



APPROVED MINUTES

City of Flagstaff TRANSPORTATION COMMISSION

4:00 PM, Wednesday February 6th , 2018

City Hall – City Council Chambers
211 W. Aspen Avenue

The following link will direct you to live streaming of this meeting.

<http://www.flagstaff.az.gov/index.aspx?NID=1461>



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CALL TO ORDER

COMMISSION MEMBERS, voting:

Bob Kuhn, Flagstaff Unified School District - Present
Julie Leid - Present
Nick Kraft - Present
Erika Mazza, NAIPTA - Present
Bob Mullen
Gary Robbins, Chair - Present
Derik Spice, Vice-Chair

COMMISSION MEMBERS, non-voting:

Lt. Frank Higgins, Flagstaff Police Department
Jeff Bauman, Traffic Engineer

CITY STAFF:

Rita Severson, Recording Secretary

I. PRELIMINARY GENERAL BUSINESS

PUBLIC COMMENT

At this time any member of the public may address the Commission on any subject within the Commission's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda.

To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

There was no public comment

WELCOME NEW MEMBER

Nick Kraft

Commissioner Leid welcomed Nick Kraft to the Transportation Commission.

APPROVAL OF MINUTES

Regular Meeting of August 1, 2018

The minutes were unavailable, this item was tabled to the next meeting on April 03, 2019.

II. NEW BUSINESS

A. City Updates on SPIN Bike Share program and future Shared Mobility project

The City of Flagstaff Sustainability program contracted with SPIN bikeshare this past summer. The contract has now expired, and good information was gathered over this initial trial period that will be shared with the Commission.

Looking ahead to next summer Sustainability is planning to release another Request for Proposals for shared mobility services. Proposals are likely to include additional services beyond bicycles; E-bikes and E-scooters could be a part of the mix. Some of these modes of travel are covered under existing City and State laws, some are not.

Staff has begun the process to draft new City Code regarding Bikes, E-Bikes and E-Scooters.

Staff Recommendation: Staff has begun to research and developed proposals for some of these missing pieces of legislation and would like to discuss these changes and the path toward proposed local statute modifications. – No Formal Action Requested

Martin Ince the FMPO Multi Modal Planner gave an update on this item. Martin told the Commission there are five items to discuss this evening.

1. Outcomes of bike share pilot
 - a. Six-month trial lasting from April 2018 through Oct 2018 under a licensed agreement between the City and SPIN
 - b. SPIN did provide the City with data collection which included number of riders, average trip length, miles, time, deployed bikes and CO2 savings.
 - c. The pilot program was used heaviest in the Southside of Flagstaff within and close to NAU.
 - d. Surveys the City conducted regarding the bike share returned positive feedback that supported the bike share.
2. Next steps for bike share
 - a. Bike share solicitation with NAU, hybrid types of bikes, other Cities successes and challenges, community involvement, programming to use the bikes without the use of smart phones or credit cards.
 - b. RFP solicitation within the next few months with hopes to have something in place by summer.
3. Current ARS provisions for electric vehicles
 - a. Segways defined as pedestrians.
 - b. Personal delivery services typically don't go more than seven miles per hour, autonomous or a drone with the rights and duties of a pedestrian.
 - c. Neighborhood Electric Vehicles operate at no more than 25 miles per hour and only allowed on streets with posted speeds of 35 miles per hour or less.
 - d. Motorized quadricycle operates at 15 mph or less, not allowed on streets with posted speed above 35 miles per hour.
 - e. Electric bicycles with an electric motor of less than 750 watts, these bikes are broken down into three different classes, which designates their use on multi use paths or a roadway.
 - f. Motorized gas-powered bicycle or tricycle having a helper motor with maximum piston displacement of 48cc and operates at speeds of less than 20 miles per hour.

The State regulations give the City of Flagstaff the ability to create local regulations of the electric and motorized gas-powered bicycles and tricycle where they can function, but if Flagstaff chooses not to create their own regulations then the State's regulation would stand.
4. Current City Code 9-05 bicycles
 - a. City Code 9-05 was updated in 2011.

- b. Bicyclists are granted the rights and duties applicable to the driver of a vehicle which allows easier enforcement.
 - c. City Code specifies equipment required on the bike and riding safety instructions for the City streets. Riding on sidewalks are allowed unless prohibited by a posted sign.
5. Potential revisions to City Code to address other devices
- a. Martin gave an overview of the proposed provisions to the City Code. Jeff Bauman told the Commission the revisions are on a draft level and tonight is for discussion which will also include the same level of discussion from BAC & PAC. The Transportation Commission meeting in April should have a written draft for the Commission to review. Martin also added for the Commission that at this time the City doesn't have any type of regulations for motorized skate boards which the Commission may want to keep in mind as this process moves forward.

COMMISSION DISCUSSION

Commissioner Mazza asked what type of communication would be done to help folks understand the regulations that the City will be enforcing. Martin told the Commission that there may be opportunities in the app that will be used to rent bikes or stickers on the bike.

Commissioner Leid was curious of how the process would work if a neighborhood was having issues with scooters and skateboards on the sidewalks and wanted to prohibit that use. Jeff Bauman responded that this concern would be first brought to staff then to the Transportation Commission as a public meeting for comments. Commissioner Leid added that maybe staff could also recognize some of the areas in the City that may need to have regulations implemented before property owners complain.

