

Approved by PAC  
1-12-2017



# MINUTES

## City of Flagstaff PEDESTRIAN ADVISORY COMMITTEE

Thursday, December 8, 2016 | 4:30 pm

City Hall, Council Chambers  
211 West Aspen Avenue, Flagstaff, Arizona

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### **CALL TO ORDER**

The meeting was called to order at 4:35 pm. On roll call, the following Committee members were present:

Kim Austin, chair  
Brandon Cruickshank (arrived late)  
Zach Schwartz  
Jack Welch  
Denise Wynne  
Amy Young

Members absent:

None

One vacancy

The following City and agency staff were present:

Blake Berner, Montoya Fellow  
Cliff Bryson, Code Compliance  
Reggie Eccleston, Code Compliance  
Martin Ince, multimodal planner

Public present:

Keith Becker

### **I. PRELIMINARY GENERAL BUSINESS**

#### **1. Announcements**

There were no Announcements

**2. Public Comment**

There was no Public Comment

**3. Approval of Minutes**

Mr. Welch made, and Ms. Young seconded, a motion to approve the minutes of the regular meeting of November 10, 2016. The motion was approved unanimously (5-0).

**II. OLD BUSINESS**

**1. Active transportation master plan**

Mr. Ince presented information regarding the identification and evaluation of potential at-grade pedestrian and bicycle crossing locations. The analysis includes 102 potential locations, which are divided according to recommended facility and a recommended time frame for implementation.

The Committee made a number of comments and asked several questions:

- There was a short discussion about the Standard student housing development at Blackbird Roost and Route 66.
- There was a question about whether the City can require money from developers to fund crossings and other pedestrian improvements. The Hub and the Standard were mentioned specifically. Mr. Ince said that it would be too late for those developments, since they have already gone through the review process. For future projects, it could be possible. It helps to have projects and improvements identified in the master plan.
- The Committee asked if we have, or if it would be possible to obtain information related to BNSF track pedestrian crossings, including citations for illegal crossings, crossing counts, and a record of crashes.

The Committee discussed a potential grade-separated crossing on Milton Road:

- Is there a need for the crossing if the intersection at Milton and realigned University Drive is improved?
- Even if an overpass is provided, there will still be demand for pedestrian crossings to the north all the way to Plaza Way.
- A bridge would be more comfortable than a tunnel. Once you are in a tunnel, there is no escape route.
- View sheds are also important, and may be affected by an overpass.

- Are there other safety features that could be included, such as lighting, cameras, and call boxes. Are there design principles that can help make it more safe?
- A tunnel provides protection from the weather, and is easier to light than a bridge.

## **2. Flagstaff Walks!**

This item was not discussed

### **III. NEW BUSINESS**

#### **1. Sidewalk enforcement**

Reggie Eccleston with the City's Code Compliance section made a presentation to the Committee regarding enforcement of the sidewalk ordinance.

He said the bulk of their caseload originates with complaints, but staff can also initiate enforcement based on their observations in the field. Citizens are encouraged to report violations.

For vehicles parked on sidewalks, enforcement falls to the Police Department and the issuance of citations. However, Code Compliance can help. If Code Compliance staff observes a vehicle parked on the sidewalk, they will attempt to make contact with the owner of the vehicle. If they are unable, they will leave a bright green violation sticker on the vehicle. If the vehicle remains, FPD will be contacted to have a ticket written. Abandoned vehicles can be towed ultimately.

The green violation tag includes check boxes that address a variety of sidewalk violations so it can be used in different situations. There is a different tag for snow removal violations – a yellow notice of violation tag that is stapled to a stake and planted on the property.

Code Compliance has developed a network among community service organizations, for example adult probation and other groups, to help provide snow removal services for residents who are unable. In general, they know where residents who need help live, including elderly residents.

Parking in the front yard is a zoning code violation. Code Compliance is currently working with the zoning administrator to revise the ordinance. It can be a difficult issue in some neighborhoods because there are no places to park when winter parking restrictions are in force and overnight on-street parking is not allowed.

In addition to the sidewalk ordinance, Code Compliance also works with compliance issues for lighting, signs, fences, and sheds.

**2. Pedestrian Advisory Committee meeting dates for 2017**

Mr. Ince provided a list of dates for regular Pedestrian Advisory Committee meetings for 2017.

**3. Pedestrian Advisory Committee vacancies and recruitment**

Mr. Ince reported that Stephanie Stearns has taken a job in Glendale in the City's transportation department. He has heard from one potential candidate who is interested in serving on the PAC.

**IV. CONCLUDING GENERAL BUSINESS**

**1. Reports**

There were no Reports

**2. Announcements**

There were no Announcements

**V. ADJOURNMENT**

The meeting was adjourned at 6:14 pm.