



ACTION SUMMARY

City of Flagstaff TRANSPORTATION COMMISSION

4:00 PM, Wednesday February 1, 2017

City Council Chambers
211 W. Aspen Avenue

The following link will direct you to live streaming of this meeting.

<http://www.flagstaff.az.gov/index.aspx?NID=1461>

CALL TO ORDER

COMMISSION MEMBERS, voting:

Bob Kuhn, Flagstaff Unified School District

Julie Leid - Present

Erika Mazza, NAIPTA - Present

Bob Mullen

Kevin Parkes - Present

Gary Robbins, Chair - Present

Derik Spice, Vice-Chair - Present

COMMISSION MEMBERS, non-voting:

Lt. Frank Higgins, Flagstaff Police Department

Jeff Bauman, Traffic Engineer

CITY STAFF:

Rita Severson, Recording Secretary

I. PRELIMINARY GENERAL BUSINESS

PUBLIC COMMENT

At this time any member of the public may address the Commission on any subject within the Commission's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda.

To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

No Public Comments

APPROVAL OF MINUTES

Regular Meeting of December 7, 2016

The approval of the December 7, 2016 minutes were tabled until the March meeting. Motion to table the minutes was made by Commissioner Mazza and seconded by Commissioner Parkes, all in favor motion carries.

II. OLD BUSINESS

A. Flagstaff Unified School District – Kinsey Inquiry and Discovery School – 1601 S. Lone Tree Road

At the November Transportation Commission Meeting a representative of Kinsey Elementary approached the Commission during public participation requesting speed limit feedback signs be installed on Lone Tree Road in front of the school.

Staff has taken several field visits to the school during pick up and drop off times, measured speeds and volumes, as well as spoken with the crossing guards and the principal.

This agenda item is a carry over after the December discussion in order for staff to collect additional speed data in front of the school, to the South of the existing crossing.

Staff Recommendation: Review and provide feedback to City Staff, FUSD and Commissioner observations. Staff does not have a

recommendation for improvements at this time, based on the observations and measurements.

No action taken on this item.

B. Linda Vista – Truck Prohibition – Chapter 09-01-001-0011

The enabling portion of City Code (Chapter 09-01-001-0011) that allows the City to prohibit Trucks on certain roadways in Flagstaff places that responsibility with the Transportation Commission.

A citizen has contacted Transportation Engineering regarding the possibility of prohibiting trucks on Linda Vista Drive between Fanning and West Street.

Staff Recommendation: Informational Item - Staff will present the code requirements and process for this change. Staff has invited the resident, who will speak to their concerns. Proper notification will need to take place prior to this becoming an actionable item.

Vice Chair Spice made a motion to prohibit truck traffic on Linda Vista between the Cedar/West intersection and the Lockett/Fanning intersection and to add signage in accordance with the staff recommendation. Also, to establish a clear procedure or process for the Commission to use in future considerations of truck restrictions on the the City of Flagstaff's streets. Motion was seconded by Commissioner Parkes, all in favor, motion carries.

III. NEW BUSINESS

A. NAIPTA – ADOT 5305e Grant Application US Hwy 180 transit opportunities

Looking for support for an ADOT 5305e grant that is in partnership with FMPO and the City of Flagstaff for a demonstration project along US Hwy 180. This grant application will address immediate transit opportunities and implementation strategies for next winter. The grant is due to ADOT by 2/7 and Transportation Commission support is key to its success

Staff Recommendation: Review and comment on the materials and presentation provided by NAIPTA staff. If the TC supports this grant

application, NAIPTA will provide a letter in support of the grant application to be signed by the Chair of the Commission.

Commissioner Parkes made a motion that the Transportation Commission does support the first grant for the transit implementation planning study as stated. Vice Chair Spice seconded the motion, four in favor, one abstained, motion carries.

Commissioner Parkes made a motion that the second grant for the demonstration project and study related to the snow play traffic on AZ 180 is supported by the Transportation Commission, motion seconded by Commissioner Leid, four in favor, one abstained, motion carries.

B. Bicycle and Pedestrian Advisory Committee Appointments

The Pedestrian and Bicycle Advisory Committees both have vacancies and applications to fill the vacancies.

Staff Recommendation: Staff is requesting a motion to appoint new members to the Pedestrian and Bicycle Advisory Committees.

Commissioner Mazza made a motion to appoint new members to the Bicycle and Pedestrian Advisory Committee as designated in Martin Ince's packet. Commissioner Parkes seconded, all in favor, motion carries.

C. City of Flagstaff Capital Improvements – Transportation Program Updates

The City's Capital Improvements Program will review the Capital Transportation Program for this past construction season and next in anticipation of review of the Annual Report at an upcoming meeting.

Staff Recommendation: Informational Item, no action required.

Bret Petersen the City of Flagstaff's Capital Engineer gave the Commission an update, no motions were required.

IV. CONCLUDING GENERAL BUSINESS

A. Reports

1. Report from the Bicycle Advisory Committee:

<http://www.flagstaff.az.gov/index.aspx?nid=1822>

2. Report from the Pedestrian Advisory Committee:

<http://www.flagstaff.az.gov/index.aspx?nid=1824>

B. Informational Items to/from Commissioners and Staff

1. Commissioner Discussion
2. Membership Vacancies

<http://www.flagstaff.az.gov/index.aspx?NID=1886>

C. Next Meeting

1. **Regular Meeting: March 1 2017 and/or April 5, 2017**

Tentative Agenda Items:

1. March – FMPO – Regional Transportation Plan

Commissioner Leid made a motion to have the next Transportation Commission meeting on March 01, 2017, motion seconded by Commissioner Parkes, all in favor, motion carries.

2. April – none at this time

IV. ADJOURNMENT

Motion to adjourn, all in favor, meeting was adjourned.