



DRAFT ACTION MINUTES

City of Flagstaff TRANSPORTATION COMMISSION 4:00 PM, Wednesday December 2nd 2020

Location – Online

The following link will direct you to the live Teams Meeting:

[Click here to join the meeting](#)

To comment on a discussion item, please use the Teams Chat function: simply type in 'public comment' to indicate to the Chair that you would like to comment. The Chair will then recognize you when it is time for public comment, unmute yourself for your turn at public comment, when finished kindly enable re-enable mute.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Jeff Bauman at 928-213-2690 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER – 4:04 PM

COMMISSION MEMBERS, voting:

Bob Kuhn, Flagstaff Unified School District - Present
Bryan Burton - Present
Derik Spice - Present
Julie Leid, Chair - Present
Kate Morley, Mountain Line - Present
Kevin Parkes, Vice-Chair - Present
Nick Kraft - Present

COMMISSION MEMBERS, non-voting:

Lt. Frank Higgins, Flagstaff Police Department - Present
Jeff Bauman, City Traffic Engineer - Present

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at ___ in accordance with the statement filed with the City Clerk.

This agenda has also been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

CITY STAFF:

Reid Miller, Stephanie Sarty, Jenny Niemann, Martin Ince, Rick Barrett, Charlie Odegaard

REVIEW MEETING RECORDING:

Part 1: [Flagstaff Transportation Commission - December 2, 2020 - Part 1 - YouTube](#)

Part 2: [Flagstaff Transportation Commission - December 2, 2020 - Part 2 - YouTube](#)

I. PRELIMINARY GENERAL BUSINESS

PUBLIC COMMENT

At this time any member of the public may address the Commission on any subject within the Commission's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda.

To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

APPROVAL OF MINUTES

October 7th, 2020

A motion was made by Kate Morley to approve the minutes of October 7, 2020 as submitted and **seconded by** Bob Kuhn.

Vote: 6 – 0 Unanimously

November 4th, 2020

Minutes were not yet completed. Will table until February.

II. NEW BUSINESS

**A. City of Flagstaff – Climate Emergency Declaration – 4:08 PM
(00:06:45 recording)**

City Staff from Sustainability will present information related to this summer's Climate Emergency Declaration.

Staff Recommendation: Informational item, no formal action is required.

City Staff Jenny Niemann gave a presentation on the Climate Emergency Declaration.

Commissioner Discussion and Questions (00:36:25 recording)

Completed item at (00:39:15 recording)

B. City of Flagstaff – Woodland Drive – Speeding and Overflow Parking – 4:41 PM (00:39:15 recording)

Transportation Staff will present the results of a recent speed and volume study performed on Woodland Drive. Woodland Drive residents reached out to the City this summer. An informal neighborhood meeting took place with residents, Transportation Staff and Councilors Odegaard and Aslon. Traffic counters were set, and the data has been compiled and ready for discussion.

Based on the City's [Residential Traffic Management Guidebook](#) sketched several speed control traffic calming measures onto Woodland Drive to start a conversation with the commission.

Staff Recommendation: Staff will present the speed and volume data for Woodland Drive. Staff recommends that the Commission consider interim speed control traffic calming measures for Woodland Drive.

City Staff Stephanie Sarty gave a presentation.

Commissioner Questions or Clarifications 5:02 PM (01:00:00 recording)

Public Comment 5:05 PM (1:03:40 recording)

Commissioner Discussion 5:11 PM (01:09:35 recording)

Completed item at 5:33 PM (1:31:00 recording)

C. City of Flagstaff – Mt. Pleasant Drive – Speeding and Truck Traffic – 5:33 PM (1:31:00 recording)

Transportation Staff will present the results of a recent speed, volume and vehicle classification study on Mt. Pleasant Drive near the intersection of Edgewood Street

Staff Recommendation: Informational item with presentation. No formal action is required.

City Staff Stephanie Sarty gave a presentation.

