



# MEETING MINUTES

City of Flagstaff  
Commission on Inclusion  
and Adaptive Living  
Tuesday, February 23, 2021  
12:00pm

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City of Flagstaff Council Chambers  
211 W. Aspen Ave., Flagstaff, AZ 86001

## I. Call to Order

The regular meeting of the Commission on Inclusion and Adaptive Living was held on February 23, 2021 at 12:00 PM. The meeting was located City of Flagstaff, 211 W. Aspen Ave, Flagstaff, AZ 86001.

James Martinez called this meeting to order at 12:07 p.m. and welcomed all in attendance.

## II. Members Present:

James Martinez (Chair)	Russell Randall (Vice-Chair)
Monica Attridge	
Andrea Thomas	
Alexander Davenport	
Sakenya McDonald	

## III. Members Absent:

James Hasapis

## IV Public Participation

Chair Jamie Martinez read Recommend Protocol. No Public Participation

## V. Informational Items

- a. Chair recognized a hand up from Vice Chair Russell Randall. Russell shared information That FUSD is open. Board meeting tonight at which point they are going to address maybe opening campus specifically the targeted date that the governing board has set is March 22<sup>nd</sup>, 2021 for a phased reopening. This will be for half the grade levels and them March 29<sup>th</sup>, 2021 for the second half of the grade levels. Not actually split by grade level but that schools are phased in by example an elementary may have 1<sup>st</sup> grade, 3<sup>rd</sup> grade, 5<sup>th</sup> grade but not 2<sup>nd</sup> and 4<sup>th</sup> grade. At the High School level on the 22<sup>nd</sup> it's 9<sup>th</sup> and 12<sup>th</sup> graders and on the 29<sup>th</sup> they are looking at 10<sup>th</sup> and 11<sup>th</sup> graders. These are targeted dates and tonight at the governing board meeting they will determine whether or not to use those targeting dates to reopen.

**VI. Staff Participation:**

**Chair asked if Alan Keay was present for any staff participation and he stated nothing at this time. Alan did comment that he was Recording the Commission Meeting for note taking purposes.**

**VII. Approval of minutes January Meeting held on February 9<sup>th</sup>, 2021**

Commissioner Monica Attridge made a motion to approve the minutes from the January Meeting held on February 9<sup>th</sup>, 2021 a second from Paul Deasy at which time Stacy Fobar informed Mayor that he was not a voting member of the commission he could not do the second, Mayor apologized and retracted motion. Therefore, Commissioner Alexander Davenport seconded the motion and Chair Jamie Martinez call for the minutes to be signified to member by saying Yea and were unanimously approved as written for February 9<sup>th</sup> 2021.

**VIII. Date of Next Meeting**

Chair Martinez informed participants that next meeting would be the regularly scheduled February Meeting on Tuesday March 23<sup>rd</sup>, 2021 at 12:00pm.

**IX. Action Items**

Andrea Barrantes Outreach Library Specialist for recap on presented Library Programs currently operating and programs upcoming for New Commission Members. Books by Mail launching March 1<sup>st</sup>, 2021. Sharing her screen for the program. This will be a completely free library service which sends large print books, braille books and audiobook CDs to homebound residents of Coconino County who are otherwise unable to access library materials, this is a Free Service. This is for patrons who are physically or visually impaired and unable to use regular services. In order to be able to use service they have to have a library card and will need to apply online at <https://catalog.flagstaffpubliclibrary.org/MyAccount/SelfReg> and have a visual or physical disability which restricts them from being able to access library materials. They are to Fill out Books by Mail application with “Certification of Disability” portion confirmed. This requirement comes from the Post Office to receive these materials postage-free through the “Free Matter for Blind or Disabled Persons postal provisions. Who can certify: Ophthalmologist, Optometrist, Registered Nurse, Professional member of hospital or other health or social service agency. In absence of any of the above, eligibility may be certified by a professional librarian Can schedule an appointment if in-service is closed by calling 928-213-2380. Checkout Limit: 2 Checkouts per account can place hold on up to 4 items and checkout period is 28 days, and this is subject to change as implementation moves forward to better fit the needs of the patrons. For Main Programs you can access the Main Library Portal. Curb Side Pick-up currently in effect, in Portal just click links for programs and items of information. Library provides Print Services just click link for information and can print up to 10 pages, double sided, for free and pick-up. Online Services: Hoopla, Libby, Literal and RBDigital. Learning at a Distance. Book Clubs Kits 8 books to kit. Can access Calendar for ongoing events at Library.

