



# MINUTES

## City of Flagstaff Sustainability Commission

Monday, October 26, 2015  
4:30 – 6:00 pm

City Hall, Council Chambers  
211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

### **CALL TO ORDER**

#### COMMISSION MEMBERS:

Elisha Dorfsmith, Chair

Kevin Ordean, Vice Chair

Amelia Blake

Eli Chamberlain

John Kistler

Dara Marks-Marino

#### STAFF LIAISON:

Tamara Lawless, Sustainability Specialist

#### **1. Call to order**

Commission Chair Dorfsmith called the meeting to order at 4:30pm.

#### **2. Roll Call**

Commissioners Blake, Chamberlain, Dorfsmith, Kistler, Marks-Marino and Ordean were present for roll call. Commissioner Vaughan was absent.

#### **3. Public Participation**

There was no public participation.

#### **4. Approval of Minutes**

Vice-chair Ordean motioned to approve the September 2015 minutes and Commissioner Kistler seconded the motion. All commissioners voted in favor.

#### **5. To and From**

Commissioner Marks-Marino announced that the Climate and Science Solutions program at NAU will be hosting a public discussion on Flagstaff's water future. The time and date have not yet been scheduled. Sustainability Specialist Tamara Lawless informed the commission that the Flagstaff Sustainability Program will be hosting its first DIY Home Energy Efficiency Workshop for the year on Oct 29, 2015 at the East Flagstaff Community Library at 6pm. Commissioner

Welch remarked that the Make A Difference Day volunteer event on Oct 24, 2015 at Thorpe Pond had a large turnout and was a successful event for the community.

## **6. Discussion Items**

### **A. Introductions**

Commissioners and staff members introduced themselves and give brief descriptions of their occupations and interest in sustainability.

### **B. Strategic Planning**

Commissioners discussed a variety of focus areas for the coming year. Topics included:

1. **Support for local food production in Flagstaff.** Commissioners expressed interest in supporting the revisions to the Animal Keeping Code and on providing educational opportunities for residents on topics such as gardening, composting, and bee keeping.
2. **Water use efficiency and conservation.** Commissioners would like to contribute to water conservation efforts in the Flagstaff community. Potential opportunities to explore include passive and active rainwater harvesting in the Flagstaff area, and the strengthening of regional collaborations across the Colorado Plateau.
3. **Recycling.** The commission is interested in expanding access to and information about recycling in the Flagstaff area. Commissioners discussed the need for increased recycling receptacles in the downtown area and in Flagstaff parks. The low participation of residents in the glass recycling program was also discussed, as well as the need for community outreach on the recycling of soft plastics like plastic bags.
4. **Sustainability education.** The commission discussed opportunities for providing sustainability education for the community, potentially in collaboration with NAU. Multimedia opportunities could include the production of short videos.
5. **Traffic congestion and alternative transportation.** The commission discussed the traffic congestion problem in the downtown area, and the potential fuel savings from more synchronized traffic lights. Opportunities to promote alternative transportation include the promotion of bicycle use and events such as the “Car Free Day” recently held in Paris.
6. **Other miscellaneous topics.** Commissioners also mentioned an interest in supporting the use of native grasses in city parks and in supporting energy efficiency efforts in the Flagstaff community.

### **C. Neighborhood Sustainability Grant Application – Pine Forest Charter School**

Vice-chair Ordean and Commissioner Marks-Marino recused themselves for the Neighborhood Sustainability Grant discussion. Several commissioners comment that the overall intent of the Pine Forest Charter School project fits well into the goals and purpose of the Neighborhood Sustainability Grant program. Commissioner Chamberlain requested clarification on the outcome of the grant process should a project fail to come to completion. The relevant section from the application packet states that the work must be completed within 12 months of being awarded, and that if the project does not meet the intent of the original application and award of funds, the applicant will be required to return part or all of funds dispersed.

## **7. Action Items**

### **A. Pine Forest Charter School Grant Decision**

- B. Commissioner Kistler motioned to approve the Pine Forest Charter School Grant, and Commissioner Chamberlain seconded the motion. All commissioners voted in favor.

**8. Agenda Items for Next Month**

**A. Recycling update and discussion**

**B. Energy Rebate Program budget increase endorsement decision**

**C. Regional Plan Update**

**9. Adjournment**

Chair Dorfsmith adjourned the meeting at 5:45pm.

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on \_\_\_\_\_, at \_\_\_\_\_ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Chris Monteverde, Administrative Specialist