



# MINUTES

## City of Flagstaff PEDESTRIAN ADVISORY COMMITTEE

Thursday, October 13, 2016 | 4:30 pm

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City Hall, Council Chambers  
211 West Aspen Avenue, Flagstaff, Arizona

### **CALL TO ORDER**

The meeting was called to order at 4:35 pm. On roll call, the following Committee members were present:

Denise Wynne, chair  
Brandon Cruickshank (arrived late)  
Zach Schwartz  
Stephanie Stearns  
Jack Welch  
Amy Young

Members absent:

Kim Austin

The following City and agency staff were present:

Jeff Bonar, Flagstaff Police Department  
Martin Ince, multimodal planner

Public present:

None

### **I. PRELIMINARY GENERAL BUSINESS**

#### **1. Announcements**

Mr. Welch reported that a truck pulling out of a driveway on the east side of Fourth Street near the southerly pedestrian crossing could not see the flashing lights or pedestrians in the crossing. He asked if the driveway could be closed. He also said that pedestrians are not pushing the button in the middle for the second leg of the crossing. The Committee expressed an interest in conducting an observation at the crossing to see how it functions.

**2. Public Comment**

There was no Public Comment

**3. Approval of Minutes**

Ms. Wynne made, and Ms. Stearns seconded, a motion to approve the minutes of the regular meeting of September 8, 2016. The motion was approved unanimously (5-0).

**II. OLD BUSINESS**

**1. Pedestrian and bicycle master plan**

Officer Bonar provided some results from the pedestrian safety campaign conducted by Flagstaff PD last April. He said that during April of 2015, there were three citations issued to pedestrians and six pedestrians involved in crashes. In April of 2016 five citations were issued, and the number of pedestrian crashes decreased to three for the month. He was unsure of the severity of injuries in the crashes.

The campaign was undertaken to reduce the number of pedestrian fatalities. There is an issue locally with public intoxicants. In addition to the citations, the police initiated a lot of contacts with pedestrians. The Committee discussed the rules regarding jaywalking and not using a crosswalk. He said the PD conducts a safety campaign every three months with a different focus.

Mr. Ince presented a draft public participation plan. The Committee discussed the draft plan and made a number of comments:

- How can we reach segments of the population that we usually don't reach?
- Contacts through school PTO's may be an effective way to reach schools and students.
- It is most effective to go to events and activities where people are already gathered.
- The Community Markets seem to work well and is a good location to reach people. Having a table is a good way to make people aware of the plan. The Community Market begins again in the springs, which may work well for timing for promoting a draft of the plan.
- Partner with other groups.

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- NAIPTA will be starting a process to update their five-year transit plan, and have on-going efforts to update the Coordinated Plan and the Transit4All plan. There may be transit grants available for infrastructure projects.
- Promoting awareness of PAC and BAC meetings may be as important as getting more people to attend. If people are aware of the committees and what is being discussed they can monitor and participate when needed, even if they don't regularly attend meetings.
- It may be beneficial to hold PAC and BAC meetings at other locations in other parts of the community.
- The public is more inclined to attend PAC and BAC meetings if there is turmoil or a controversial subject.
- People may tune out if they feel like nothing can be done or they don't know how to help. It would be helpful to provide examples of projects that have been implemented to demonstrate that participation in the process can yield results.
- Too many lengthy surveys may lead to survey fatigue. More frequent surveys are okay provided they are short on have a very clear, specific focus.
- On-line surveys won't reach traditionally underserved segments of the population. Administering surveys via tablets at various locations and events would help.
- It is important to provide the results of surveys after they are closed to keep participants engaged. In the longer term, it is also important to demonstrate how the survey results are used in plans and implemented projects.
- Regular progress reports need to be part of the planning process. Quarterly progress reports would be sufficient.
- Can the Flagstaff Community Forum be used for on-going data collection? The example of WalkScope in Denver (<http://www.walkscope.org/>) was used as an example.
- Feedback from tourists and visitors would also be useful.
- The web page for the plan should be more visible on the City's website.
- Include information on TV screens in waiting rooms, for example at City Hall and North Country Health Care.
- Include posters on the inside of Mountain Line buses.
- Partner with NAPEPT on outreach.

- A community workshop or open house should be conducted when initial data collection is complete and preliminary recommendations are ready for the public to respond to. The open house or workshop should not be held at City Hall.
- There may be an opportunity to collaborate with the County's public health planning process, including a meeting in mid-November.
- Comment cards should be available for future meetings and events.

Mr. Ince presented a preliminary analysis of potential enhanced crossing locations.

- Are crossings along McConnell Drive at the I-7 on/off ramps included in the inventory?
- Data for crashes along Woodlands Village Boulevard and the distance between crossings along Milton Road should be reviewed for accuracy.
- Weighting factors will be reviewed at the next meeting.
- Distance between crossings should be scored on a sliding scale to take into account the context of the area.

**2. Flagstaff Walks!**

Discussion of this item was held over to next meeting so Ms. Austin could participate.

**3. In street pedestrian crossing signs**

An in-street sign at Phoenix and Mikes Pike would likely get run over by buses.

**III. NEW BUSINESS**

There was no New Business

**IV. CONCLUDING GENERAL BUSINESS**

**1. Reports**

There were no Reports

**2. Announcements**

There were no concluding Announcements

**V. ADJOURNMENT**

The meeting was adjourned at 6:23 pm.