



MINUTES

City of Flagstaff Sustainability Commission

Thursday, May 25, 2017
4:30 – 6:00 pm

STAFF CONFERENCE ROOM, CITY HALL 211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:

Brian Petersen, Chair	David McCain
Amelia Blake	Elisha Dorfsmith
Eli Chamberlain	Amanda Ulmer
Dara Marks Marino	

STAFF LIAISON:

Nicole Antonopoulos Woodman, Sustainability Manager

1. **Call to Order**

Chair Petersen called the meeting to order at 4:33pm.

2. **Roll Call**

Commissioners Blake, Chamberlain, Dorfsmith, Marks-Marino, McCain, and Petersen were present for roll call. Commissioner Ulmer was absent.

3. **Public Participation**

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on that day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commission members may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

No public participation.

4. Approval of Minutes

Commissioner Dofsmith motioned to approve the May 4th, 2017 minutes. Vice-Chair McCain seconded the motion. All voted in favor.

5. Discussion Items

A. FOSPR (15 minutes) – Chuck Hammersley

Mr. Hammersley was absent, and therefore, FOSPR will be a discussion item for the next meeting's agenda.

B. Citizens Climate Lobby (10 Minutes) – All

The Commissioners discussed the pros and cons of the Citizens Climate Lobby's Carbon Fee and Dividend Program. The Commission examined the language of the program and discussed the dividend process. Chair Petersen suggested that the language within the framework could be more inclusive for the community. The Citizens Climate Lobby Carbon Fee and Dividend Program will be an action item on the next meeting's agenda.

C. Climate Action Planning Update (10 Minutes) – Jenny Niemann

Ms. Niemann, Sustainability Specialist, updated the Commission on the Climate Action Plan for the City of Flagstaff. Currently, a request for statement of qualification has been released for third party contractors. Ms. Niemann shared the projected timeline for the Climate Action Plan. Ms. Niemann also shared goals, values, and strategies from the stakeholder's and scoping committee meeting. Ms. Niemann stated that a steering committee will be soon created to examine the bidding proposals from the third-party contractors.

D. Rethink Recycling Strategic Plan Draft Comments (15 Minutes) – All

Mr. Lenzen, Waste Minimization Aide, requested feedback from the Commission for the Rethink Recycling Strategic Plan Draft. Chair Petersen suggested that the vision be broaden from individuals to the Flagstaff community taking collective action. The Commission also discussed how adding specific recommendations and an overview to the vision can set the stage for future action.

E. Summer Schedule (5 Minutes) – Brian Petersen

The Commission decided to have a joint June and July Commission meeting on July 6th, 2017 from 4:30pm-6:30pm. The Commission will resume their normal meeting time on August 24th, 2017.

F. Promoting Sustainability Neighborhood Grants (15 Minutes) – All

The Commission brainstormed ways to reach out to potential applicants for the Sustainability Neighborhood Grant Program. Commissioner Blake shared that she reached out to Flagstaff STEM City and hopes to hand out physical documents of the grant application to other local organizations. Vice-Chair McCain suggested reaching out to local groups to see if the grant could be placed in newsletters. Commissioner Chamberlain suggested advertising the grant program on social media. The Commission also discussed reaching out to local radio stations to talk about the Sustainability Neighborhood Grant Program.

6. Action Items

A. FOSPR – All

Postponed for future agenda.

7. Commissioner’s Strategic Focus Updates (5 Minutes) – All

Chair Petersen requested to do a detailed Commissioner’s Strategic Focus discussion for a future agenda.

8. To and From (5 Minutes) – All

Vice-Chair McCain shared Friends of Flagstaff’s Future event at the Orpheum on May 25, 2017 at 7:00pm. McKenzie Jones, Sustainability Specialist, reminded the Commission to check out the Recycle by City webpage for Flagstaff.

9. Future Agenda Items (5 Minutes) – All

A. FOSPR

B. Earth Day Debrief

C. Climate Citizen’s Lobby

D. Climate Action Plan

E. Greenhouse Gas Inventory Update

F. Western Adaptation Alliance

G. Tableau

10. Adjournment

Chair Petersen adjourned the meeting at 5:59 pm.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this _____ day of _____, 2017.
