



APPROVED MINUTES

City of Flagstaff TRANSPORTATION COMMISSION

4:00 PM, Wednesday December 2nd, 2015

CALL TO ORDER

COMMISSION MEMBERS, voting:

Bob Kuhn, Flagstaff Unified School District - Present

Erika Mazza, NAIPTA - Present

Bob Mullen

Kevin Parkes, Chair - Present

Gary Robbins, Vice-Chair - Present

Derik Spice - Present

Vacant

COMMISSION MEMBERS, non-voting:

Lt. Frank Higgins, Flagstaff Police Department

Jeff Bauman, Traffic Engineer

CITY STAFF:

Rita Severson, Recording Secretary

PRELIMINARY GENERAL BUSINESS

PUBLIC COMMENT

At this time any member of the public may address the Commission on any subject within the Commission's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda.

To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

Sydney Buchman approached the Commission with his concerns of the traffic currently on Turquoise Dr. Mr. Buchman has lived on Turquoise since 1980 and has seen traffic change in that time. With the building of more homes and businesses on the Mesa a roundabout or traffic light won't fix the problem. He would like the City to consider building out another road to the East of the Mesa to offer an alternative to entering and leaving the Mesa.

APPROVAL OF MINUTES

Special Meeting of September 29, 2015

Commissioner Mazza moved a motion to approve the minutes of September 29, 2015, motion seconded by **Commissioner Kuhn**, all in favor motion carries.

I. OLD BUSINESS

NONE

II. NEW BUSINESS

Jeff Bauman the City's Transportation Engineer told the Commission that there is an agenda change in the new business section. The agenda will be reordered to hear items A, D, B and then C.

Commissioner Spice moved a motion to approve the reorder of the agenda, motion seconded by **Commissioner Kuhn**, all in favor motion carries.

A. **NAIPTA Transit Spine Study**

NAIPTA is currently studying several alternatives for route restructuring which includes three possible transit spine alternatives through the Milton Corridor and extending both South of Milton and East of Milton.

The Project Purpose Statement: ***Identify, evaluate, and select a strategy and set of transit and multimodal transportation improvements that: connect key activity centers by transit, reduces transit travel times, improves transit operations, improves transit ridership connectivity by facilitating better transfer activity, and improves traffic operations in the Milton and Route 66 corridors***

NAIPTA will provide an overview of the alternative routes and an overall project update.

This project is anticipated to be a continuing item on the agenda as the study progresses over time.

Staff Recommendation: Review and comment on the materials and presentation.

Ann Dannel from NAIPTA did a brief update for the Commission:

Currently NAIPTA is working with a consultant to review a spine route from the Mall to the airport. This route would be a high frequency, fewer stops across town with a rapid concept.

There have been three alternatives identified from the process of using segments and technical analyses. Ann continued with more details regarding the three alternatives. The next steps for the three identified alternatives will be consideration to traffic congestion, travel times, ridership pieces, costs and activity centers to help develop one locally preferred alternative. The Spine would also feature additional improvements in

certain areas and intersections to offer transit priority, such as signals or transit only lanes.

There will be a series of public outreach which will include the website, one on one surveys and open houses through the RTP process.

B. Pedestrian Advisory and Bicycle Advisory Committee Appointments

The Pedestrian and Bicycle Advisory Committees both have vacancies and applications to fill some vacancies as follows:

PAC – New appointments Brandon Cruickshank and Stephanie Sterans to partial terms ending July 2018. There are no reappointments

BAC – New appointment Joseph McGhee to a partial term ending July 2016. Two reappointments Jeff Stevenson and Jack Welch to terms ending July 2018.

A detailed spreadsheet look at the PAC and BAC membership has been attached to the agenda packet.

Staff Recommendation: Staff is requesting a motion to appoint new members to the Pedestrian and Bicycle Advisory Committees.

Commissioner Kuhn moved a motion to approve the two new appointments for the PAC along with the two new appointments and two reappointments for the BAC, motion seconded by **Commissioner Spice**, all in favor motion carries.

C. City of Flagstaff, Pedestrian and Bicycle FUTS Master Plans - DRAFT

The City is currently drafting a Flagstaff Urban Trail System Master Plan. The draft document is being prepared as a series of Working Papers, with working papers 1 – 4 currently available for review and input.