Question from Russ Randall:

Is this program exclusively available for folks with visual disabilities or physical disabilities or might this also be available for folks who have intellectual disabilities or perhaps a reading learning disability.

Andrea: This program is mainly for patrons who are physically or visually impaired and unable to use regular services. This program is funded by the Government for free matter for the blind.

Went back to slide to show “Free Matter for The Blind or Disabled Persons” postal provisions. This is required by the post office.

Richard Tutwiler: Thanks Chair Martinez and Vice Chair Randall and introduces himself as the acting interim Deputy Director of Public Services for the Flagstaff and Coconino County Library. Stating he was the one who got this program off the ground. I can let you know, unfortunately, that for this specific program it is for persons with visual impairments and a physical impairment that directly impacts their ability to not only get to a library but have visual acuity issues. This is through publication 347 with the United States Postal Service not only for the library but for the patrons that we send material out to that they do not end up paying postage for it and that is why this specific material are large print over a certain font, audio books, brail material, which Andrea already mentioned.

Russell Randall thanked Richard and asked second question that a Librarian, themselves, can certify someone for eligibility for this program and how would that happen?

Richard Tutwiler: As Andrea mentioned, we would have to go ahead and set up a time and date for the Librarian to meet with the individual and access their individual disability but to be clear there are other governing authorities competent authorities to certify. I am looking at for example: Doctor of Medicine, Ophthalmologist, Optometrist, Registered Nurse, Therapist, Professional staff member of a hospital and or other public or private health or social service agency, social workers, case workers, counselors, rehabilitation teachers and superintendent. In lieu of any of those they can reach out to any of the library staff who has a professional degree, myself I have a Masters in Information Science and would be happy to be that governing authority as well and we would set up a time to meet.

Russell Randall: So, an individual who sees a social worker could get a note from the social worker and bring it to the library or email it to the library. Richard Tutwiler: That is Correct Sir. Russell Randall: Ok, Thank-you. Richard: You are very welcome.

Chair Martinez recognizes Alexander as having his hand up. Alexander wanted to know if it taws a State or Federal Program and that question had been answered by Andrea, so my question has been answered.

Chair Martinez: Any other questions for Richard or Andrea? Russell Randall just wanted to thank Richard and Andrea for bringing this program to Flagstaff. I think it is a very worthwhile program for those who have a need. Obviously, I would like to see it more expanded, but I understand we have constraints but Thank-you Richard and Andrea for bringing this to Flagstaff, it's good for our community.

Commission Chair Martinez asked Andrea if she could keep us apprised of any new developments. Andrea stated that she could email the slide to the commission along with applications which could be emailed back to her. Alan Key asked Andrea to send slide presentation to me and I would get information out to commission and anyone else on the mailing list as well. Andrea stated she would be glad to do that.

Commission Chair Martinez: Next on Action Items New Council Members to give us a short personal bio and why they wanted to serve on this commission. Not to put anyone on the spot but we want to hear from you, we welcome you and are thrilled that you are here and we want to hear from you as what led you to serve on this commission? So, who would like to go first?

Alexander Davenport: I don't mind going first, moved to Flagstaff in 2011, great 10 years well welcomed into the community I have fallen in love with the community and Northern Arizona. I have dedicated the last 10 years of my life to making everything I love about Northern Arizona accessible for people with disabilities. Founded an organization called Northern Arizona Adaptive Sports Association. Currently have very successful adaptive Ski and Ride program at the San Francisco Peaks and are expanding to include adaptive Kayaking and adaptive Hiking that will be available this summer. Currently working with Institute for Human Development at NAU on an inclusive recreation project for our community in Northern Arizona, just really want to make the community more accessible as far as adaptive recreation goes. Huge proponent of the documented research of the health and well being and social benefits of outdoor recreation and for practically for people with disabilities. I joined this commission because I think I can add my expertise in adaptive recreation and really just make everything we love about our community more accessible for the citizens of Flagstaff and the greater Northern Arizona community. I appreciate the opportunity to be here and I am excited to be part of this commission.

Chair Martinez: Thank-you so much and I am right on board with you on the adaptive sporting activities. I am not able hike but would definitely love to ski and kayak.

Alexander: That sounds great we will have to get together and talk to you all about the plans of making it accessible to everyone, you say you can't hike but you do not know if you can hike yet but we will figure it out.

Chair Martinez: Well that's true I should not limit myself. Thank-you.

