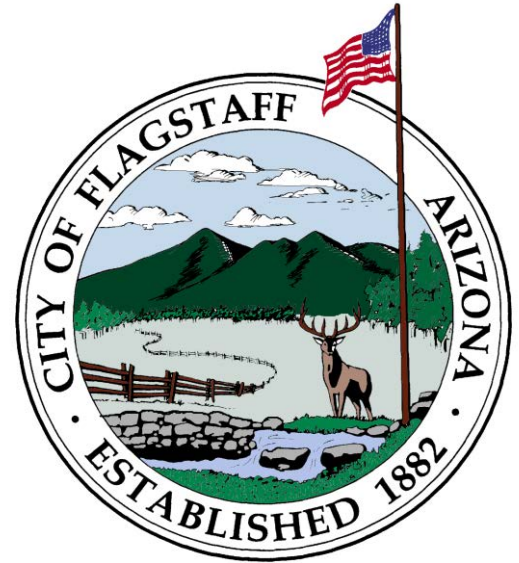


Annual Budget and Financial Plan

Fiscal Year 2017-2018
City of Flagstaff, Arizona

CITY COUNCIL

Coral Evans, Mayor
Jamie Whelan, Vice-Mayor
Celia Barotz
Jim McCarthy
Charlie Odegaard
Scott Overton
Eva Putzova



BUDGET TEAM

Josh Copley, City Manager
Barbara Goodrich, Deputy City Manager
Shane Dille, Deputy City Manager
Shannon Anderson, Human Resources Director
Rick Tadder, Management Services Director
Gail Jackson, Interim Assistant to City Manager
Brandi Suda, Finance Director
Heidi Derryberry, Finance Manager
Kristi Markey, EAC Representative

PREPARED BY

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Flagstaff

Arizona

For the Fiscal Year Beginning

July 1, 2016

Executive Director

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City of Flagstaff, Arizona
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Users Guide

The budget document serves a myriad of purposes. Most important is its use as a communication device. The budget presents the public an opportunity to review the types and levels of services provided within the financial constraints of the community. The allocation of financial resources translates into what services will be provided to the community. As community needs and demands for service change, the allocation of resources should respond accordingly. Therefore, this document attempts to communicate financial information to allow for informed citizenry.

Transmittal - The City Manager's message, budget summary and goals provide readers with a synopsis of the resource allocation priorities established by the City Council.

Budget Overview - The budget overview provides a high-level overview of the budget, key policy issues, priorities and strategies which shaped the budget, the budget process and format, revenue assumptions and expenditure highlights.

Policies and Procedures - The policies and procedures include excerpts of City fiscal and budget policies and procedures.

Issues and Updates - Provides the key issues and updates considered during the budget process.

Financial Summaries - The schedules consolidate the major financial information and operating data elements. Several schedules also serve to meet state statutory reporting requirements. The expenditure summaries are used primarily for operational purposes, e.g., monitoring expenditures at a fund level and at a category level, and maintaining accountability at a department level, with managers accountable at the cost center level.

Division Detail - Each operating division summary provides a description, goals and objectives, major accomplishments of the current fiscal year, performance indicators, expenditure history and budget, commentary on significant changes and sources of funding.

