



# MINUTES

## City of Flagstaff Sustainability Commission

Thursday, January 26, 2017  
4:30 – 6:00 pm

City Hall, City Council Chambers  
211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

### **CALL TO ORDER**

#### COMMISSION MEMBERS:

Brian Petersen, Chair	Elisha Dorfsmith
David McCain, Vice Chair	Dara Marks Marino
Amelia Blake	Amanda Ulmer
Eli Chamberlain	

#### STAFF LIAISON:

McKenzie Jones, Sustainability Specialist

#### **1. Call to Order**

Chair Petersen called the meeting to order at 4:31pm.

#### **2. Roll Call**

Commissioners Blake, Chamberlain, Dorfsmith, Marks-Marino, Petersen, McCain, and Ulmer were present.

#### **3. Public Participation**

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on that day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commission members may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

No public participation.

**4. Approval of Minutes**

Commissioner Marks-Marino motioned to approve the December 8<sup>th</sup> minutes. Commissioner Chamberlain seconded the motion. All Commissioners voted in favor.

**5. Discussion and Possible Action Items**

**A. Strategic Planning (All)**

McKenzie Jones, Sustainability Specialist, gave a brief presentation on the Sustainability Section at the City of Flagstaff. Ms. Jones shared the amount of employees that make up the Sustainability Section as well as the different areas that they focus on. Chair Petersen briefly went over the Sustainability Commission Ordinance. Chair Petersen encouraged the Commissioners to share their ideas on what kind of goals and priorities they want to set for the year. The Commissioners identified several topics including urban farming, local food policy, water catchment, climate action plan, energy codes, reducing and reusing education, a library of things, sustainability indicators, bulk buying programs, and re-evaluating the Sustainability Section structure. While sharing ideas, the Commission discussed how they would like to invite guest speakers for future Commission meetings including speakers. Ms. Jones will present a compiled list of Commission's ideas along with appropriate guest speakers at the February 27<sup>th</sup> Commission Meeting.

**6. To and From**

Vice Chair McCain shared upcoming Friends of Flagstaff's Future events with the Commission. Ms. Jones shared with the Commission that City staff have installed sled recycling containers throughout the city.

**7. Agenda Items for Next Month**

**A. Update on Strategic Planning Session**

**B. Update on Neighborhood Grants**

**C. An overview on Climate Action Plans**

**8. Adjournment**

Chair Petersen adjourned the meeting at 5:55 pm.

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on \_\_\_\_\_, at \_\_\_\_\_ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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