Commissioner Questions or Clarifications 5:43 PM (01:41:15 recording)

Public Comment 5:44 PM (01:42:30 recording)

Commissioner Discussion 5:51 PM (01:49:15 recording)

Completed item at 6:02 PM (01:59:45 recording)

Break Until 6:07 PM

D. City of Flagstaff – Citizen Petition – 6:08 PM (02:06:40 recording)

HWY 89 and Smokerise Traffic Signal

Transportation staff will present the citizen petition and background information on the location and the current operational characteristics of the intersection and traffic signal at Hwy 89 and Smokerise Drive.

Staff Recommendation: Review the petition and presentation and provide input on a path forward, staff recommends moving some form of this project into project development for consideration of future CIP programming.

Traffic Engineer Jeff Bauman presented on the Hwy 89 & Smokerise traffic signal citizen petition.

Commissioner Questions or Clarifications (02:15:30 recording)

Public Comment (02:19:20 recording)

Commissioner Discussion (02:23:10 recording)

Completed item at 6:27 PM (02:25:25 recording)

E. City of Flagstaff – Citizen Petition – 6:27 PM (02:25:25 recording)

BASIS school area 15 MPH Zone

Transportation Staff will present the citizen petition and some background information. Information on school zones in general and how they are addressed in Arizona Revised Statutes and in Flagstaff will be presented. Specific information for this school site is not available due to the ongoing school shutdowns related to COVID-19. Staff has spent considerable time at this school site over the years helping to develop improved pick up and drop off procedures but has not collected the school aged walking population information necessary to determine the appropriate and eligible school crossing treatments.

Staff Recommendation: Review the petition and staff presentation and revisit this item when school is back in 'normal operation' to determine what, if any additional treatments correspond to the conditions present.

Traffic Engineer Jeff Bauman presented on the BASIS School 15 mph zone citizen petition.

Public Comment (02:35:40 recording)

Commissioner Discussion (02:38:05 recording)

Completed item at 6:43 PM (02:41:35 recording)

III. OLD BUSINESS

A. Boulder Pointe Traffic Calming preliminary alternatives – 6:43 PM (02:41:35 recording)

At the October TC meeting the commission asked Staff to refine the previously presented options for traffic calming – speed control measures for University Avenue.

The data indicates that speeds are higher than expected and accepted on University Avenue and that is unlikely to change with follow-up studies after the COVID-19 traffic altered period ends.

Staff has now updated and refine the options for University Avenue.

Staff Recommendation: Staff will present several updated options for review and discussion. Staff is looking for input on which concept has the most merit for an in the field temporary installation.

City Staff Stephanie Sarty gave a presentation.

Commissioner Questions or Clarifications 6:58 PM (02:56:30 recording)

Public Comment 6:59 PM (02:57:00 recording)

Commissioner Discussion 7:34 PM (Part 2 of Video 00:06:30 recording)

Completed item at 7:48 PM (00:20:30 recording)

IV. CONCLUDING GENERAL BUSINESS

A. Reports – 7:48 PM (00:20:30 recording)

1. Report from the Bicycle Advisory Committee:

<http://www.flagstaff.az.gov/index.aspx?nid=1822>

2. Report from the Pedestrian Advisory Committee:

<http://www.flagstaff.az.gov/index.aspx?nid=1824>

B. Informational Items to/from Commissioners and Staff

1. Commissioner Discussion

Kate Morley – Kaspar/Linda Vista/Route 66, Redesigning Phoenix Ave., offered to bring conversations forward to TC at any time. Julie Leid interested in ADOT's No-Build Plus and what that possibly does to BRT funding. Add to next agenda.

2. Transportation Engineering Staffing update
3. Fourth / Cedar / Lockett Roundabout HSIP

C. Next Meeting

1. **Regular Meeting: February 3, 2021**

Tentative Agenda Items:

1. Transportation CIP
2. Active Transportation Master Plan
3. BAC and PAC appointments
4. Woodland Drive – speeding and overflow parking
5. Mt. Pleasant – speeding and truck traffic
6. Country Club Drive – speeding
7. Add Kate Morley - Mountain Line Update

V. ADJOURNMENT – 7:53 PM adjourn Kraft 2nd Kuhn

A motion was made by Nick Kraft to adjourn the meeting and **seconded by** Bob Kuhn.

Vote: 7 – 0 Unanimously