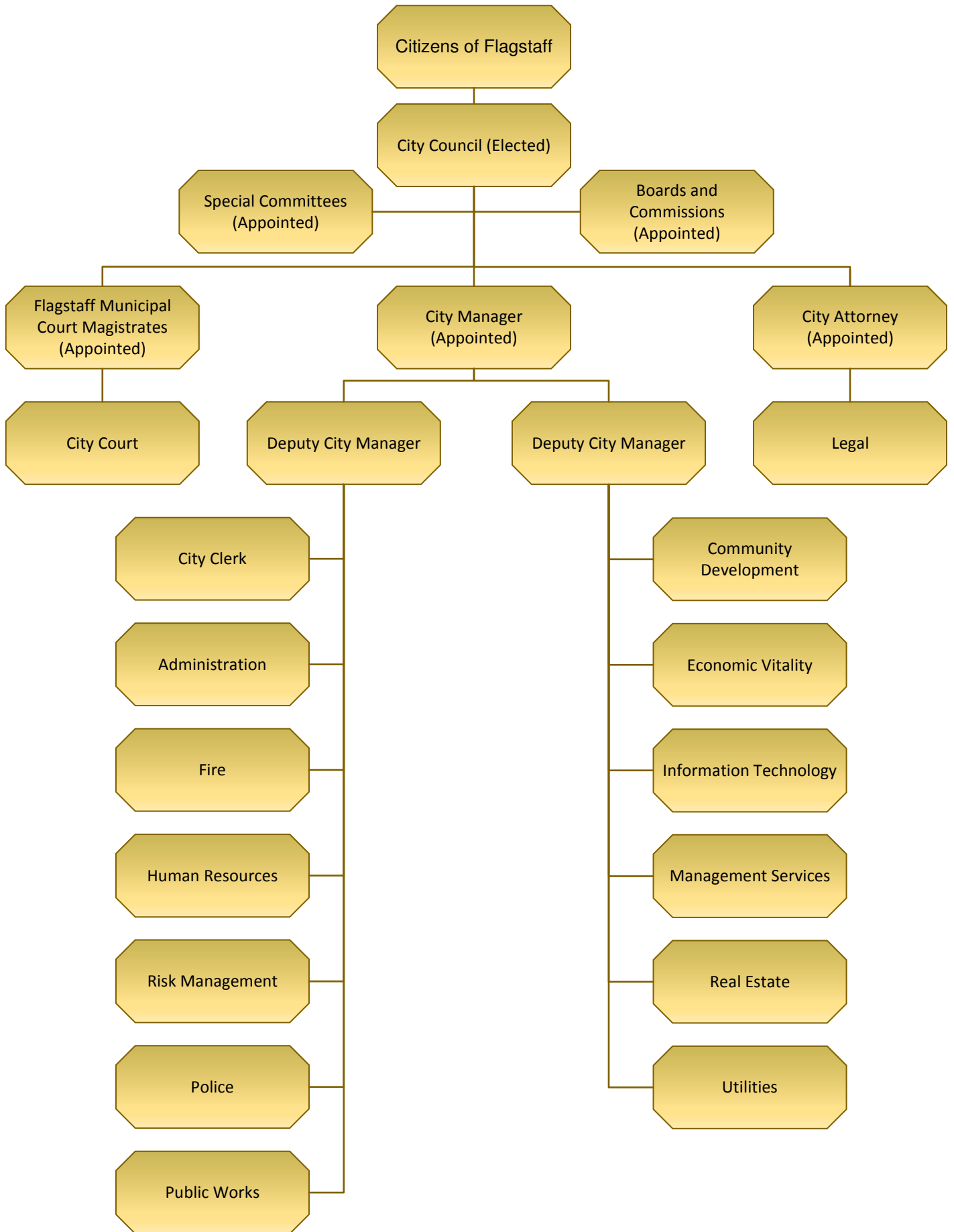
Capital Improvements - The current year portion of the five-year capital improvement program is listed, along with location maps and funding source. A more detailed project-planning sheet is available in the separately published five-year Capital Budget and Capital Improvement Plan.

Community Profile – The community profile section includes information related to the City of Flagstaff, e.g., history, economic information and services.

