



MINUTES

City of Flagstaff Sustainability Commission

Thursday, July 28, 2016
4:30 – 6:00 pm

City Hall, Council Chambers
211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:

Elisha Dorfsmith, Chair
Kevin Ordean, Vice Chair
Amelia Blake

Eli Chamberlain
John Kistler
Dara Marks Marino

STAFF LIAISON:

Tamara Lawless, Sustainability Specialist
Elizabeth Emery, Sustainability Specialist
Dylan Lenzen, Sustainability Aide

Nicole Woodman, Sustainability Manager
McKenzie Jones, Sustainability Specialist
Libby Champagne, Sustainability Aide

- 1. Call to Order**
Chair Dorfsmith called the meeting to order at 4:30 pm.
- 2. Roll Call**
Commissioners Blake, Dorfsmith, Ordean, Chamberlain, and Marks-Marino were present for roll call. Commissioner Kistler was absent.
- 3. Public Participation**
There was no public participation.
- 4. Approval of Minutes**
Commission Vice-Chair Ordean motioned to approve the June 2016 minutes and Commissioner Marks-Marino seconded the motion. All commissioners voted in favor.

5. Discussion Items

A. Growing Community Summer Workshop Series (McKenzie Jones)

Sustainability Specialist McKenzie Jones announced the 5th annual Growing Community Summer Workshop Series. This workshop series is a partnership between Flagstaff Food Link, the Museum of Northern Arizona and the Flagstaff Sustainability Section. The workshop series launched last week and will include workshops on topics such as worm composting, rainwater harvesting, backyard composting, and maintaining fruit trees. The program is looking for a homeowner who is willing to host a backyard bee keeping or chicken keeping workshop in their own backyard to better show the community the new laws in action.

B. Municipal Waste Reduction Efforts (Sustainability Section Staff)

Sustainability staff updated the commission on the waste reduction efforts the municipal organization is taking. Ms. Jones discussed the waste audits that will be taking place this summer at six municipal facilities. Paper consumption within the municipal organization has been tracked since fiscal year 2010 and is slowly decreasing. Sustainability Aide Libby Champagne updated the commission on the instillation of a liquid collection station at the airport. Funded by an Arizona Recycling Coalition Grant, the program hopes this collection station will divert liquid waste, reduce recycling contamination, and encourage water bottle reuse. Sustainability Aide Dylan Lenzen updated the commission on the five dual stream recycling bins that have been installed at the Jay Lively and Hal Jensen recreation centers. Other projects for the section include new recycling bins for the airport, recreation centers, several municipal parks, and the main library. The section is also training new and current municipal employee in proper recycling protocol, and will be launching an employee food waste challenge this fiscal year.

C. Open Space Program Update (Betsy Emery)

Open Space Specialist Betsy Emery updated the commission on the open space programing. The program received a grant from Arizona State Parks to fund trail construction, sign instillation and other management projects at Picture Canyon Natural and Cultural Preserve. She also updated the commission on Observatory Mesa Natural Area, which also received a grant from Arizona Game and Fish Department to improve management of the area. The grant is being used to determine GPS coordinates for social trails, gates, fencing, and other physical aspects of the area, which will inform a strategic plan for the mesa.

D. Flagstaff Junior Academy Neighborhood Grant Application (All)

The commissioners discussed the Flagstaff Junior Academy Neighborhood Grant Application. There was a discrepancy between the budget detail and the total budgeted amount entered on the application, which resulted in a suggestion that applicants be informed that attendance at the commission meeting in which their proposal will be discussed is encouraged.

E. Neighborhood Grant Materials (All)

The commissioners discussed the Neighborhood Grant flyer and the grant application to see if they should be updated. Vice-Chair Ordean requested that the commission seek feedback from grantees after the grant process is complete.

Vice-Chair Ordean also recommended updating the sustainability priorities every two to three years to remain current.

6. Action Items

A. Flagstaff Junior Academy Neighborhood Grant Decision

Vice-Chair Ordean motioned to approve the Flagstaff Junior Academy Neighborhood Grant for up to \$1,962.24, which was the higher of the two amounts on the application. Commissioner Chamberlain seconded the motion. All commissioners voted in favor.

7. To and From

Sustainability Specialist Tamara Lawless informed the commission that the City Council will appoint a new commissioner on August 16th. Several commissioners have terms that are expiring in the next few months, and will be given notification to re-apply Vice-Chair Ordean announced that Roots Composting has taken on several agricultural projects in Williams and Winslow.

8. Agenda Items for Next Month

- A. Regional Transportation Plan (David Wessel)**
- B. C2E Marketing Material Review (All)**
- C. Waste to Energy Presentation (Commissioner Marks-Marino)**
- D. Workplace Charging Challenge Pledge (All)**
- E. Commission Overview and Priorities (Tamara Lawless)**

9. Adjournment

Commissioner Dorfsmith adjourned the meeting at 5:18 pm.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this _____ day of _____, 2016.
