

## **Library Board Meeting Minutes for May 26, 2016**

**Meeting called to order at 3:01pm by Dorothy Renstrom**

### **Members present:**

Dorothy Renstrom  
Marney Babbitt  
Dave Browning  
Karla Brewster

### **Members excused:**

Harriet Young  
Pat Horn  
Lena Fowler

### **Library and other staff present:**

Heidi Holland, Library Director  
Barney Hemlick, Airport Director  
Emily Eldridge, Administrative Specialist

### **Approval of Minutes:**

Amend that Harriet was present at the April meeting. Minutes approved by Dave pending changes (this amendment has since been made in the April 2016 minutes).

### **Public Participation:**

None.

### **Airport Director, Barney Hemlick presentation:**

Barney presented to the Library Board some information on current projects that are going on at the Flagstaff Pulliam Airport. It is the 5<sup>th</sup> busiest airport in the state and the 265<sup>th</sup> busiest in the country. They will cross the 70,000 people per year mark this year if trends continue the way they do. They will be painting the building as well as replacing the carpet. The road leading to the airport is in bad shape currently, so it will be repaved this summer.

They are working on a Sustainability plan currently. It is the second plan like this in Arizona and it is grant funded (first in the state). This plan will reduce electrical and gas consumption, waste, and water. They have begun to replace lights in the terminal with LED lights. A new design in the restroom faucets will improve water flow, and new dryers are being looked at for more hygienic and hands free hand washing. Water refill stations will be added throughout the building similar to the ones in City Hall.

Passed out was the Annual Airport Report. Everything on this report, including the design, was done in-house. This report is used to present to airlines 2-4 times per year. Currently working on adding a new airline to be a hub for increased and widespread air travel.

There is a section of undeveloped land on J.W. Powell and the I-17; about 32 acres. There is discussion now to develop a 120 bedroom hotel on this site. Other supporting businesses may be added in around the hotel after it is completed, but no plans as of yet.

The TSA shortage at this time is not affecting the Flagstaff Airport. Parking will likely be something that they charge for in the future as the lot is redone and more spaces are added.

**Library Director's Report:**

1) Downtown Library projects- The public restrooms and outdoor ramp are being remodeled to comply with ADA rules. Inside, the Circulation desk will be opened up for seating, book displays and RFID addition.

2) The Arizona State Library was recently in town doing a training for all county librarians on how to report state statistics. We are also training staff on how to pull stats of the software that we use.

3) Jail shakedown- librarians at our correctional location saw over 1,000 items come in this month to be checked for banned items. They are busy sorting and developing new programs. Librarians here take book carts out to the pods to deliver to inmates and even take special requests.

4) Our Summer Reading program is soon to start at the libraries. It will take place June 6-July 27. This is a great program for all ages and great for families. We also have an adult reading program as well. All programs are listed on the website or Youth Services and Reference can be contacted for specific details.

5) We will be hosting a Reference USA training on June 20. Heidi invited the board members to attend.

6) The Library is sponsoring the movie Frozen in Heritage Square on July 9. Elsa will be there for picture taking and there will be handouts and story times.

7) Partnering with downtown to provide book nooks that will be placed around downtown and in different areas. You take one book and put one book back in. FUSD students will be constructing the nooks, and local artists will be painting them.

8) The Library IT department took a trip to Page recently as they have taken more responsibility there. We inherited their server room and it has been cleaned and organized. They have been able to increase their resources and services for patrons there.

9) Outreach- Soar into Spring just happened (put on by Parks and Recreation department) and the Library attended to promote the Summer Reading program.

10) Grants- The Library received four LSTA grants this year. These projects are "Building Community through Digital Access" (digitizing old city records); "Crafting Creative Communities" (crafting and painting in Tuba City, amongst other services); "Environmental Stewardship" (teaching children to garden with 2 small irrigation free gardens. Partnering with local non-profit gardening group Terra Birds. Signs to identify plants also funded); Sign outside of the Library.

11) Surplus items at the Library were removed to be sent to auction.

12) A DIY (Do It Yourself) project is currently taking place at the East Side location. They are working on putting faxing, printing, and scanning all in the same area so patrons can help themselves for convenience.

13) At the Hopi Workforce and Education fair, the Tuba City library was present and gave out books for teens. They brought many books and they were out of books fast!

**Growth needs of libraries, affiliates, and branches:**

Updates on the EFCL construction project were given and pictures of the progress were passed around.

**Election of Vice-Chair:**

Marney Babbitt was approved as Vice-Chair of the Library Board at this time. Appointed by acclamation.

**Recruitment of new Board Members:**

The Board needs one more person to serve as City representative. Openings are listed on the City website by the City Clerk. Each Board member agreed to tell people to apply online. (The Board opening is currently listed on the City website).

**Informational items from Board Members:**

Dave's favorite jazz and blues station, KKLU out of Olympia, Washington was able to continue their broadcasting as a result of money raised by their listeners. They were able to keep all their staff and programming and raised \$7 million. Dorothy attended the spelling bee at the Museum of Northern Arizona, representing the Literacy Center. Her team won! Karla attended a meeting with Council and the Mayor regarding housing, and there was a good turn out. The meeting went well and it was more informal than regular sessions.

**Close of meeting:**

Meeting was adjourned at 4:12 pm by Dorothy Renstrom.