



PARKS AND RECREATION COMMISSION

Virtual Meeting

4/19/2021 4:00 PM

Draft Minutes



Members Present

- | | |
|--|--|
| <input checked="" type="checkbox"/> Commissioner Richard Conway | <input checked="" type="checkbox"/> Commissioner Mark Cox (Chair) |
| <input checked="" type="checkbox"/> Commissioner Austin Kerr | <input checked="" type="checkbox"/> Commissioner Ryan Martin(Vice-Chair) |
| <input checked="" type="checkbox"/> Commissioner Stephen Parsons | <input checked="" type="checkbox"/> Commissioner Aurelia Yazzie |

Councilmember / Liaison to the City Council

Councilmember Salas

Staff Present

- Ramón DC Alatorre - Climate Engagement Coordinator
- Lalena Guider - Administrative Specialist
- Amy Hagin - Parks Manager
- Rebecca Sayers – Parks, Recreation and Open Space Director
- Jon Wilson - Recreation Manager

CALL TO ORDER

The meeting was called to order at 4:00 PM by Chair Cox.

1. **ROLL CALL**

Chair Cox, Commissioners Conway, Kerr, and Parsons were present for roll call. Commissioner Yazzie joined at 4:08 and Commissioner Martin joined at 4:35 PM.

2. **APPROVAL OF THE MARCH 15, 2021 MINUTES**

A motion was made by Commissioner Parsons to approve the March 15, 2021 minutes as written. The motion was seconded by Commissioner Conway. Motion passed unanimously with five (5) yea votes.

3. **PUBLIC PARTICIPATION**

No public comments.

4. **DISCUSSION ITEMS**

- A. Commission membership update – Rebecca Sayers
Commissioner Bloom has resigned from the commission and the City Clerk’s office will going to City Council with the current applications on file on May 4, 2021.
- B. Carbon neutrality plan – Sustainability Section
Ramón DC Alatorre presented the draft Carbon Neutrality Plan. The plan moves Flagstaff toward reaching carbon neutrality by 2030. Continued studies and adaptations will focus on emissions and CDR (Carbon Dioxide Removal) or emission reduction. The plan will focus on reducing the dependence on vehicles, fossil fuels, developing electric mobility, clean electricity, energy efficient building/retrofits, and sustainable consumption. The plan also highlights the creation of employment opportunities and providing a healthier Flagstaff for future generations. The Sustainability Section is seeking feedback on the draft plan and is asking for the Commission to spread the word to their peer groups.
- C. Master Plan - Review Chapter 4, Questions on Chapters 1-4
Commissioners reviewed Chapters 1-4 and suggested possible label updates to the tables. Sayers reviewed the format of the Master Plan and informed the commission that funding for a new Master Plan might be possible through the American Rescue Plan. Sayers recommended that the commission continue to review the Master Plan in order to address the direction a new Master Plan might take.

- D. Recreation Cost Recovery Policy – Rebecca Sayers and Jon Wilson
Sayers reviewed the Recreation Cost Recovery Policy noting that it was last updated in 2008 and needs to be reviewed. The City Council will soon be looking at a city-wide cost recovery and Parks and Recreation will evaluate programs and services as well. The Commission requested information on the current fees. Recreation Manager Jon Wilson answered questions about usage and rental revenue noting that further evaluations will be conducted. Sayers will provide the existing fee schedule for the next Commission meeting.
- E. Wish List – All
Sayers informed the commission that the staff has a wish list and is looking at possible additional needs in the community for the Commission to provide input.
- F. Council budget retreat ballot measure recommendation – Rebecca Sayers
Sayers reviewed a new draft ballot measure for the Commission’s consideration. The draft combines Parks, Recreation and Open Space priorities to include a girls’ softball complex in the Continental area n City property, and Open Space land acquisition and trail construction with a combined total of \$26 million. The initiative will be presented to City Council at their upcoming April 2021 budget retreat for consideration to add to the November 2022 ballot.
- G. American Rescue Plan funding requests and Parks and Recreation program change requests (fiscal year 2021-22) – Rebecca Sayers
Sayers addressed funds approved in the base budget and those requested outside of the base budget. A new master plan may be considered as part of the American Rescue Plan funding as well as West Side Park. Additional requests included adding picnic tables at Heritage Square, funding to switch to organic fertilizer and herbicides, among other requests. Final approval will be in June.

5. COUNCIL LIAISON REPORTS, CITY COUNCILMEMBER REGINA SALAS

Councilmember Salas provided updates to the Commission about upcoming City Council discussion topics including the budget retreat and possible state legislation that would impact the City’s state shared revenues.

6. REPORTS - Monthly highlights of Parks, Recreation and Open Space

The commission reviewed the reports with no questions.

7. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS AND STAFF

Sayers updated the Commission on the recent City Council discussion about reopening city facilities. The Council directed staff to begin reopening city facilities on May 17, 2021, including recreation centers. Staff is working toward gradually reopening on that date or soon thereafter based on available staffing.

AGENDA ITEMS FOR THE MAY 17, 2021 COMMISSION MEETING

- Recreation Cost recovery policy and fee schedule
- Reopening Plans
- Master Plan review of accomplishments (date to be determined)
- Parks Greenhouse project (will be presented in June 2021)

8. ADJOURNMENT The meeting was adjourned at 6:25 PM