



FLAGSTAFF FIRE DEPARTMENT

211 W. Aspen Avenue
Flagstaff, AZ 86001

Phone 928-213-2500
Fax 928-213-2599

July 17, 2017

Dear Flagstaff Fire Department Permit Holder,

The Flagstaff Fire Department is in the process of notifying our permit customers regarding the new updated fee schedule adopted by the City Council in June of this year. Please see the attached document outlining the new fee schedule which is set to begin on August 1, 2017.

We have also changed our annual inspection process based on associated risk of our operational permits. Risks are established based on life safety criteria, as well as the process involved in the business operation. High risk occupancies such as, Assemblies (Bar/Restaurants) and Hotels, are inspected on an annual basis. Medium Risk occupancies such as, auto repair garages and fuel dispensing establishments, are now inspected every other year. The operational permit on these medium risk businesses will extend for 2 years provided there are no major violations found during inspection, or if there are not any multiple emergency response violations due to the process permitted.

High Risk – Inspection annual

- Bars and Restaurants—the new fee will be: \$114/annually
- If a kitchen hood is also on site this will be an additional: \$19 fee/annually
- Hotels—the new fee will be: \$124/annually

Medium Risk -Inspection every other year

- Auto Repair—the new fee will be: \$189/for 2 years or (\$94.50 per year)
- Fuel Dispensing—the new fee will be: \$189/for 2 years or (\$94.50 per year)

Our administrative staff will be working through an implementation transition process during the update of the new fee schedule. Because our new fees are not scheduled to begin until August 1, 2017, your current inspection and billing cycle will stay the same as previous years until the implementation of the new fee schedule. This letter, as well as the new fee schedule will be posted on our web page at:

<http://www.flagstaff.az.gov/index.aspx?nid=2758>

If you have any concerns or questions, please do not hesitate to call our administrative offices at 928-213-2500.

Thank you for your service to our community.

Pat Staskey

Battalion Chief/Fire Marshal
Flagstaff Fire Department