Russell Randall: Alex, welcome to our commission, you sound like a mover and shaker and are glad to have you on board. I work at Coconino High School with a lot of students that have adaptive needs in regard to their outdoor recreation. Could you send me like an email of information about accessibility and adaptability?

Alexander: Absolutely, I would be very excited to share that with you. I have worked with a lot of athletes from Coconino High School over the years through our Special Olympics Program and at our Ski and Ride Program. This was such a success that we were able to get funding from the ADAPC to start this Kayaking and Hiking program. We are looking at the athletes from the Ski and Ride program to participate in the Hiking program. We do weekly hikes on Tuesdays and Thursdays and weekly adaptive kayaking on Wednesdays and Fridays. The key that we are looking for is for people to come back weekly and try and bring a sense of community into our participants.

Russell: I think that is awesome, you work with Margo and Nick. Alex: Yes. We all have a common goal and with me coming on to this commission is a great way to get the word out and hopefully expand and make our community more inclusive. Russell: Thank-you Alex.

Chair Martinez: We are thrilled to have you Alex. Sakenya would you like to go?

Sakenya McDonald: I am currently a Program Manager at Northern Arizona University and I have been living in Flagstaff since 2015 about 6 years now. What brought me to the commission was I have an affinity for expanding inclusion in specific areas and those would definitely be housing and education two of the larger barriers that we often see to persons living with disability experience in their lifetime, certainly here in Flagstaff there is an extreme housing issue so persons that have disability. Specifically, for persons that have a visible disability or persons that have an emotional or mental disability, we see a lot of unsheltered relatives for various reasons

here locally as well as across the country. So, I am really, really committed to looking at the housing situation here in Flagstaff to try and find ways to be more inclusive and to offer opportunity for individuals to live and work in the community that some of them probably have spent most of their lives in, certainly longer than I have been here. Then Education is also a very strong area that I feel a lot of time we do not see equal representation. We certainly know that education is beneficial the research proves what it can do for persons in term of improving their lives if they decide to pursue education at any level no matter what it looks like from earning a certificate to getting a degree of any type. So, I just really feel very passionate that no matter what our backgrounds maybe, education is critical to us being able to live a sustainable life. So, hopefully while I am part of this commission, I can learn a little more about the City of Flagstaff's initiatives that are local that are working towards making education more inclusive, working towards making classroom environment welcoming to student learners of all different types and really addressing the some of the inequities that we see that are very systemic and long standing. So, I am hoping to really learn a lot and become more familiar with what we are doing locally to continue to improve the lives of all citizens living here, in the City of Flagstaff. I am glad to be here, Thank-you for letting me join.

Chair Martinez: We are thrilled to have you and I look forward to working with you. Sakenya: Likewise. So, are there any questions for Sakenya?

Russell Randall: Sakenya could you just take a minute and talk about a little bit about SIPIC?

Sakenya: Always happy to do so Russ. So, currently at Northern Arizona University, I am the program manager that oversees a couple of different things, one is the disability studies minor program which is a designation that undergraduate students can select, they take an additional 18 credits hours in a focused concentration and they can earn a designation of having earned a minor and the disabilities program is one of them. Also, I teach in this program, I teach a class on ethics and disability and then the third one or third portions and the more impactful part of my work is a new five year grant funded program that we were awarded by the US Department of Education called Supporting Inclusive Practices in Colleges. It's a program that's designed to support transitioning adults between the ages of 18 to 26 that have an intellectual disability and are wanting to attend college. So, we have here at Northern Arizona University 3 different zones in which we are implementing this program. We started here in Flagstaff last year with a partnership with Coconino Community College, which we were to successfully have 5 students identified to either having an intellectual or developmental disability and we help them transition into college. We work very closely with the unified school district as well as the transition support specialist. So, we work them through the process and basically, it's a fully inclusive design model so the students are not segregated. They are exposed to the college experience and college environment very much in the same capacity as a non-disabled peer would experience. We provide them with a range of support services from person inter-planning and goal setting to encouraging them to use services such as disability resource, joining student clubs to becoming socially active on campus. We work with in term of them paying for college and understanding their options for funding their education. We work with them in terms of once they have finished that program to look at integrated employment and what that may look like for them and what type of career goals that they have and are wanting to achieve. Currently we are broadening the programs to the west as far as Kingman and Bullhead City and as far as the Red Mesa, North Pioneer area, Snowflake and Winslow and a range of amazing partners working with us to identify qualified individuals in their communities. We are really trying to touch on areas that might not otherwise have access to services such as these that have a strong community college or junior college in their community that have several feeder schools that can really support students with intellectual disabilities as being part of their program. It's been amazing, I would love for one or two of the

students in the program to come and speak to the commission and share about their experiences, I think it is something that everyone might enjoy. It has definitely been very successful and rewarding work for me and I see the impact that it has had locally, so we are going to keep it going. Thank-you.