The following are links to the working papers. If the links do not work, use the search function on the City of Flagstaff's Home Page to find these documents:

[Draft Working Paper 1 Existing Plans, Policies, Regulations, and Guidelines](#)

[Draft Working Paper 2 Resources and Literature](#)

[Draft Working Paper 3 More Share Trends and Peer Cities Analysis](#)

[Draft Working Paper 4 Pedestrian and Bicycle Crash Data](#)

Staff Recommendation: Review and comment on the materials and presentation.

Martin Ince the City's Multi Modal Planner presented this item to the Commission. Martin informed the Commission that basically there are two white papers kept to track and record information and analyses used for the draft master plans.

1. Mode Share:

- Percentage of trips by different modes.
- Modes can be private vehicle, bike, walk and transit.
- Measurement of mode share help determine the health of the biking and walking within the community and can identify trends.
- There are two primary sources of the mode share, one is a trip diary which is a survey done through the FMPO every 5-6 years. Another is taken from the American Community Survey which is a branch of the census office and provides nationwide information.

Martin shared the trends from the trip diary and the census' office survey.

2. Peer City Comparisons:

- Any City in the west with a population from 25 thousand to 100 thousand and has a public university of 10 thousand or more students.
- Flagstaff falls in the middle of the 15 identified peer communities for transit and below average for biking and above average for walking. Creating an over all of slightly below average.

3. Pedestrian and bicycle crash data:

- There is ten years of history data that has been collected in the FMPO area.
- 2000 crashes combined between the bike and pedestrian.
- A crash is defined as something that involves a motor vehicle that is moving that results into an injury or property damage exceeding one thousand dollars.
- The study has no crash rates or point of comparison to other communities.

Martin reviewed the crash data charts with the Commission.

Commissioner Mazza and Chair Parkes thanked Martin for the presentation and the detail of the data and analysis. Martin told the Commission that in the future he will be bringing more working papers regarding results of a survey from bicyclists and pedestrians also an inventory of missing sidewalks and bike lanes.

D. City of Flagstaff Capital Improvements – Transportation Program Updates

The City's Capital Improvements Program will review the Capital Transportation Program for this past construction season and next in anticipation of review of the Annual Report at an upcoming meeting.

Staff Recommendation: Informational Item, no action required.

Bret Petersen the City's Capital Engineer presented this item.

1. West Street and Arrowhead Avenue Phase III
 - Completed
2. Franklin Avenue Safety Improvement Project at O'leary

- Property acquisitions need to be done which include five different properties. Two of the properties are owned by the same individual and discussions have started.
- 3. Fourth Street Safety Improvement
 - Currently replacing candle sticks with permanent pedestrian crossings at two locations.
 - Anticipation of completion of the two crossings is the middle of December.
- 4. Switzer Canyon and Turquoise Roundabout
 - Property acquisitions need to be completed.
 - Construction anticipated in 2018.
 - Commissioner Kuhn told Bret that the grade of the Canyon Terrace road is a problem with the school buses if they need to enter or exit that neighborhood.
- 5. Brannen Homes Sidewalk
 - Improvements start and include parking access to the Sinclair FULTS.
 - Improvements also include a roundabout similar to the one at West & Arrowhead.
 - Construction is to begin the summer 2016.
- 6. Industrial Drive
 - Completed in November 2015.
- 7. Beulah Boulevard and University Drive
 - Working with a consultant from Phoenix to review traffic impacts and realignments of Beulah.
 - There are several different alternatives and proposed land uses.

IV. CONCLUDING GENERAL BUSINESS

A. Reports

1. Report from the Bicycle Advisory Committee:
<http://www.flagstaff.az.gov/index.aspx?nid=1822>
2. Report from the Pedestrian Advisory Committee:
<http://www.flagstaff.az.gov/index.aspx?nid=1824>

B. Informational Items to/from Commissioners and Staff

1. Fourth Street Update
2. Bow & Arrow Neighborhood Traffic Calming
3. Commissioner Discussion
4. Membership Vacancies
<http://www.flagstaff.az.gov/index.aspx?NID=1886>

C. Next Meeting

1. **Regular Meeting: February 3rd, 2015**
Tentative Agenda Items:
 1. NAIPTA Spine Study
 2. City of Flagstaff Engineering Standards Updates

V. ADJOURNMENT

Commissioner Mazza moved a motion to adjourn, motion seconded by **Commissioner Robbins**, all in favor motion carries.