



# A G E N D A

## City of Flagstaff TRANSPORTATION COMMISSION

4:00 PM, Wednesday June 2<sup>nd</sup>, 2021

Location – Online

The following link will direct you to the live Teams Meeting:

[Click here to join the meeting](#)

To comment on a discussion item, please use the Teams Chat function: simply type in 'public comment' to indicate to the Chair that you would like to comment. The Chair will then recognize you when it is time for public comment, unmute yourself for your turn at public comment, when finished kindly click mute.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Jeff Bauman at 928-213-2690 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

### CALL TO ORDER

COMMISSION MEMBERS, voting:

Bob Kuhn, Flagstaff Unified School District  
Derik Spice  
Julie Leid, Chair  
Kate Morley, Mountain Line  
Kevin Parkes, Vice-Chair  
Nick Kraft

COMMISSION MEMBERS, non-voting:

Lt. Charles Hernandez, Flagstaff Police Department  
Jeff Bauman, City Traffic Engineer

CITY STAFF:

#### CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on \_\_\_\_\_, at \_\_\_\_\_ in accordance with the statement filed with the City Clerk.

This agenda has also been posted on the City's website and can be downloaded at [www.flagstaff.az.gov](http://www.flagstaff.az.gov).

\_\_\_\_\_

Vacant, Recording Secretary  
Stephanie Santana, Transportation Engineering PM  
Martin Ince, Multimodal Transportation Planner  
Reid Miller, Transportation Engineering PM

## **I. PRELIMINARY GENERAL BUSINESS**

### **PUBLIC COMMENT**

*At this time any member of the public may address the Commission on any subject within the Commission's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda.*

*To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.*

### **APPROVAL OF MINUTES**

None

## **II. NEW BUSINESS**

### **A. City Council Presentation – Transportation Commission + Bicycle Advisory Committee + Pedestrian Advisory Committee Update**

The City Council has been receiving updates from Boards, Commissions and Committees on a regular basis. The Transportation Commission, Bicycle Advisory Committee and the Pedestrian Advisory Committee have a shared time slot for their updates at the Special Council Work Session on June 22 at 3 pm.

Our group has been allotted 30 – 45 minutes and is currently the only item on the agenda that afternoon. An outline of our presentation will be presented and we are looking for commissioner ideas on topics to discuss/update the City Council on. A similar discussion will occur at the early June meetings of the BAC and PAC.

**Staff Recommendation:** Informational item, no formal action is required

**B. Mt. Pleasant Drive near Green Mountain – Speeding Concerns**

During public participation at the April Transportation Commission meeting citizens raised a concern of speeding on Mt. Pleasant Drive near the intersection of Green Mountain. Staff have collected speed and volume data, completed Residential Neighborhood Traffic Calming worksheets and notified the neighbors of this discussion item.

**Staff Recommendation:** Review the provided materials and make a recommendation on the path forward.

**C. City of Flagstaff – Transportation Capital Improvement Program**

City Staff will present the latest Draft version of the 5 year Transportation Capital Improvement Program. The program has recently been updated by staff and has now been reviewed by the City Budget Team and City Council and is expected to be adopted later this month.

**Staff Recommendation:** Informational item, no formal action is required.

**D. City of Flagstaff – BASIS school citizen petition**

Transportation Staff presented the citizen petition and some background information at the December Transportation Commission meeting. Information on school zones in general and how they are addressed in Arizona Revised Statutes and in Flagstaff was presented. Specific information for this school site was not available in December 2020 due to the ongoing school shutdowns related to COVID-19.

Staff has spent considerable time at this school site over the years helping to develop improved pick up and drop off procedures. This school returned to normal in school learning this Spring and staff were able to collect the school aged walking population information necessary to determine the appropriate and eligible school crossing treatments.

**Staff Recommendation:** Review the petition and staff presentation, and make a recommendation to staff on path forward

### **III. OLD BUSINESS**

#### **A. Boulder Pointe Neighborhood Traffic Calming Update**

Staff have collected an additional set of speed and volume data for the Boulder Pointe and Presidio neighborhoods. 10 new counts have been processed, with this version of counts considered post-Woody Way gate opening and pre-University Avenue temporary traffic calming installations.

Staff have designed and marked the temporary traffic calming installations on University and are currently awaiting Public Works Streets crew availability to install. Once these temporary measures have been installed, traffic patterns settle and school resumes in the Fall post-traffic calming data will be collected and reviewed with the Transportation Commission.

On April 20 the City Council heard a Citizen's Petition item to re-install the Woody Way gate. The Council did not agree to re-install the gate and pushed the concern to staff. The concern beyond the gate installation is general obedience of traffic control devices, crash patterns/safety, speeding and traffic volumes.

**Staff Recommendation:** Informational item, no formal action requested

#### **B. Country Club Neighborhood Traffic Calming Update**

Staff have collected new speed and volume data for Country Club Drive in two locations as requested by concerned citizens.

Staff have collected speed and volume data, completed Residential Neighborhood Traffic Calming worksheets and notified the neighbors of this discussion item.

**Staff Recommendation:** Review the provided materials and make a recommendation on the path forward.

### **IV. CONCLUDING GENERAL BUSINESS**

#### **A. Reports**

1. Report from the Bicycle Advisory Committee:

<http://www.flagstaff.az.gov/index.aspx?nid=1822>

2. Report from the Pedestrian Advisory Committee:

<http://www.flagstaff.az.gov/index.aspx?nid=1824>

**B. Informational Items to/from Commissioners and Staff**

1. Commissioner Discussion
2. Letters of Support
3. Engineering Standards – roadway cross sections
4. Transportation Engineering Staffing update
5. Transportation Commission recordings
  - a. <https://www.flagstaff.az.gov/4494/Transportation-Commission>

**C. Next Meeting**

1. **Regular Meeting: August 4, 2021**

Tentative Agenda Items:

1. Boulder Pointe
2. Woodland Drive
3. Country Club Drive
4. ADOT Milton and 180 CMP
5. ATMP public comment period

**V. ADJOURNMENT**