



MINUTES

City of Flagstaff

PEDESTRIAN ADVISORY COMMITTEE

Thursday, February 13, 2014
4:30 pm

City Hall, Council Conference Room
211 West Aspen Avenue, Flagstaff, Arizona

CALL TO ORDER

The meeting was called to order at 4:30 pm. On roll call, the following Committee members were present:

Kim Austin, Co-Chair
Georgia Duncan, Vice Chair
Joyce Browning
Cecile LeBlanc
Jim Tuck

Members absent:

Heather Taylor, Co-Chair

One vacancy

The following City staff was present:

Martin Ince, Multimodal Planner
Tamara Lawless, Sustainability Specialist

Others present:

Peter LeBlanc
Jim McCarthy
Justin Pryzby

I. PRELIMINARY GENERAL BUSINESS

1. Announcements

Mr. Tuck asked if Flagstaff Walks! could have an insert in Cityscape, similar to FUSD's in the last edition. He would like it put on the agenda for the next meeting.

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2. Public Comment

Peter LeBlanc introduced himself as a Boy Scout who is here to meet the requirements for a merit badge. He also said he is looking for an Eagle Scout project.

Tamara Lawless with the City's sustainability program described the events planned for "Lights Out Flagstaff" on March 28 and 29, including the kick-off at Heritage Square on March 28. She said more information is available at lightsoutflagstaff.org.

Justin Pryzby reported that a sidewalk near Franklin and Fontaine is only about 12 inches in width, even though ADA requires a minimum of 32 inches at a single point. An existing house encroaches into the sidewalk. He said that resurfacing Franklin should have triggered compliance with ADA standards. He also reported that he has requested an updated copy of City code enforcement's database. He is concerned that a number of complaints that are listed as resolved have not actually been resolved.

3. Approval of Minutes

Ms. Duncan made, and Mr. Tuck seconded, a motion to approve the minutes of January 9, 2014, with one change. The motion was approved unanimously (5-0).

II. OLD BUSINESS

1. Sidewalk inventory and prioritization process – pedestrian crossings

Mr. Ince showed as preliminary map of potential enhanced pedestrian crossing locations, and asked the Committee to review the map and consider other suitable locations. The Committee discussed several potential ways to identify and prioritize crossings. Mr. Ince said the preliminary information would be provided to the Citizen Review Committee, for possible inclusion in a street maintenance and safety bond. He cautioned that the list of crossings still needs to be considered and reviewed in more detail and is subject to change.

The Committee suggested adding the following crossing locations to the preliminary map:

- Fort Valley at Late for the Train
- Fort Valley at Forest
- Route 66 at Riordan
- Route 66 at Thompson
- Fourth, south of Sixth
- Fourth at Seventh
- Humphreys at Elm

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The Committee also discussed 2 spots for grade separated railroad crossings:

- Between Arrowhead and Huntington
- Between Florence and Walnut

It was mentioned that Flag High students routinely cross Fort Valley to get to the Basha's, but this may not be a safe place for a crossing due to poor visibility around the curve.

Mr. Tuck reported that the City Council has directed staff to consider potential locations for several pedestrian crossings along Fourth Street.

The Committee brought up scramble phase pedestrian crossings (the "Barnes dance") and asked Mr. Ince to bring additional information to the next meeting.

2. **Flagstaff Walks!**

The Committee discussed several planned events:

Science in the Park

- Need to plan for give-aways

Crossing Guard Appreciation

- The Committee reviewed the information from AAA for the crossing guard of the year award
- There may only be 8 to 10 active crossing guards in Flagstaff
- Ms. Austin has a crossing guard training video, with which she has been trying to arrange training sessions with FUSD
- Mr. Tuck will ask the crossing guard at Sechrist School what they receive for training
- At most FUSD schools, the crossing guard is a janitor or another staff employee

Mr. Tuck suggested preparing a report for the Transportation Commission, in advance of Flagstaff Walks to let them know what is planned, and after to report how things went.

3. **Sidewalk encroachment ordinance**

Mr. Ince passed along information from Karl Eberhard regarding the status and process for establishing a downtown business district.

The Committee expressed a concern that if special events are governed by the district, it would make it more difficult to stage pedestrian events that involve a street closure.

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If the district is responsible for issuing encroachment permits, there may be a conflict of interest between the public's interest and the district's commercial interests.

The Committee asked if Mr. Eberhard could come to the March meeting to provide information on the downtown business district.

Mr. Ince will check on the ordinance schedule at Council, and forward to the Committee as necessary.

4. Review of meeting procedures and public participation in commission discussions

The Committee reviewed potential changes to the PAC's procedures as discussed at last month's meeting. Ms. Duncan asked if the Committee has the authority to adopt changes in procedures. Mr. Ince said he would confirm with the City Clerk.

Mr. Tuck made, and Ms. LeBlanc seconded, a motion to adopt the following procedures and protocol for Committee meetings:

- Announcements from the Committee and Public Comments at the beginning of the meeting are limited to three minutes per speaker
- Only Committee members and staff sit at the main table,
- Public comment during discussion on agenda items will be taken after Committee discussion; public speakers may address the Committee only after being recognized by the chair, and
- Public comment during discussion on agenda items is limited to three minutes per speaker.

The motion was approved unanimously (5-0).

The PAC asked that the new rules be written somewhere for the public.

III. NEW BUSINESS

There was no New Business.

IV. CONCLUDING GENERAL BUSINESS

1. Reports

The Committee asked about the status of electric bike regulations, the Pine Knoll FUTS trail, and the Regional Plan.

2. Announcements

There were no concluding Announcements.

V. ADJOURNMENT

The meeting was adjourned at 5:57 pm.