Chair Martinez: Thank-you and we would love to have the students come and speak to the commission. James Hasapis is not here so we will have him introduce himself at the next meeting. So, Andrea would you like to introduce yourself?

Andrea Thomas: I am a mother of an adult daughter that has an inviable disease called cystic fibrosis and a seven-year-old grandson with autism. I am here from a personal perspective of a family member who has encountered issues with disability and other type of community issues.

Monica Attridge: I want to personally welcome Andrea. May I ask how old your daughter is?

Andrea: She is 26 and will be turning 27 in September thankfully to a new drug called TriCafta that she started a year and half ago.

Monica Attridge: Want to help put you at ease is that my daughter with cystic fibrosis is 23 and 24 next November and she has been on Tricafta for about a year and is just doing so well.

Andrea: My second grandson was born a year ago and would not have been possible without Tricafta.

Monica: Well welcome to the commission. It's good to have that perspective. I am not necessarily representing that disability because I run an organization for people with intellectual disabilities, but I am on your side.

Andrea: Thank-you very much, it's not often to meet a fellow CF warrior's mother, so, Thank-you. Nice to meet you.

Chair Martinez: And Andrea we will call you Andy if the is what you prefer. Welcome and we are thrilled to have you. Any question for Andy before we move on?

## **X. Reports/Discussion Items**

### **A. Update and Discussion regarding Library Accessibility (Ramp) Concepts 6 & 7 – Jeremy DeGeyter Project Manager for Capital Improvements**

Jeremy: Thank-you, Chair Martinez. I am going to share my screen and while I share my screen, I will not be able to see chat, hands up, so, if you have a question or comment please feel free to ask. Presentation and update, to those of you who are new to commission we have been here several times over the last several months presenting different options all told 12 different concepts. We personally have presented 8 concepts. The first concepts, we presented that were accessible they are not really inclusive and do not really capture those universal design concepts that we are look for. We refocused and met with NAU and did a tour around town looking at different facilities. Came back with two concepts which are concepts 6 & 7 which we will be looking at today. We presented these two weeks ago on the 9<sup>th</sup> of February. We received feedback on these and generally speaking positive that both of them captured the general intent and could be viable alternatives. We met internally

afterwards and have come up with some new combined concept that we would like to share and get some feedback today. Slide showing Concept 6 to remind everyone, one of the two we looked at previously. Concept 6: Primary things I want to point out are that all of the ramps we see here are gently sloping sidewalks at 5% or less. We have a civic space at the lower level and a set of steps to entry level. From parking lot accessible ramp to sloping ramp to front entrance. From Aspen sloping ramp pass civic area to sloping ramp to main entrance. 3 D Rendering of Concept for commission. Concept 7 this has mix of gently sloping sidewalks. From Aspen has a ramp with landings and handrails. 3D Rendering of this for commission. Ramp coming off Aspen and gently sloping ramp from parking lot and then into entrance. Note: none of the details outside of the ramp have been decided as of yet. Green connecting space and connector spaces between sloping ramp and ramp from Aspen. Low seating walls in connector area with decomposed granite like at the County Fair areas. Slide of Combined Concept. Similar to Concept 6 with a couple of primary differences. The Plaza Civic area has now moved up to front entrance area as you recall in Concept 6 this area was off the lower level at the top of the ramp area. It was pointed out that as people came up the ramp people could become confused as there was only a set of stairs to the entrance and that they would have to double back to the sloping ramp to access the entrance. In this case we have made all of the entrances either from the parking lot or from Aspen are relatively clear and direct. The exact layout is still conceptual as we have not worked out the exact size and shape of the plaza area. But this gives a good idea of the general flow. Showing 3d Slide of concept 6 showing the changes. We did put in a set of stairs from Aspen at top of ramp for access for users coming in from the west and they would still take sidewalks and ramps to front entrance. Shows all the gently sloping sidewalks. Slide showing the original Concept 7 lot of green space with landscaping possibilities with a significantly steeper ramp with landings. Note neither of these are showing all the handrails that will be in place based on feedback from last meeting including concept 6 with it's gently sloping sidewalks. Showing Library Entrance Decision Matrix that was used to determine Concepts 6 & 7 as well as Combined Concept for questions and answers. Using this we came up with the combined concept to clear up and address the concerns of the commission. This is primarily an ADA Project but will have an Art Component to it. Looking for feedback from the commission.

