



# MINUTES

## City of Flagstaff Sustainability Commission

Thursday, May 4, 2017  
4:30 – 6:00 pm

### EAST WING CONFERENCE ROOM, CITY HALL 211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

### CALL TO ORDER

#### COMMISSION MEMBERS:

Brian Petersen, Chair  
Amelia Blake  
Eli Chamberlain  
Dara Marks Marino

David McCain  
Elisha Dorfsmith  
Amanda Ulmer

#### STAFF LIAISON:

Nicole Antonopoulos Woodman, Sustainability Manager

#### 1. **Call to Order**

Chair Petersen called the meeting to order at 4:35pm.

#### 2. **Roll Call**

Commissioners Petersen, McCain, Chamberlain, Dorfsmith, and Ulmer were present for roll call. Commissioners Blake and Marks-Marino were absent.

#### 3. **Public Participation**

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on that day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commission members may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

Charles Hammersley expressed his interest for a Flagstaff Open, Space Parks, and Recreation Program. Mr. Hammersly gave a brief background of the Coconino Parks and Open Space Program (CPOS). CPOS gave Coconino County \$33 million dollars toward parks, recreation, and open space. Mr. Hammersly stated that the Flagstaff Open Space Parks and Recreation Program would be an eighth of a cent on a dollar. This tax would assist the City of Flagstaff to acquire open space property and development for Parks and Recreation. Mr. Hammersly asked the Commission to consider placing the Flagstaff Open Space, Parks, and Recreation Program as a discussion item for a future agenda.

**4. Approval of Minutes**

Commissioner Chamberlain motioned to approve the March 23rd, 2017 minutes. Commissioner Dorfsmith seconded the motion. All voted in favor to approve the March 23rd, 2017 minutes.

**5. Discussion Items**

**A. Citizens Climate Lobby (15 Minutes) – Jack Meyer**

Flagstaff Citizens' Climate Lobby gave a presentation regarding a carbon fee and dividend program. They discussed that this program would tax fossil fuels at the source, which would gently raise fossil fuel related products. The program would encourage individuals to move away from fossil fuels and turn to sources for renewable energy. They also shared that the dividend would be returned to the households. Mr. Meyer et al. stated that the program has support from the Arizona senators, however, the program is looking for support from local governments. Flagstaff Citizens' Climate Lobby asked the Commission to consider the program as an action item for a future agenda.

**B. Rethink Recycling Strategic Plan Draft (20 Minutes) – McKenzie Jones and Dylan Lenzen**

McKenzie Jones, Sustainability Specialist, and Dylan Lenzen, Waste Minimization Aide, shared the Rethink Recycling Strategic Plan with the Commission. This plan would create goals for recycling and materials management since Flagstaff's recycling rate falls below the national average. Mr. Lenzen listed a few goals, accomplishments, and initiatives from the draft. Mr. Lenzen would like the Commission to review the draft for comments before taking the draft to City Council.

**C. City Council Goals/Budget Hearing (5 Minutes) – Nicole A. Woodman**

Ms. Woodman, Sustainability Manager, shared the outcomes from City of Flagstaff's Budget Hearing. Ms. Woodman stated that the Open Space Specialist position has been renewed for another year and a Zero Waster Manager position was also approved for one year. Ms. Woodman shared that they received funding for the Climate Action Plan, the Indigenous Youth Academy at Picture Canyon Natural and Cultural Preserve, and the creation of a formal trailhead at Schultz Pass.

**D. Summer Schedule (5 Minutes) – Brian Petersen**

Chair Petersen asked the Commission if they would be interested in adjusting the summer schedule to accommodate the season. Ms. Woodman suggested she send the Commission a Doodle Poll via email to see what summer dates would be best for a quorum. Any revised meeting dates will be announced at the next Commission meeting on May 25<sup>th</sup>.

**E. Sustainability Neighborhood Grants (15 Minutes) – All**

Joe Bodin, Flagstaff Arts Leadership Academy volunteer, shared with the Commission the reason why Flagstaff Arts Leadership Academy applied for the Sustainability Neighborhood Grant. Mr. Bodin shared that the school has no outdoor recycling bins, and the current outdoor trash cans are frequently blown over by the wind. Mr. Bodin stated that the grant requests \$2,000 for three metal trash and recycling units.

**6. Approval Items**

**A. Sustainability Neighborhood Grants (5 Minutes) – All**

Vice-Chair McCain motion to approve the grant from Flagstaff Arts and Leadership Academy, with \$1295 from fiscal year 2017 and the remaining \$705 from the fiscal year 2018 sustainability neighborhood grant. Commissioner Chamberlain seconded the motion. All voted in favor.

Ms. Tamara Lawless shared with the Sustainability Commission that the Water Commission has approved to fund the Sustainability Neighborhood Grant program with an additional \$6,000 for water related projects. The Water Commission stated that the projects should reduce water usage by 10% to receive the additional funding. Commissioner Dorfsmith motioned to approve the \$6,000 from the Water Commission for the Sustainability Neighborhood Grant program. Commissioner Ulmer seconded the motion. All voted in favor.

**7. Climate Action Planning Update (5 Minutes) – Jenny Niemann**

Tabled for next month.

**8. Commissioner’s Strategic Focus Updates (5 Minutes) – All**

Tabled for next month.

**9. To and From (5 Minutes) – All**

Vice-Chair McCain shared with the Commission that Friends of Flagstaff’s Future is looking for an executive director.

**10. Future Agenda Items (5 Minutes) – All**

**A. Flagstaff Open Space, Parks, and Recreation Program, Charles Hammersly**

**B. Sustainability Neighborhood Grants**

**C. Rethink Recycling Strategic Plan Draft Comments, All**

**D. Summer Schedule Doodle Poll Results**

**E. Climate Action Planning Update, Jenny Niemann**

**F. Commissioner's Strategic Focus Updates, All**

**G. Local Economies**

**H. Social Justice**

**I. Tableau Interface Training**

**11. Adjournment**

Chair Petersen adjourned the meeting at 6:14pm.

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on \_\_\_\_\_, at \_\_\_\_\_ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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