

PARKS AND RECREATION COMMISSION  
Wednesday, October 17, 2018  
**SUMMARIZED MINUTES**

**MEMBERS PRESENT**

Brian Bloom  
Bert Crockett  
Jennifer Grogan  
Ryan Martin  
Brian Semonian  
Jim Stratton

**STAFF PRESENT**

Amy Hagin  
Claire Harper  
Tyrone Johnson  
Rebecca Sayers

**OTHERS PRESENT**

Ali Applin  
Chloe Pozar

1. **CALL TO ORDER**

Chair Bloom called the meeting of October 17, 2018 to order at 4:02 p.m.

2. **ROLL CALL**

Chair Bloom, Co-Chair Stratton, and Commissioners Crockett, Grogan, Martin, and Semonian were present for roll call. Commissioner Behrens was absent.

3. **APPROVAL OF THE SEPTEMBER 12, 2018 MINUTES**

Motion made by Co-Chair Stratton to approve the September 12, 2018 minutes as written. Motion seconded by Commissioner Grogan. Motion passed unanimously with six (6) yeas votes.

4. **PUBLIC PARTICIPATION** - None

5. **DISCUSSION ITEMS**

A. **Coconino County Community College Ballot Proposition Information**

Ali Applin from Coconino Community College presented information on Proposition 417 regarding the continuation of the current secondary tax payment.

B. **Girls Softball Little League - needs and priorities.**

Chloe Pozar from Flagstaff Girls Softball Little League (FGSLL) discussed their recent accomplishments and potential improvements to the fields allocated to them. FGSLL will work with Parks to organize the list of needs and improvements that would help the organization. Both parties will then prioritize items on the list and Parks will create an estimated cost associated with each item. Based on cost and budgetary limitations, staff can move forward with improvements and keep the Commission updated.

C. **Boulder Point/West Side Park updates.**

Amy Hagin, Parks Manager, presented a concept plan for a potential Boulder Point Park. The concept plan includes a pump track, lawn games, sport courts, playground, ramada, dog park, and parking lot. A cost estimate will determine what elements could be included in first phase of possible development. The Commission discussed elements of the plan and the plan for receiving public feedback about the potential park.

D. **Special Event Ordinance, Rules and Regulations update.**

Claire Harper, Community Events Supervisor, summarized that the Office of Community Events is proposing to Council on October 23 to update the ordinance related to special events. Staff is looking to amend the ordinance to include all regulatory language and policy level decisions. It is staff's opinion that the application packet should not be the document that establishes the

regulatory framework for special events, as is currently the case. Rather, it should be a tool that helps guide the applicant through the application process, while referencing the rules and regulations pertaining to special events that are established in City Code. If Council approves this proposal, staff will then update the Special Event Ordinance and present it to Council for First Read on December 4, 2018. Commissioners were informed of other upcoming Council discussions pertaining to special events including November 20 when staff will confirm Council's direction on lowering the permitted decibel levels. Commissioners were encouraged to discuss sound levels with City Council if they would like different sound levels than what Council has directed (to change to 75 dBA from 90 dBA). There were questions about the number of complaints received, on average, over the last five years and how many were from different people/organizations, as well as what parks we have received complaints about.

E. Review user fees and policies

The Commission agreed that if Council is not interested in raising fees, then staff and the Commission do not need to look further into fees. The Commission would like to look at inconsistency of language and fees to confirm that it is still logical. The Commission agreed that they will review the documents on their own and email the Parks and Recreation Director a list of items that they would like clarification on by March 2019. All Commissioners agreed to this approach.

F. Continue Strategic Planning discussion

Staff will invite the City Clerk to present on how Commissions, Council, and staff liaisons communicate at a future meeting, once the new documents are finalized.

G. Reschedule November 21 meeting to November 28

Commission agreed to reschedule the November 2018 meeting due to the Thanksgiving holiday.

A. REPORTS

A. Monthly highlights of Parks

B. Monthly highlights of Recreation

C. Monthly highlights of Open Space

B. INFORMATION ITEMS TO AND FROM COMMISSIONERS AND STAFF - None

C. AGENDA ITEMS FOR NOVEMBER MEETING

- Boulder Point Park update
- Mogollon/Thorpe Park update
- Strategic Plan
- Costs associated with Girls Softball Little League improvements
- Update on direction from Council on permitted decibel levels

D. ADJOURNMENT

The meeting adjourned at 5:49