Chair Martinez: Any feedback or insights for Jeremy?

Jeremy: The next steps are, once we have selected what the final concept will be, which we are hoping to do after this meeting today. We will move into the City Process called IDS Inter departmental Review Process which we will have to do. We will go through a conceptual plan and all different departments will review and look at this and get approval from City at which time we will be back to update as we iron out all the details. Going back to Beautification and Arts and City Council. If we can keep things on track, we are looking at breaking ground this year.

Richard Tutwiler: I am attending meeting in lieu of Jared Tolman who could not attend meeting. Feedback from Jared that he wanted to share with commission, when it comes to the combined ADA entrance. There are still some concerns that we have mostly in regard to getting up, if you look where the staircase as you transition up if there is greenery, that people would not be treading through it constantly basically making another pathway. That maybe something that we end up looking at and maybe in terms of another staircase there. We are still early in the process and maybe a retaining wall. Thank-you Jeremy very informative.

Russell Randall: Jeremy, thank you so much you and your team have listened so much, and we truly appreciate that. With regards to the new concept, I have a couple of questions. I see how the ramps work, the first ramp from Aspen and then the two ramps come together From the parking lot to the 3<sup>rd</sup> ramp, it appears to be a steep ramp, but it is not, correct.

Jeremy: Correct, it is the same slope as the rest. Very similar to what we have in Concept 6, we have just slightly changed the orientation.

Russell: Then I guess, if we could go back to the combine picture. In regards, I think Richard kind of addressed this, but coming up from the steps off of Aspen and that goes straight, and then does that actually stop or is there an area behind?

Jeremy: Behind? Not sure I follow.

Russell: I see where the green slope goes up to the yellow.

Jeremy: That's a fragment from an old seating wall in concept 6. Effectively what we are trying to do is direct all users to use the ramps. As Richard pointed out we probably get some feedback or pushback to add a second set of stairs on that slope.

Russell: From my perspective and from an inclusive perspective, I would rather not see stairs there. Because I understand that we want all folks to use the same ramp to access the entrance to the library. Then I also saw in the scoring matrix that I am unsure where railings would be in this design.

Jeremy: So, we have not determined all that, but we imagine that they would be along the wall and some curb designs and railing along the outside of ramps. But looking at least one side with railings for guidance support.

Russell: I think the combined concept really kind of meets the needs and I really appreciate the effort involved in incorporating inclusivity and accessibility in design. Thank-you and appreciate that you all listened.

Chair Martinez: I would like Eliza to speak on the comment she put into the chat.

Eliza Kretzman: Thank-you. I am the Beautification and Arts & Sciences Manager. I am here because it is our funding for this project, hence the Arts and Beautification aspect. Just want to mention that those little stairs on the South, that Jeremy showed, have been asked for by other users in every single concepts, though you do not see them in the other renderings, it has been something that has been requested. In terms of stairs cutting across that green area that there may be a request to add some stairs there. I personally feel that it does take away the inclusive design so wanted to mention that we did discuss this in length. We do not know if it will be asked for but appreciate that the Jeremy and the Library pointed that out and that it could be a potential ask.

Chair Martinez: Any other comments on these designs. Monica I would like you to speak to what you put in Chat.

Monica Attridge: We talked about railings in the last meeting and I think railings would be a good deterrent to adding the addition stairs, if there was a railing in front of the grass.



Jeremy: Along the bottom or top of the slope.

Monica: Yes, the bottom of the slope. We have a lot of clients at Hozoni even with such a graduated slope would still need to hold on to something in order to help them walk up that and so having a railing along the sloped area would really be beneficial.

Russell: Jeremy do you want a score from the commission today?

Jeremy: If you have feedback to provide, we would love to here it, so yes, if you have an opinion please.

Russell: I would score the combined concept as a 5, because I think it balances between concepts 6 & 7.

Chair Martinez: I concur with what Russ has said. I would score the combined concept as a 5. That is really impressive.

Monica: I would score this as a 4.8 because I really think the railings would help a lot.

Jeremy: There will be some treatment there, we just have not had time to include those in the renderings, but we have heard that feedback and we will be back and update this group as some of those details become more firm. We are planning to add rails throughout the layout. We will be working g to address that cutoff and potential stairs we mentioned to be determined.

