



PARKS AND RECREATION COMMISSION
Virtual Meeting – Join Teams Meeting



1/11/2020 4:00 PM

Draft Minutes

Members Present

- | | |
|---|--|
| <input type="checkbox"/> Commissioner Brian Bloom (Chair) | <input checked="" type="checkbox"/> Commissioner Richard Conway |
| <input checked="" type="checkbox"/> Commissioner Mark Cox | <input checked="" type="checkbox"/> Commissioner Austin Kerr |
| <input checked="" type="checkbox"/> Commissioner Ryan Martin | <input checked="" type="checkbox"/> Commissioner Stephen Parsons |
| <input checked="" type="checkbox"/> Commissioner Aurelia Yazzie | |

Councilmember / Liaison to the City Council

- Councilmember Salas

Staff Present

Cathy Guetschow -Administrative Specialist
Lalena Guider - Administrative Specialist
Amy Hagin - Parks Manager
Rebecca Sayers – Parks and Recreation Director
Robert Wallace – Open Space Specialist
Jon Wilson - Recreation Manager

CALL TO ORDER

The meeting was called to order at 4:00 PM by Parks and Recreation Director Rebecca Sayers.

1. **ROLL CALL**

Commissioners Conway, Cox, Kerr, Martin, and Parsons were present for roll call. Commissioner Yazzie arrived at 4:11 PM.

2. **APPROVAL OF THE DECEMBER 7, 2020 MINUTES**

A motion was made by Commissioner Parsons to approve the December 7, 2020 minutes as written. The motion was seconded by Commissioner Martin. Motion passed unanimously with five (5) yea votes.

2. **PUBLIC PARTICIPATION**

No public comments.

3. **ELECTION OF A NEW CHAIR AND CO-CHAIR**

A motion was made by Commissioner Conway to nominate Commissioner Cox for Chair and Commissioner Martin for Co-Chair. Commissioner Parsons seconded the motion, which passed with six (6) yea votes.

5. **DISCUSSION ITEMS**

A. Open Space Transition into Parks – Wallace

Robert Wallace gave a presentation on the Open Space Program and their objectives. Open Space is defined by minimally developed lands that protect natural and historic resources while providing opportunities for recreation and education which do not require facilities. The Open Space Program manages McMillian Mesa Natural Area, Observatory Mesa Natural Area, Picture Canyon Natural and Cultural Preserve, and Schultz Creek Natural Area, and partners with other government agencies, local organizations, and volunteers.

B. Review of the 2018 Strategic Plan and updates

The commission, with the assistance of staff, reviewed the 2018 Strategic Plan and the outcomes associated with it, including the Impact/Resource matrix which previously helped the Commission identify capital project priorities. The Commission will continue to work on updating the document and expressed some interest in reviewing and updating the Impact/Resource matrix. The Commission also

agreed to work on needed amendments to the Parks and Recreation Master Plan. Staff will provide draft amendment language regarding pocket parks for review at the February 22, 2021 meeting. The Commission requested that staff provide a review of current programming, as well as short term list of needed projects, for them to review and discuss.

5. COUNCIL LIAISON REPORTS, CITY COUNCILMEMBER REGINA SALAS

Councilmember Salas informed the Commission about upcoming Council discussion items that they may be interested in, including a presentation on the Active Transportation (bicycle and pedestrian) Master Plan and upcoming election dates. She also noted that city-wide revenues continue to be down, especially Recreation-related revenues related to rentals and programming. The Council will have a budget retreat on February 1 and 2, 2021.

6. REPORTS - Monthly highlights of Parks, Recreation and Open Space
No questions or comments.

7. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS AND STAFF

None.

8. AGENDA ITEMS AND RESCHEDULE DATE FOR THE FEBUARY 22, 2021 COMMISSION MEETING (note the change in date due to the holiday on February 15, 2021)

- Review Parks and Recreation budget
 - Parks and Recreation Budgets including the 5-year plan for BBB Recreation
 - Operating capital plans
 - Short term list of needed projects
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- Parks and Recreation programming review and discussion
- Parks and Recreation Master Plan needed amendments
- Flagstaff Urban Trail System and accessibility

9. ADJOURNMENT 6:03 PM