Commissioner Leid suggested that during the public outreach to have the Transportation Commission, BAC & PAC host an open house together.

B. Bicycle and Pedestrian Advisory Committee Appointments

The Bicycle and Pedestrian Advisory Committees both have appointments to be made this month.

The Pedestrian Advisory Committee has one reappointment for Brandon Cruickshank through July 2021.

The Bicycle Advisory Committee has one appointment, Daniel Crim to a partial term ending in July 2020.

Staff Recommendation: Review Staff Report from Martin Ince and make appointments for the PAC and BAC.

Commissioner Leid made a motion to approve the appointments to the PAC and BAC. Brandon Cruickshank appointment to the PAC and Daniel Crim to the BAC, Commissioner Mazza seconded the motion, all in favor, motion stands.

C. City Capital Improvements Programming

The Voters of Flagstaff approved Proposition 419 and 420 this past November. With those extended (419) and new (420) transportation taxes beginning City Staff are preparing the first 5 and 10 year capital improvements programs for discussion with the City Council through their upcoming budget adoption cycle.

Staff Recommendation: Review draft proposed Capital Improvements Program – No Formal Action Requested

Bret Petersen, the City of Flagstaff's Capital Improvements Engineer presented the Capital Improvements Programming for the next 5 and 10 years and the process.

With the approval of Prop 419 & 420 there is a projection of 416 million dollars to utilize over the next 20 years for a variety of Capital Improvements Projects. Prop 419 was an extension to the transportation tax that was approved back in 2000 that was set to expire in 2020. Prop 420 is the tax that will fund the Lone Tree overpass project which will extend from Butler, up and over the railroad tracks and connect with Route 66. Bret supplied to the Commission the draft five year plan which he explained to the Commission and answered the Commissioners questions.

D. Transportation Tax Oversight

With the approval of the 20-year term local transportation tax in May 2000, the City Council established a Citizens' Advisory Committee (Resolution No. 2001-76) to monitor progress of the program and to ensure that expenditure of the dedicated tax revenues is consistent with the purposes as represented to and approved by the public. In February 2007, Ordinance No. 2007-17 was adopted by City Council to standardize and clarify that the council member's role on the committee is to serve as a liaison and resource for the citizen members. Additional changes occurred in June 2010 when the City Council adopted Ordinance No. 2010-14 which repealed Resolution 2001-76 and Ordinance 2007-17, while also amending the Flagstaff City Code (Title 2) to transfer oversight responsibilities of the Citizens' Transportation Advisory Committee to the Traffic Commission as well as renaming that commission to the Transportation Commission. Finally, in 2016 Ordinance 2016-31 added oversight for Prop 406, better known as the Road Repair and Street Safety Initiative.

Staff Recommendation: The Transportation Commission has been the City Council appointed commission for oversight on expenditures on the Transportation Tax 2000 projects and more recently added the Road Repair and Street Safety Initiative. With passage of Propositions 419 and 420 the likely home of this responsibility is also the Transportation Commission. Discuss and give direction to staff to work with the City Attorney's Office on revised language for City Council consideration.

The Commission agreed to have the added responsibilities as the oversight commission for the expenditures of prop 419 & 420.

E. Active Transportation Master Plan and Flagstaff Urban Trails System (FUTS) Master Plan

The City is working on two master plans: the Active Transportation Master Plan will make specific recommendations to improve the pedestrian and bicycle environment, while the FUTS Master Plan will guide future development of the Flagstaff Urban Trails System. Both master plans implement the goals and policies of the Flagstaff Regional Plan 2030: Place Matters regarding walking, biking, and trails.

Staff will introduce the master plans at this work session, provide a brief summary of their content, and outline the process for review and adoption. Master plans are approved by the City Council by resolution, following review and recommendation by the Planning and Zoning Commission and Transportation Commission.

For more detailed information about the master plans, go to <http://www.flagstaff.az.gov/atmp>

Staff Recommendation: No Formal Action Requested

Martin Ince the FMPO Multi Modal Planner presented this item. Martin began with the policy framework which originated from the Flagstaff Regional Plan 2030. The contents of the master plans would include goals, strategies, actions, existing conditions, planned infrastructure, design guidance and implementation. The master plans are organized around seven goals which includes completing networks, taking care of current FUTS, safety, land use and transportation demand management. Martin reviewed the timeline for the process which is broken into five phases. Currently the process is in phase one which includes rolling the process out and introducing it to Commissions and the public.

III. OLD BUSINESS - NONE

IV. CONCLUDING GENERAL BUSINESS

A. Reports

1. Report from the Bicycle Advisory Committee:

<http://www.flagstaff.az.gov/index.aspx?nid=1822>

2. Report from the Pedestrian Advisory Committee:

<http://www.flagstaff.az.gov/index.aspx?nid=1824>

B. Informational Items to/from Commissioners and Staff

1. McMillan Mesa Traffic Concerns
2. Fountaine Street parking
3. Commissioner Discussion

4. Membership Vacancies and Renewals

<http://www.flagstaff.az.gov/index.aspx?NID=1886>

C. Next Meeting

1. **Regular Meeting: April 3, 2019**

Tentative Agenda Items:

1. ADOT Corridor Master Plans – Milton and US 180
2. John Wesley Powell Study
3. Bike Code Revisions
4. Transportation Tax Oversight

V. ADJOURNMENT