



MINUTES

City of Flagstaff Sustainability Commission

Thursday, April 28, 2016
4:30 – 6:00 pm

City Hall, Council Chambers
211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:

Elisha Dorfsmith, Chair
Kevin Ordean, Vice Chair
Amelia Blake

Eli Chamberlain
John Kistler
Dara Marks Marino

STAFF LIAISON:

Tamara Lawless, Sustainability Specialist

Nicole Woodman, Sustainability Manager

1. **Call to Order**

Chair Dorfsmith called the meeting to order at 4:30pm.

2. **Roll Call**

Commissioners Dorfsmith, Ordean, Blake, Chamberlain, and Marks-Marino were present for roll call. Commissioner Kistler arrived shortly thereafter.

3. **Public Participation**

There was no public participation.

4. **Approval of Minutes**

Chair Dorfsmith motioned to approve the March 2016 minutes and Vice-Chair Ordean seconded the motion. All commissioners voted in favor.

5. **Discussion Items**

A. Solid Waste Ordinance (Tamara Lawless)

Sustainability Specialist Tamara Lawless provided an update on proposed changes to the Solid Waste Code. On May 10th, Solid Waste staff will provide an

informational update to City Council on the proposed revisions, which are in response to ARS 49-746 which altered the definition of multi-family housing. The law will go into effect June 30th, 2016. Nicole Woodman will provide a follow up update in May.

B. Earth Day and Lights Out Flagstaff Metrics (Tamara Lawless)

Dr. Lawless updated the Commission on the Lights Out Flagstaff and Earth Day events. Lights Out Flagstaff had an estimated 400-500 attendees on Friday night and about 800 attendees at Lowell on Saturday night. This year the shuttle was less popular than the previous year. Earth Day 2016 had an estimated 1,600 participants. Earth Day 2015 had attendance closer to 2,200 people. Weather and road construction may have been a factor for lower attendance.

C. MyWaste App / Website (Libby Champagne)

Sustainability Aide Libby Champagne updated the Commission on the Sustainability Section's MyWaste app. The app allows residents to search for household items and get detailed directions on how to properly dispose of them. Residents can also easily find their trash, recycling, bulky and glass pick up days. Commissioners discussed hazardous waste disposal, how to best display commonly searched items, and how the app could be used by residents living on Northern Arizona University campus.

D. Conserve 2 Enhance (Erin Young)

Erin Young, Water Resources Manager, updated the Commission on the Conserve 2 Enhance (C2E) Program. Ms. Young provided the Commission with background and benefits of the C2E program. The program offers the community an incentive to conserve water by taking their water bill savings and donating them to a community water conservation fund. Anyone can donate, and no one is required to join the program. She walked the Commission through using the dashboard as it relates to personal water use. She finished by going over the expected timeline. After consulting many community groups in 2015, C2E is moving forward with their plans to launch a pilot program.

6. Action Items

A. Conserve 2 Enhance Support Decision (All)

Commissioners discussed the benefits, merits and challenges of this program. This dialogue included queries about how the success of the initiative will be measured as well as whether or not there would eventually be a fee due to C2E for use of their software and materials. The Commission offered to review applications for the C2E advisory board if needed. Vice-Chair Ordean moved to formally support the C2E Program. The motion was seconded by Commissioner Kistler and all commissioners voted in favor.

7. To and From

Dr. Lawless updated the Commission on the City Council budget review process and reminded the commissioners that the application to fill the vacant seat is available online. Commissioner Kistler suggested that the commission provide City Council with informational presentation about contentious issues discussed during

commission meetings. Sustainability Aide Libby Champagne updated the Commission about the Drop-off Day event on Saturday, April 30th.

8. Agenda Items for Next Month

- A. Food Too Good to Waste (Dylan Lenzen)**
- B. Dark Sky Lighting Trade Show (Tamara Lawless)**
- C. Solid Waste Code Update (Nicole Woodman)**
- D. C2E Marketing Material Review (All)**
- E. Neighborhood Sustainability Grant Advertising (All)**
- F. Budget Update (Tamara Lawless)**

9. Adjournment

Chair Dorfsmith adjourned the meeting at 5:43pm.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this _____ day of _____, 2016.
