

PARKS AND RECREATION COMMISSION
WEDNESDAY, NOVEMBER 16, 2016

SUMMARIZED MINUTES

MEMBERS PRESENT

Brian Bloom
Jennifer Grogan
Charles Hammersley
Jim Stratton
Thomas Ziegler

MEMBERS ABSENT

Adam Kaupisch
Michael Troche

STAFF PRESENT

Andy Bertelsen
Kathy Drummond
Karl Eberhardt
Betsy Emery
Shawn Mullaney
Rebecca Sayers
Steve Zimmerman

1. CALL TO ORDER

The meeting was called to order by Vice Chair Stratton at 4:31 p.m.

2. ROLL CALL

Commissioners Bloom, Grogan, Hammersley, Ziegler, and Vice Chair Stratton were present for roll call. Chair Kaupisch and Commissioner Troche were absent.

3. APPROVAL OF OCTOBER 19, 2016 MINUTES

Motion made by Commissioner Hammersley to approve the October 19, 2016 minutes as written. Motion seconded by Commissioner Bloom. Motion passed with 5 yeas votes.

4. PUBLIC PARTICIPATION - None

5. PRESENTATION

- A. Proposal for Park Name Change. Greg Turner, a former Flagstaff resident is interested in renaming a park or facility for Katherine Hickman who was an advocate for early childhood education in the Flagstaff community. In 1966 she became one of the founding teachers of the Flagstaff Head Start program and then went on to be the director of Head Start at four locations in Flagstaff, Murdoch Center, Cogdill Recreation Center, Federated Church, and Siler Homes. She made an impact on thousands of children from low income areas in Flagstaff and Mr. Turner is looking for a way to preserve her legacy. A specific location or plan wasn't identified, but he did say he has Investors who are willing to help reflect the contributions she made to the community. The Southside community was identified in his presentation.

Commissioners asked Mr. Turner to consider something in the Southside area and instead of renaming a park or facility they suggested he may want think about doing a memorial plaque to honor her. Another option presented was for him to approach NACOG who oversees the implementation of the HeadStart program and perhaps they would be willing to rename one of the existing HeadStart Centers in her honor. Commissioners asked Mr. Turner to stay in touch with staff to consider different alternatives and bring the item back to the Commission when he had more details. It was also suggested that Mr. Turner draft something in writing about Ms. Hickman, so the community knows about her work with the citizens of Flagstaff.

6. ACTION ITEM

- A. Parking Management Plan and Meter Fees for Special Events, Karl Eberhard, Community Design and Redevelopment Manager. Mr. Eberhard gave a PowerPoint presentation regarding the Parking Management Plan that was adopted by City Council in January 2016. The Parking Management Plan addresses 25 years of studying and discussing the issue, spill over parking, shortage of parking spaces, turn-over, and lack of enforcement. Identified short term goals are to manage limited resources and the long term goals are to fund a new parking structure.

During the public input process these core views were identified:

- Parking is a public resource
- Limited resources require management
- People park where it is advantageous
- All parking is paid for ... by someone
- No one has an advantage over another
- Not all desires can be met

The basic needs identified are:

- Demand reduction (park-n-rides, ecoPASSES, bicycle parking, and carpool discounts)
- Pay-to-park
- Employee parking permits
- Residential parking permits

ParkFlag is a special revenue fund with a minimum of 20% of revenues directed toward increasing parking supply, while the remainder would be used for parking operations. Staff recently presented an Implementation Plan to City Council and they are interested in moving forward once the fee schedule is finalized, which could take several months to complete. A hooding fee was recommended for special events at \$1.00 per parking spot, per one-half day rental, which would mean that closing Wheeler Park for a weekend event could cost a producer an additional \$78.

The long range goal of the plan is to generate enough revenue to create a parking structure, to which those fees would go towards. As this plan moves forward, Commissioners will be notified of future Council meetings where this item will be discussed. Further information regarding the Comprehensive Parking Management Plan can be found on the City's website at [Parkflag](#). The Downtown Business Association has endorsed the plan and they will be assisting in the marketing for the project.

7. DISCUSSION/STANDING ITEMS

- A. Snow Play Update. Staff didn't have anything new to report.
- B. Hal Jensen Tennis Court Update. This project is scheduled to go before the budget team for staff's recommendation on Monday, November 28. The project will have to go out to bid as well as going to City Council for their approval. Staff is hoping to break ground in April or May 2017.

8. REPORTS

- A. Monthly Highlights of Parks. A monthly report was included in the agenda packet and stands as presented. Costs associated with vandalism at Thorpe Park are high as someone broke out the glass and some of the heads and fixtures off the light poles. A question was asked about the community garden project at Bushmaster Park. To staff's knowledge, no work is currently being done on this project.
- B. Monthly Highlights of Recreation. A monthly report was included in the agenda packet and stands as presented. The annual Winter Wonderland will be held on Saturday, December 3 from 5:30 to 8:00 p.m. at Heritage Square and the Aquaplex.
- C. Open Spaces Commission. A monthly report was included in the agenda packet and stands as presented. A newly developed Picture Canyon brochure was distributed to Commissioners. Staff is working with the Arboretum to apply for a grant to treat invasive weed populations in the City-owned parcels immediately southwest of Foxglenn Park. This would include money to help reinvigorate the San Francisco Peaks Weed Management Area and incorporate groups like Friends of Flagstaff's Future, Friends of the Rio, and local school groups to complete restoration projects in the area (i.e. manually removing weeds).

9. INFORMATION ITEMS TO AND FROM COMMISSIONERS AND STAFF

Commissioner Stratton will contact the developer of the 36 acres on Soliere Ave. to make a formal presentation during the December 21 meeting. It is possible that the developer is willing to invest some money in that area and look at the area as passive space, which may have been overlooked before. It is felt that the ultimate value of that area may be additional open space, which could include ramadas and/or quiet space.

10. AGENDA ITEMS FOR THE NOVEMBER 16, 2016 MEETING

- Soliere Avenue Project Update
- Status of the City's ability to issue a bond for Parks and Recreation
- Westside Park discussion

11. ADJOURNMENT

The meeting adjourned at 5:52 p.m.