



Library Board Meeting Minutes – June 25, 2015

Meeting called to order by Harriet Young at 3:00pm.

Members present:

Ruth Garrison
Harriet Young
Dave Browning

Members excused:

Joanne Parkes
Karla Brewster
Lena Fowler

Library Staff present:

Heidi Holland
Jan Robison

Approval of Minutes

Minutes of the May 14th meeting were approved.

Public Participation

Troy Lee Campbell, 2008 NAU graduate and fulltime employee at NAU, attended the meeting. He is possibly interested in becoming a Library Board member. At the end of the meeting, Troy thanked the Director and the Board for the opportunity to observe a meeting. He received information on how to proceed if he wanted to pursue becoming a Board member.

Library Director's Report

1. Heidi informed the Board that the City of Flagstaff wants to record all board and commission meetings. All Board members present voiced opposition to having the meetings recorded on the basis that it would limit open discussions. Questions also came up about costs.
2. The Summer Reading Program kick-off party was a big success. The party was located on the lawn outside the Youth Services area. This is the same area where the roof was being replaced. Heidi stressed safety to both staff and roofers before the kick-off party began. Sign-ups for the SRP have decreased because they need to be done online and the software has had some problems. However, Maricopa County has been very successful with this software. Heidi will continue to keep the Board abreast of how the online sign-up program is working.
3. Heidi recently called together an All Staff meeting that was well attended. One of the topics covered was staff. We are replacing several positions at the Downtown library.
4. For some time, Heidi has been in discussions regarding the Rio de Flag project. These discussions included informing the library that part of our parking lot would be removed. New conversations have revealed that the parking lot is not part of the Rio de Flag project. Monies have been set aside for the project, approximately \$250,000.



5. Heidi discussed RFID with the Board. She explained that it is a proven technology, and many businesses and libraries are currently using RFID. The Flagstaff Public Library is looking for a grant from the Community Foundation to help fund RFID plus putting monies aside for the future.
6. The Board made a motion to support the Director and the Flagstaff Public Library on moving forward with RFID. The motioned was carried.
7. The Board discussed that if those monies from the Rio de Flag project are not to be used for that project, is it possible to allocate those funds to other library projects, specifically RFID?
8. Heidi discussed other building improvements: youth service expansion, coffee cart, outside reading deck, and additional public and staff meeting rooms.

Growth needs of the Libraries, Affiliates and Branches

1. Tony's Barber Shop, located immediately adjacent to the East Flagstaff Community Library, is vacant and Coconino Community College has offered the vacancy to EFCL. CCC is working on an amendment to allow the change. The amendment is now with the CCC Facilities Superintendent, who is making changes.
2. Tuba City Public Library is expanding their Youth Services area, remodeling, and getting new carpet.

Informational Items from Board Members

1. Board member Young reported that 2015 marks the 50th anniversary of "The Voting Rights Act of 1965." She suggested collaboration with the library on recognizing this event. Councilmember Evans is working with AAUW on a possible workshop or town hall meeting. Perhaps a library location could host and display the event(s).
2. Board member Browning discussed a conflict with the Library Board meeting day and time. Board member Young made a motion to have an open discussion to change time and date of the monthly meetings. The motion was seconded and the motion carried.
3. The next Library Board meeting is August 27th at 3:00pm at the East Flagstaff Community Library.
4. Meeting adjourned at 3:58pm.