

## **Library Board Meeting Minutes for August 25, 2016**

**Meeting called to order at 3:04pm by Dorothy Renstrom**

### **Members present:**

Dave Browning  
Patricia Horn  
Dorothy Renstrom  
Marney Babbitt

### **Members excused:**

Harriet Young  
Karla Brewster

### **Other Staff present:**

Heidi Holland, Library Director  
Emily Eldridge, and Administrative Specialist

### **Public Participation:**

none.

### **Library Director's Report- as read by Heidi Holland:**

- 1) The Library is now a part of the Economic Vitality Division. So far the move has been successful for the Library; it is a good fit since the Library serves so many tourists. A visitor map for the Downtown Library was passed around.
- 2) The Secretary of State visited the Flagstaff Public Library. She was delivering a check for the LSTA grants. The Tuba City Public Library crafting grant, the grant for digitizing library materials and archives, and the grant for literacy stations at North Country were all included in this funding. The Literacy stations at North Country are for ages 0-5 and have reading games and programs for children while they wait. They can also take books from these stations.
- 3) The Outreach department has been working with Catholic Charities. The last meeting was refugee focus- Flagstaff's cost of living is too high to be considered for refugees. Outreach was also present at the NAU graduate student fair.
- 4) Local author Nancy Bo Flood is coming to visit the Tuba City Public Library to promote her new children's book. This new book is dedicated to the Piestewa family.
- 5) East Flagstaff Community Library will be a polling place on August 30, staff will be there early to prepare for the day. The Secretary of State will also be visiting the EFCL for a Town Hall meeting. Subject soon to be announced.
- 6) The Mexican Consulate wants to do an art display at the EFCL; this has been a site for previous displays from them. It will take place in the Community Room. Dates to be announced.
- 7) The Library has access to many training webinars from the vendors we already use. Many of these

8) The IT Staff at the Downtown Library also take care of the other branches and the affiliates in the County. They have recently worked on getting color printers out into the county instead of just having black and white printing.

9) Tuba City just bought 5 new sewing machines to use for their crafting programs. The Librarian there will be teaching sewing classes for the first time and she is very excited.

10) Many projects are going on at the Library. Money has been saved over the years to fund these projects. The public restrooms and the entryway ramp are being remodeled to be ADA accessible and compliant. The exterior of the building will be painted. Although metal siding was recommended that is a project that will be in the future. Money is being saved to get new carpet. RFID plans are being drawn up and planned. The circulation desk will also be relocated during this project. Fundraising is being planned for the idea of a coffee kiosk/nook and a reading deck outdoors.

11) There was a food program over the summer at the Library; meals were provided for both adults and children through St. Mary's Food Bank and Flagstaff Family Food Center.

12) Previous outreach projects were discussed in regards to the senior community and visits to senior living facilities around Flagstaff.

#### **Growth Needs of the Libraries, Affiliates, and Branches:**

The Downtown Library has been approved for 4 hours opening on Sundays. We will be putting a survey out to see what the public wants. Dates for opening are being discussed but are not final yet. The new EFCL space has been well use and very successful since the remodel was completed. The Library is working on small libraries throughout the community and in the downtown area for a take a book, leave a book station.

#### **Informational Items from Board Members:**

Dorothy will not be in attendance next month. Marney will take over as Chair for the meeting as she is in the position of Vice-Chair of the board. Marney shared that the literacy center is holding a Read-A-Thon with Bookman's; Banned Books Week is also approaching the last week of September. Dave visited the Page Public Library and was very impressed with the facilities there.

**Meeting adjourned at 3:55pm by Dorothy Renstrom.**