Monica: With railings I would certainly score it as a 5.

Chair Martinez: Jeremey would you be able to provide any updates at next months meeting on March 23<sup>rd</sup>?

Jeremy: Put me on the agenda and I will provide whatever update I can, and I would expect that I would have further updates at that time.

Russell: Jeremy Great Job, we appreciate listening and you can see the commission is much more please with the new designs so Thank-you.

Jeremy: Yes, thank you all, we appreciate the feedback.

Chair Martinez: Next, we have an update to our Grant application to Buffalo Park. Martin Ince are you still here?

Martin Ince: We presented last night to the Parks and Recreation Commission more of a general presentation starting with the results from of this commissions accessibility audit. I can report that they were really impressed by all the information and work that went into that audit and the information that was collected from it and are keen on having the City operationalize some of that information. I know that you have worked in the past with Parks and Recreation Commission fairly closely, I think that remains an avenue for potential collaboration for this commission. They expressed an interest in reviewing more of their facilities from an accessibility lens. Amy Hagin the Parks manager is putting a request for parking lot improvements at Buffalo Park. And in our project, we have some money now that will serve as match for the grant. We have made a little progress on the

application itself, but I hope to have a little more substantive information for you at the next meeting. Hopefully by then we will make it a goal for the next meeting to actually submitting the grant. We have had conversation with the State Parks and their grants people but nothing really significant and that's really all I have.

Chair Martinez: That's exciting to know that we could possibly have the grant submitted by the next meeting.

Martin: We will make that our goal for more of a substantive update.

Russell: Martin, do you need input from us, or would you like any assistance from any of us as individuals, with regards to the actual grant application?

Martin: We will start to put it together and there may be a role for the commission in reviewing what we are submitting. I do not know the specific requirements for the grant application, but often times there are opportunities to provide letters of support, so maybe we will bring that back to the next meeting if there's an opportunity for the commission to provide a letter of support for the grant. If we have a draft, we can provide that in advance of the next meeting and get comments.

Russell: I am thrilled to know that we are at the point where the goal our targeted goal is for the grant ready to be submitted by the end of March, and Martin you are a great collaborator I appreciate that.

Chair Martinez: Yes, definitely and anything that we can do, I am onboard.

Martin: Thank-you I appreciate that. This one has moved slow definitely, but we are committed to keeping it going and there is a lot of enthusiasm around it from the Council Presentation and from the Parks and Recreation Commission discussion last night, we want to make sure it happens. I notice Commissioner Davenport suggested that letters of support from other local organizations, and yes, I will research that and think that will be helpful. Before I sign-off I might suggest another avenue of potential collaboration for this commission is Flagstaff Trails Initiative.

Chair Martinez: That would be great Martin and Thank-you for that. If you have any contact information to share on that group could you provide that to Alan? And we will definitely reach out. Thank-you so much.

#### D. Liaison Reports

Mobility Planner Estella Hollander had to leave the meeting but would email Alan Keay her report.

Chair Martinez: We will go ahead and table our liaison report for the next meeting in March. Alan I would like to move things around a little bit under our reports. If we could possibly put the liaison report as the first item, Item A. Because we have had to table those reports for the past two months.

Alan Keay: Maybe we do it under staff participation, where you ask me as a staff liaison maybe we put it right after that and then go into the approval of the minutes.

Chair Martinez: That would be perfect.

Alan: Ok, I will make it happen.

Chair Martinez: Next item is agenda for next meeting. I see Russ Randall has a hand up.

Russell: Jamie, for the benefit of the new commission members my harvest report was about a grant that we are looking to apply for. We conducted an audit, there are like 56 miles of Flagstaff Urban Trails system. We looked at how accessible our trails are and how we could make them more accessible. And then we also looked at the accessibility or lack of accessibility and inclusivity of Buffalo Park, so, that is the grant that Martin is referring to. This is to look at making Buffalo Park more accessible and inclusive and making our urban trail system more accessible and inclusive.

**XI. Agenda for Next Meeting**

Agenda for next meeting should mirror the ones that have gone before so as not to lose momentum. But if you have any addition agenda items, please refer those to Alan.

Chair Martinez: Our last item on agenda is adjournment. Again, I want to Thank-you for being here today. Welcome to all of our new commission members we are all very excited to begin working with you and thrilled that you have taken the time to serve on this commission. Thank-you so much.

**Adjournment**

James Martinez adjourned the February 23<sup>rd</sup> meeting at 1:13 pm.