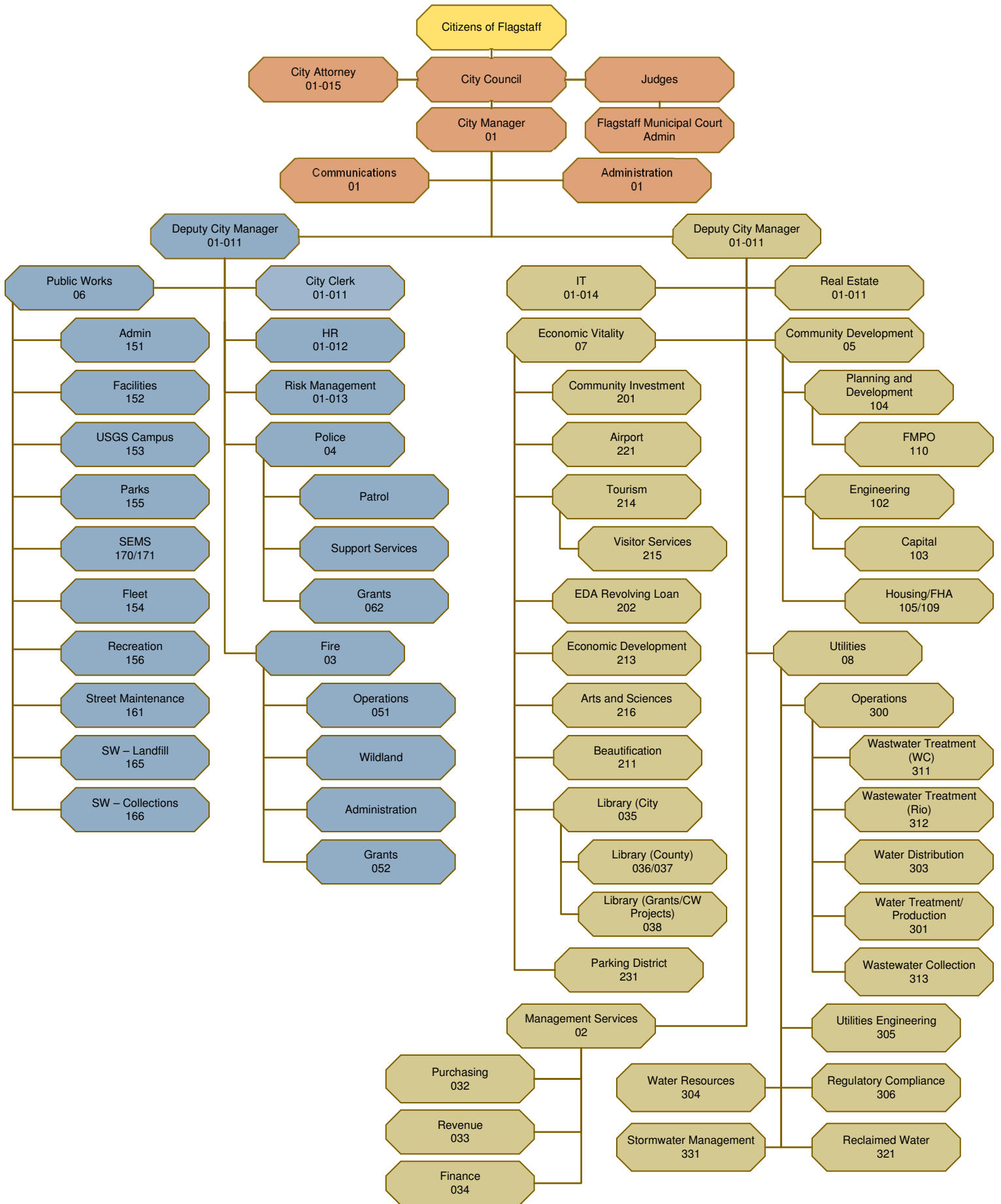
Appendices - In the appendices the user will find a glossary of budget terminology, ordinances/resolutions adopting the levies and budget, a summary of authorized personnel/positions by division, City pay plans and a list of acronyms.

For additional information, please call the Finance and Budget Office directly at (928) 213-2217. This budget document may also be viewed in Adobe Acrobat format on the City of Flagstaff website, www.flagstaff.az.gov under the City Hall/Departments/Finance Section/Financial Reports and Budget Documents.

City of Flagstaff



City of Flagstaff



City Council

Mayor Coral Evans



Mayor Coral Evans was elected as Mayor in November 2016. Although new to the position of Mayor, Ms. Evans is not new to the Flagstaff City Council. She was first elected to serve on the Flagstaff City Council in 2008 and reelected in 2012. She served as Vice Mayor of the City from 2012-2014.

She is the third generation of her family to live in Flagstaff. Her family (the Dorsey's) have been an active part of the Flagstaff and greater Northern Arizona community since the early 1900's.

In addition to serving on the Council, Ms. Evans is the Executive Director of a nonprofit organization (the Sunnyside Neighborhood Association of Flagstaff, Inc.) and a small business owner (Destiney's Creations).

Presently Mayor Evans is pursuing a Ph.D. in Education with an emphasis in sustainability; she holds a master's degree in Business Administration and a bachelor's degree in Business Management. She has a Masters level certificate in Public Management and is nationally certified in public participation practices. Ms. Evans is a Flinn-Brown Fellow and a graduate of the Flagstaff Leadership Program.

Her recognitions include the Greater Flagstaff Chamber of Commerce Athena Award, the United Way of Northern Arizona Community Builder Award, the Coconino Hispanic Advisory Council Cesar E. Chavez Community Award, the State of Black Arizona Community Luminary Award, the Arizona Informant Newsmaker Award and the Soroptimist International AZ Peaks Rudy and Women of Distinction (Economic & Social Development) awards.

