

Library Board Meeting Minutes for April 28, 2016

Meeting called to order at 3:01 by Dorothy Renstrom

Members present:

Dorothy Renstrom
Dave Browning
Harriet Young
Pat Horn
Karla Brewster

Members excused:

Marney Babbitt

Library and other staff present:

Holland Christie
Heidi Hansen
Emily Eldridge

Welcoming New Library Board Members:

One new Board Member present; Patricia Horn. She has been a resident of Flagstaff since 1972 and her children grew up using the Library at the old location. Professionally she has been an educator in Flagstaff and has 4 degrees from NAU, including a Doctorate in Education. She taught for 10 years and was a principal for 16 years, and has come out of retirement a few times to direct a charter school and to work for FUSD.

Approval of Minutes:

Minutes of the meeting of March meeting were approved, pending a change was made. Dave's name was spelled incorrectly (these changes have now been made). Dave would also like to add that he will now be at the May meeting.

Public Participation:

none.

Library Director's Report:

1) Holland and Reference staff went to Flagstaff high school as they were invited to assist with senior exit interviews. It was a very cool experience.

2) A video made by a staff member and journalism student at NAU was shown. It showcases the PALSmobile, which is the Preschoolers Acquiring early Literacy Skills mobile that travels to preschools, day care and other learning centers. The video is also being shown on one of the TVs in the Library lobby.

3) The Friends of the Library book club is going to see To Kill a Mockingbird at NAU on Friday, April 29.

4) Library Week was April 10-16. The theme for this week was “Libraries Transform”. Patrons were able to fill out “bubbles” on sheets explaining how libraries have transformed their own lives. The bubbles were hung all over for all to see.

5) The new databases, Instant-flix and Comics Plus, are being implemented. We are hoping to offset the replacement costs of comic books and graphic novels.

6) On May 4, the Library is celebrating Star Wars Day in honor of “May the Fourth be With You”. There will be a large display and life size Star Wars figures. Crafts for families will be available. Heidi Hansen suggests that we notify the Visitor Center so they can send visitors to Flagstaff over for this event.

7) On May 16, we have another free collaborative health care screening through Northern Arizona Healthcare. There will be a Librarian on hand to answer questions about the health resources that are available at the Library.

8) June 6-July 22 is the Summer Reading Program at the Library. The children’s theme is “On you mark, get set, read!” The teen theme is “Get in the game and read.” The adult theme is “Exercise your mind, read!” There are many great sponsors including Bearizona, The Aquaplex, Bookman’s, Jay Lively, Del Taco, Chic Fil A, Chipotle, and State Parks. We were even able to provide many coupons to the Tuba City Library.

9) For the youth Summer Reading Program, there are 47 programs already scheduled. On June 8, there is a Teddy Bear Picnic at Wheeler Park. There are many other programs like story times, origami, Factology Fridays, Busy Fingers, and other crafting programs. The Library will also be offering child and adult yoga, martial arts demos, and a construction-eering program with the Arizona Science Center.

10) We will have a Black Belt Librarian course offered to staff June 8. A retired security guard who used to work in Libraries will give tips on how to handle certain situations in Library settings. He will also teach situational awareness and other skills designed to keep staff safe.

Growth needs of libraries, affiliates, and branches:

1) Talking about Sunday hours. City Council voted to have the Downtown Library open on Sundays. Council tentatively approved 4 hours open on Sundays.

2) The City will start a new fiscal year beginning July 1. The new Master Plan for savings that the Library had is being utilized. We are working on a large RFID project to make checking in and out easier as well as organizing and re-shelving materials. The Downtown Library will both be getting new exterior paint, new sign, and the Downtown Library will be having a public restroom remodel and a ramp remodel so that they can be ADA compliant. There is about \$490,000 in savings for projects, so the Library will only have to ask for approximately \$7,000 from the general fund. There are three phases to this project. As the fiscal cycles come up, we will have to

request other funds. A large part of the RFID project will include putting radio tags in each and every item, which will take some time and lots of staff effort.

3) The East Side Library remodel project is coming along nicely.

Division Directors Presenting at Library Board Meetings:

The divisions in the Economic Vitality Department are the Airport, the Convention and Visitor's Bureau, and Community Investment. Heidi Hansen says the airport director can come out and talk about the Master Plan and what the airport will do to attract another airline. CVB director Trace Ward can speak about marketing Flagstaff and bringing more visitors here. We can also hear from the Heritage Preservation Commission in Community Investment, and they can inform us about what they do to preserve historical homes and buildings in the area. They can speak about their rules and what their process is to preserve the area heritage. Heidi also spoke about the CVB and their involvement with NAU and their international students. Many international students are afraid to go off campus, so the City has set up areas to disperse more information about Flagstaff and the surrounding areas. It can give students more awareness on the things to do in Northern Arizona besides the Grand Canyon, and any visitors or students who are not Arizona natives.

Informational Items:

1) Dave announced 2 graduations from his mentor program. Mentees attend this program when they get into trouble with the law, and there is a special court for them that they have to qualify for. They have a program designed to help them succeed that includes counseling and probation. They have to plead guilty and then the team, including a judge and a defender, decide if they can come up with an offer for this offender. They can have some charges removed or reduced criminally. Mentors are there to assist.

2) Pat commented on the Libraries Transform bubbles that were passed around during the meeting; she was very touched by the responses. Pat will not be available to attend the next meeting as she will be traveling.

3) Karla was very pleased that Council passed the Sunday hours for the Library.

4) Dorothy is a volunteer at the Literacy Center and they are having a spelling bee. The Literacy Center is also moving locations. She would also like recruitment of another Board Member added to the next month's agenda.

5) An advertisement was passed around by Heidi Hansen; it was an add from the EVD showcasing all of the divisions and how they work together. They did a double truck advertisement in a local magazine, and it took place at Mother Road Brewery, a local business. It also comes together full circle because Mother Road Brewery is a part of a small business program that is conducted by the EVD. They are part of the accelerator program. Heidi also shared that Hypo 2, a sports management company, will be working with the EVD and CVB to

bring more Olympians to Flagstaff for high altitude training. They are currently working on another photo shoot at the new NAU Aquatic Center.

Close of meeting:

- 1) The next library board meeting is May 26, 2016, at 3:00pm. It will take place at City Hall in the Council Chambers.
- 2) Meeting adjourned at 3:46pm by Dorothy Renstrom.