard.

4. Discussion Items

A. Absences

A quorum is needed for all Commission meetings and with the increase in absences of Commission members; the Commission has agreed to implement a new absence policy. If a Commission member misses three consecutive meetings the Commission member will have the opportunity to plea their case for continued membership, otherwise the Commission member will be removed from the group. These absence adjustments will be integrated into the Commission's bylaws once Nicole determines the process for finalizing these changes.

B. Community Sustainability Grants

Kelsey Morales updated the Commission on the edits and organizational changes that were made based on feedback given during the December meeting. The areas within the grant that will be further developed are Project Criteria, the Sustainability Commission Priority Areas and an addition of a section that addresses award amounts. Once these edits are made, the grant will be sent off and reviewed by Legal. The grant will be finalized during the February Commission meeting.

5. Action Items

A. Approve Community Sustainability Grant Framework and Application

Todd Barnell motioned to approve the grant for now. All vote in favor.

6. To and From

Nicole Woodman updated the Commission on the changes that have been implemented for the Dew Downtown event. There will be a recycling center in which all of the recycling drums will have specified slots for various recycling products. Libby Champagne announced that the Sustainability Program will be hosting a Fix it Clinic on January 24 from 10 am to 1 pm at Local Works.

7. Agenda Items for Next Month

- A. Regional plan update
- B. Community sustainability grant
- C. Absence issue
- D. Progress on plastic bag focus group

8. Adjournment

January 14, 2015

Page 3 of 2

Commission Vice Chair Todd Barnell adjourned the meeting at 6:22 pm.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this _____ day of _____, 2014.

Chris Monteverde, Administrative Specialist