

Library Board Meeting Minutes for February 25, 2016:

Meeting called to order at 3:04 by Joanne Parkes

Members present:

Karla Brewster
Joanne Parkes
Dave Browning
Harriet Young
Dorothy Renstrom

Members excused:

Karla Brewster

Library and other staff present:

Holland Christie
Will Ascarza
Emily Eldridge

Approval of Minutes:

Minutes of the meeting of January 28, 2016 were approved, with comments to include the Mission of the Library. Holland was able to tell us that the Library Mission is to inspire learning, enrich lives, and strengthen community.

Public Participation:

We had 2 members of the public present to listen in on the meeting. One was an interested/potential board member and was curious to see what the Library Board and their meetings were all about.

Library Director's Report:

Holland Christie sat in for Heidi Holland today to read the Library Director's Report.

- 1) This month there was the first workshop on financial literacy that was taught by one our Librarians. Participants will learn how to budget and take care of their personal finances. The first class was attended by 2 people.
- 2) There are now 3 book clubs at the Library: Friends of the Library, the Quarterly Science Book Club, and Graphic Novel club.
- 3) Reference staff is available to take walk-in appointments for patrons to learn how to download e-books on their tablets or e-readers on Fridays from 2:30-3:30.
- 4) Youth Services received a grant through the Arizona State Library for a computer coding club, available for ages 8-18. The class begins on March 4 and participants will learn coding skills they can use for the rest of their lives.
- 5) Deadline for the LSTA grants is in 2 weeks; currently there are 4 grant proposals in the works. Holland is working on a grant for an irrigation-free garden at the Downtown Library on the corner of Birch and Sitgreaves. The Library hopes to partner with Terra BIRDS to have local children participate in this program. There is also a possibility of

partnering with Master Gardeners for further learning; dependent on how much land is available. This program amongst others will provide a great learning experience for participants to learn how to live sustainably and learn how to grow their own food. Will is also working on a grant involving the Library archives. The archives at the Library range from water, airport, and historic neighborhood documents for Flagstaff and Arizona, and concerns local history in general. Presently you cannot check these materials out and you need an appointment to look at the archives. Some copies can be made for research purposes. The Library wants to make this information available for all. The grant would acquire the funding for scanning software and a work station enabling the Library to continue with future digitization projects. The goal is for the Library to have their own set up so that we can do everything in house. One of the Library volunteers, Dawn Gardner, has been doing a great job organizing the archives and would probably assist with this project.

- 6) It was asked if there was any news regarding the East Flagstaff Community Library expansion project. Construction has begun; there will be more staff space plus more meeting space for the public. They were also able to move some of the storage to open up the community room space as well.
- 7) Dave and Joanne both mentioned that it might be helpful to look at statistics regarding hours on Sundays from the EFCL; this way, we could determine if this was a viable option for the Downtown Library.

Growth needs of libraries, affiliates, and branches:

1) Already touched on the EFCL. Could there be funding to open the Downtown Library on Sundays, and how can the Library Board help with this? This item will be added to next month's agenda.

Informational items from Board Members:

1) Harriet brought up talking about voter turnout with the assistance of the League of Women Voters. Previously there was a film festival in Sedona; there were 5 films talking about voting and female voters in particular. These subjects are discussed in a 3 day conference as well. Now that school has begun, would the Library want to be a part of an event similar to this in Flagstaff? The Library could host one of the films. Holland suggested also speaking to the Orpheum for additional availability.

Electing a Vice-Chair for the Board:

1) New Board members are on the Council agenda to be approved the first of March. Joanne will be resigning effective April 1. The goal is to fill two positions at once. Joanne's vacancy will be addressed after she has left. The charter requires that both a Chair and Vice-Chair be elected for the Board. The Vice-Chair would likely move up once Joanne has left. Dorothy volunteered to serve as Vice-Chair and was approved unanimously by the rest of the Board. There will be 2 representatives from Coconino County and 4 representatives from the City of Flagstaff.

Close of meeting:

- 1) The next library board meeting is March 24th, in the Council Chambers, at 3:00pm. Dave will not be present for this meeting.
- 2) The meeting was adjourned at 3:31pm.