



A G E N D A

City of Flagstaff TRANSPORTATION COMMISSION

4:00 PM, Wednesday October 6th , 2021

Location – Online

The following link will direct you to the live Teams Meeting:

[Click here to join the meeting](#)

To comment on a discussion item, please use the Teams Chat function: simply type in 'public comment' to indicate to the Chair that you would like to comment. The Chair will then recognize you when it is time for public comment, unmute yourself for your turn at public comment, when finished kindly click mute.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Jeff Bauman at 928-213-2690 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS, voting:

Bob Kuhn, Flagstaff Unified School District
Derik Spice
Julie Leid, Chair
Kate Morley, Mountain Line
Kevin Parkes, Vice-Chair
Nick Kraft

COMMISSION MEMBERS, non-voting:

Lt. Charles Hernandez, Flagstaff Police Department
Jeff Bauman, City Traffic Engineer

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at ___ in accordance with the statement filed with the City Clerk.

This agenda has also been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

CITY STAFF:

Vacant, Recording Secretary
Stephanie Santana, Transportation Engineering PM
Martin Ince, Multimodal Transportation Planner
Reid Miller, Transportation Engineering PM

I. PRELIMINARY GENERAL BUSINESS

PUBLIC COMMENT

At this time any member of the public may address the Commission on any subject within the Commission's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda.

To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

ELECTION OF OFFICERS

APPROVAL OF MINUTES

None

II. NEW BUSINESS

A. City of Flagstaff – Active Transportation Master Plan – Public Release

The City released the Active Transportation Master Plan for public review on September 13th.

Staff will provide an overview of the plan, public review cycle and the path to adoption.

[Active Transportation Master Plan | City of Flagstaff Official Website \(az.gov\)](https://www.flagstaffaz.gov/active-transportation-master-plan)

Staff Recommendation: Informational item, no formal action is required

B. Mountain Line – Flagstaff in Motion

Flagstaff in Motion - A Community Transit Plan addresses how to best provide and fund Mountain Line transit services. Amongst the key outcomes that will be generated as part of this effort is a prioritized list of service growth scenarios to support the region's current and future transit needs.

The framework for this plan will be based on the results from a comprehensive technical evaluation and community feedback.

Today's presentation will include a summary of public feedback and problem identification from phase 1.

Staff Recommendation: Informational item, no formal action is required

III. OLD BUSINESS

A. Boulder Pointe Neighborhood - University Avenue

Staff have collected an additional set of speed and volume data for the University Avenue section of Boulder Pointe. This new set of counts have been processed and reviewed. This version of counts are post-Woody Way gate opening, post University Avenue temporary traffic calming and radar feedback sign installations during normal school year conditions.

The Boulder Pointe residents

This is an opportunity for the Commissioners and neighbors to review the updated speeds and volumes and help set next steps. Several options exist:

- Maintain temporary calming and radar feedback signs through the winter to ensure winter snow plowing operations can continue as normal and then move to secure funding for design and construction of permanent calming features.
- Augment the existing temporary calming features with urgency before this winter season to ensure winter snow plowing operations can continue as normal and then move to secure funding for design and construction of permanent calming features.
- Design new temporary calming features and work to have them installed this Fall or potentially Spring. This option requires another round of counts in order to compare this new layout to the existing conditions and the first temporary layout in terms of operations and calming performance.

Staff Recommendation: Review the updated data as presented and consider the temporary calming phase of this project complete. Minor expansion of the existing calming features are likely to improve efficacy and do not delay the path to permanent installations.

B. Boulder Pointe / Presidio Neighborhood - Woody Way Gate

On April 20 the City Council heard a Citizen's Petition item to re-install the Woody Way gate. The Council did not agree to re-install the gate and pushed the concern to staff. The concern beyond the gate installation is general obedience of traffic control devices, crash patterns/safety, speeding and traffic volumes.

At the June 2nd Transportation Commission meeting the commission also recommended not replacing the gate on Woody Way.

At the September 21st City Council meeting a second Citizen's Petition was heard regarding Woody Way. This petition asked the City Council to make Woody Way a one-way roadway westbound. The City Council did not take on this item, but again asked that the Transportation Commission hold a public meeting to discuss Woody Way and make a recommendation to the City Council with respect to Woody Way.

The Transportation Commission and Staff will present their recommendations to the City Council at a future City Council Meeting.

Staff will present several options that have been previously discussed / recommended to help the commission formulate a recommendation:

- Leave Woody Way open
- Close Woody Way
- Prohibit Parking on both sides of Woody Way – currently parking is allowed on one side
- Make Woody Way a one way roadway (eastbound or westbound)
- Install traffic calming in the vicinity of Woody Way
- Make the Ax Handle / University Avenue loop one way

Staff Recommendation: Keep Woody Way open per existing City Policies that encourage neighborhood connectivity and Vehicle Miles Travelled reductions. These policy statements are found in the Regional Plan, Zoning Code, Engineering Standards and Carbon Neutrality Plan.

C. Woodland Drive Traffic Calming Update

Staff have collected an additional set of speed and volume data for Woodland Drive.

These counts were taken recently while NAU and the public school systems were in normal operations. Additionally the two temporary traffic

calming circles and the radar feedback sign had been operational for a sufficient time period that traffic patterns had become accustomed to these traffic control changes.

Staff Recommendation: Review the presentation and data presented and recommend staff monitor snow operations through this winter to see if any small geometric modifications should be made to the two neighborhood mini-circles. Move forward with securing funding for design and construction of two permanent neighborhood mini-circles.

D. Mt. Pleasant Drive Traffic Calming Update

City crews have installed a 'downhill' radar feedback sign on Mt. Pleasant, additional speed data has not been collected.

The commission asked staff to develop an additional traffic calming concept for consideration.

Staff has prepared a striping layout consistent with the concept of 'edge lane roadways' or also sometimes called 'advisory bike lanes'.

This striping concept will retain the existing parking on both sides of Mt. Pleasant, add advisory bike lanes to both sides of the street and narrow the through traveled way to approximately 14' – for both directions of travel. This is often referred to as a 'queuing' street as vehicles in opposite directions are required to yield to each other on approach.

Queuing street layouts have been used extensively in Flagstaff, but this would be the first installation of a queuing street / advisory bike lane combination street. Research indicates that roadways with volumes of several thousand cars per day have used similar layouts with success.

Staff Recommendation: Move forward with the advisory bike lane striping concept prior to winter striping truck shutdown. Measure speeds in the Spring and then report out on the results.

IV. CONCLUDING GENERAL BUSINESS

A. Reports

1. Report from the Bicycle Advisory Committee:

<http://www.flagstaff.az.gov/index.aspx?nid=1822>

2. Report from the Pedestrian Advisory Committee:

<http://www.flagstaff.az.gov/index.aspx?nid=1824>

B. Informational Items to/from Commissioners and Staff

1. Commissioner Discussion
2. Butler and Beaver pilot separated bike lanes
3. Transportation Engineering Staffing updates
4. Transportation Commission minutes
5. Transportation Commission recordings
 - a. <https://www.flagstaff.az.gov/4494/Transportation-Commission>

C. Next Meeting

1. **Regular Meeting: December 1, 2021**

Tentative Agenda Items:

1. Country Club Drive
2. Fremont Boulevard
3. Linda Vista Drive
4. Foxglenn area
5. Commission Authority
6. Engineering Standards
7. Residential Management Program review

V. ADJOURNMENT