

PARKS AND RECREATION COMMISSION
WEDNESDAY, JANUARY 20, 2015

SUMMARIZED MINUTES

MEMBERS PRESENT

Jennifer Grogan
Adam Kaupisch
Jim Stratton
Thomas Ziegler

STAFF PRESENT

Kathy Drummond
Betsy Emery
Michael O'Connor
Glorice Pavey
Steve Zimmerman

OTHERS PRESENT

MEMBERS ABSENT

Brett Caldwell
Jessica Fitchett
Charles Hammersley

1. **CALL TO ORDER**

The meeting was called to order by Commissioner Ziegler at 4:00 p.m.

2. **ROLL CALL**

Commissioners Grogan, Kaupisch, Stratton, and Ziegler were present for roll call. Commissioners Caldwell, Fitchett, and Hammersley were absent.

3. **APPROVAL OF DECEMBER 16, 2016 MINUTES**

Motion made by Commissioner Kaupisch to approve the December 16, 2016 minutes as written. The motion was seconded by Commissioner Stratton. Motion passed with unanimous approval (4 yea votes).

4. **PUBLIC PARTICIPATION** - None

5. **ACTION ITEMS**

A. **ELECTION OF CHAIR FOR CY 2016.** Motion made by Commissioner Stratton to nominate Commissioner Kaupisch as Chair for calendar year 2016. Motion seconded by Commissioner Grogan. Motion passed with unanimous approval (4 yea votes).

B. **ELECTION OF CO-CHAIR FOR CY 2016.** Motion made by Commissioner Kaupisch to nominate Commissioner Stratton as Co-Chair for calendar year 2016. Motion seconded by Commissioner Ziegler. Motion passed with unanimous approval (4 yea votes).

6. DISCUSSION/STANDING ITEMS

- A. WHEELER PARK UPDATE. Staff is in the process of meeting directly with each of the event producers, helping to develop their site plans for summer 2017, in hopes of decreasing some of the wear and tear on the park. In talking with the event producers, they have expressed a desire to not put in any hardscapes in the park, but to maintain the park as it is. Staff plans on submitting a capital request for \$250,000 to redesign the park.
- B. DEW DOWNTOWN UPDATE. The Dew Downtown Flagstaff Winter Festival is scheduled for Saturday, January 30th from 10:00 a.m. to 6:00 p.m. on San Francisco Street (between Aspen Avenue and Cherry Avenue), on Birch Avenue (between Leroux Street and Agassiz Street), and on Aspen Avenue (between San Francisco Street and Leroux Street). The goals of the event are to promote Flagstaff as a four season destination, provide a family-friendly winter event for all ages, and to provide an economic stimulus to the community during the traditionally low performing month of January.

The look of the event has changed significantly this year as the festival has been moved south by one block and both Heritage Square and Aspen Avenue have been incorporated to encourage foot traffic on the west side of the downtown area. The ski and snowboard competition portion of the event has moved to Sunday at Snowbowl, and in doing so has reduced the street closure by a full day. Staff is in the process of making snow for the event and anticipate using 1/3 less water than in previous years.

Activities include:

- Snowzilla: 3 story high inflatable slide located on Birch Avenue
- Giant Snowglobe on the County Courthouse lawn
- Synthetic ice skating rink on San Francisco Street
- Adult ski lessons on San Francisco Street
- Riglet Park, for young kids to learn how to snowboard on San Francisco Street
- Snowplay area on San Francisco Street
- Beer garden and vendor village on San Francisco Street
- S'mores, hot cocoa, and crafts in Heritage Square
- Dog sled demos on Aspen Avenue
- Snowshoe lessons on Aspen Avenue

Budgetary Considerations:

- Total anticipated expenditures = \$51,714
- Anticipated contracts and commodities expenses = \$41,914
- Anticipated overtime staffing for Streets Section = \$8,000
- Anticipated temporary and/or overtime staffing for the Recreation Section = \$1,800
- Confirmed sponsorships = \$52,300

6. REPORTS

- A. MONTHLY HIGHLIGHTS OF PARKS. The reports stand as presented in the packet, no questions were asked.
- B. MONTHLY HIGHLIGHTS OF RECREATION. The reports stand as presented in the packet, no questions were asked.
- C. OPEN SPACES COMMISSION UPDATE. A trail project at Picture Canyon, funded by the National Park Service, will be completed this summer. An intern will be hired this summer as well to help complete a trail system plan for Observatory Mesa. Invasive weeds are an issue at Picture Canyon and the City volunteers along with chemical treatments each year help with the issue.

7. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS AND STAFF. The City is in the process of hiring for the Deputy City Manager position that will be vacated by Jerene Watson in mid-February. To date, the first round of telephone interviews has been held. The Public Works Director position that will be vacated by Erik Solberg on February 5 has been advertised and the first round of telephone interviews will be held on Thursday, January 21 and Friday, January 22. It is anticipated that both of those leadership positions will be filled before recruiting will begin for the Recreation Director position. Staff will have more information at the February meeting. Questions came up regarding the tennis courts behind the Hal Jensen Recreation Center and in McPherson Park. Staff is hoping to have more information at the March meeting. Both Commissioners and staff expressed an interest in beginning discussions regarding a future recreation bond as well as developments that are planned for McMillan Mesa. This item will be put on February's agenda future discussion. Commissioner Ziegler will be absent for the February meeting.

8. AGENDA ITEMS FOR FEBRUARY 17, 2016 MEETING

- A. Future Recreation Bond Options
- B. McMillan Mesa Development Plans

9. ADJOURNMENT

The meeting adjourned at 4:37 p.m.