



PARKS AND RECREATION COMMISSION  
Virtual Meeting – Join Teams Meeting



3/15/2021 4:00 PM

Minutes

**Members Present**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Commissioner Brian Bloom      | <input checked="" type="checkbox"/> Commissioner Richard Conway  |
| <input checked="" type="checkbox"/> Commissioner Mark Cox (Chair) | <input checked="" type="checkbox"/> Commissioner Austin Kerr     |
| <input type="checkbox"/> Commissioner Ryan Martin(Vice-Chair)     | <input checked="" type="checkbox"/> Commissioner Stephen Parsons |
| <input checked="" type="checkbox"/> Commissioner Aurelia Yazzie   |  |

**Councilmember / Liaison to the City Council**

- Councilmember Salas

**Staff Present**

- Lalena Guider - Administrative Specialist
- Amy Hagin - Parks Manager
- Rebecca Sayers – Parks and Recreation Director
- Jon Wilson - Recreation Manager

**CALL TO ORDER**

The meeting was called to order at 4:00 PM by Chairperson Cox.

1. **ROLL CALL**

Chair Cox, Commissioners Bloom, Conway, Kerr, and Parsons were present for roll call. Commissioner Yazzie joined at 4:10 PM.

2. **APPROVAL OF THE FEBUARY 22, 2021 MINUTES**

A motion was made by Commissioner Conway to approve the February 22, 2021 minutes as written. The motion was seconded by Commissioner Bloom. Motion passed unanimously with six (6) yea votes.

3. **PUBLIC PARTICIPATION**

No public comments.

4. **DISCUSSION ITEMS**

A. Recreation Programming presentation

Recreation Manager Jon Wilson gave a presentation on Programs and Facilities for Recreation which summarized staff and services for the Aquaplex, Athletics, Community Events, Jay Lively Activity Center, Hal Jenson Recreation Center, and Joe C. Montoya Community and Senior Center.

Wilson answered questions from the commission including answering a question around cost recovery noting that the Aquaplex has an existing plan in place. Councilmember Liaison Regina Salas reported that an agenda item request has been put forth for a citywide cost recovery policy using the Aquaplex plan as reference. Parks, Recreation and Open Space Director Rebecca Sayers said that an older 2008/2013 Cost Recovery Plan for individual recreation programs exists but would need updating and possibly as a commission agenda item for a later date. Wilson answered questions on the need for a communication campaign with a focus on outreach and encouragement to the public to return to recreation programs and centers. There was also discussion about data tracking of participation rates, evaluation of programs, feedback from participants, and number of participants for programs.

B. Parks and Recreation Master Plan amendments (pocket parks) – Requested Action: Vote

Sayers reviewed the recommended Pocket Park amendment language that would be made to the 2013 City Council adopted Parks and Recreation Master Plan regarding pocket parks (under two acres) found on page 29. The amendment will strike the following language:

This Plan also recommends, for facility and maintenance purposes, that future Neighborhood parks should be more than two acres.

The commission made requests for minor changes before voting the amendment language to read:

This Plan also recommends, when applicable through a design review process or City Council direction, that future parks or open space that are less than two acres be considered as a way to ensure all neighborhoods and residents have equitable access to a park, natural area, or civic space. There is a general guideline from the National Recreation and Park Association (NRPA) that residents should be able to access these areas in less than one-third of a mile or a 10-minute walk from their home or business.

A motion was made to approve the new language by Commissioner Conway and was seconded by Commissioner Kerr. Motion passed with six (6) yea votes.

C. Parks and Recreation Master Plan – Commission review planning

Sayers shared the Master Plan with the Commission to evaluate what chapters the Commission would like to begin reviewing. The Commission agreed to begin review with Chapter 4 at the April 19, 2021 meeting.

D. Project list review - short-term needs brainstorming

Sayers reviewed the brainstorming list that was formulated at the February 22, 2021 meeting. Sayers reviewed items added by Staff that could be discussed by the commission, as well and their approximate costs.

5. COUNCIL LIAISON REPORTS, CITY COUNCILMEMBER REGINA SALAS

Councilmember Salas reported on American Rescue Plan funding which will provide \$15.2 million to the City of Flagstaff. The City Council is looking at moving to Phase 3 of the Re-entry Plan after they review data related to COVID-19 after spring break and the re-opening of schools. Salas reported that the UACJ Whitehall, New Life Forest Projects, and 7 additional downtown businesses will provide hundreds of employment opportunities.

6. REPORTS - Monthly highlights of Parks, Recreation and Open Space

Sayers reported that the trail counters have been installed and are providing data showing activity and popularity and more information will be provided at upcoming meetings.

7. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS AND STAFF

Sayers announced that staff are preparing for re-entry and that sport users are currently working with staff around field use for small groups.

8. AGENDA ITEMS FOR THE APRIL 19, 2021 COMMISSION MEETING

- Cost Recovery Policy
- Master Plan- Review Chapter 4, Questions on Chapters 1-4
- Wish List
- American Rescue Plan funding

9. ADJOURNMENT The meeting was adjourned at 6:00 PM