Mayor Evans believes in a balanced approach to the stewardship of community resources and is passionate about creating opportunities that allow for civic engagement, civil discourse, community revitalization and genuine sustainability and advancement for Flagstaff citizens.

Vice-Mayor Jamie Whelan



Councilmember Jamie Whelan was elected to the Flagstaff City Council in November 2016. She received the most votes in the general election and was selected by Council to serve as Vice-Mayor from 2016-2018.

Jamie has lived in Flagstaff for over 26 years. She has owned several small businesses while continuing her career as a teacher. She and her wife Laura Anne have two children and have owned the Old Town Creperie for over 12 years.

Jamie started her teaching career in New Jersey where she worked as a special educator for over 14 years. She also taught in the Flagstaff Unified School District for over 12 years and received the 2005 Moral Courage Award for Teaching Tolerance and Humanitarian Values. She began teaching at Northern Arizona

University in the College of Education, Educational Specialties department. In 2014 she was awarded Teacher of the Year by her colleagues in the College of Education and joined the NAU Teacher's Academy. As a Senior Lecturer, Jamie coordinated, directed and supervised the Praxis Partnership

Program preparing teachers to teach in the field of Elementary Education and Special Education. She also was a member of the President's Commission on the Status of Women at NAU and a Golden Axe recipient. Jamie continues to be a Special Education advocate for student and parent rights.

Jamie is a member of the Coconino County Fatality Review Board and has been a Board Member and President of Victim Witness Services of Coconino County.

"I look forward to participation in a City Council whose members collaborate with one another, a City Council that is based in the community's collective wisdom, one that is transparent, and one that you can count on."

Councilmember Celia Barotz



Councilmember Celia Barotz was first elected to the Flagstaff City Council in May 2010 when she received the most votes and was selected by the other members of the council to serve as Vice-Mayor from 2010-2012. In her bid for re-election, she again received the most votes of the six candidates and served as Vice-Mayor for a second time from 2014-2016.

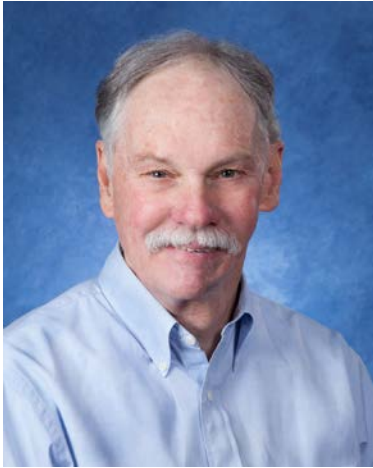
Celia ran for Flagstaff City Council after learning about the issues facing the city and gaining an understanding of governmental processes. For seven years she was a member of several local boards and commissions, including the Coconino County Planning and Zoning Commission and the City of Flagstaff Planning and Zoning Commission, Water Commission, Open Spaces Commission and Board of Adjustment.

During her tenure on the City Council, Celia has served as the City Council representative on the Flagstaff City-Coconino County Public Library Board, the Flagstaff Arts Council and the Economic Collaborative of Northern Arizona (ECONA). She was a City Council representative on the Board of Directors of the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) for six years. Currently, Celia is one of three City Council representatives on the Flagstaff Metropolitan Planning Organization board of directors.

Celia is a very strong open space advocate. In 2016, she co-led the Greater Buffalo Park campaign, which was on the ballot as Proposition 413 and Flagstaff voters passed by 86.7%. The measure will preserve as passive open space a total of 300 acres of extremely valuable city owned undeveloped land on McMillan Mesa and south of Buffalo Park.

Celia has practiced real estate and land use law and was the Alternative Dispute Resolution (ADR) Program Coordinator for Coconino County Superior Court in Flagstaff where she oversaw the dispute resolution program and also mediated civil and family law cases. She earned a Bachelor of Science, cum laude, from the University of Vermont, and a Juris Doctor from Tulane University. She is a member of the Connecticut Bar. She is devoted to her yoga practice and loves to read and explore the Flagstaff Urban Trail System and forests in the area with her beloved rescue dog Bailey.

Councilmember Jim McCarthy



Jim McCarthy was elected to a four-year term on the Flagstaff City Council in November 2016. Before being elected to Council, Jim served six years on the city Planning and Zoning Commission, and five years on the City Water Commission.

Jim earned a BS in mechanical engineering and started his professional career at AiResearch, serving as a performance analyst and project engineer. He later worked at Learjet as a flight support engineer and at Hughes Aircraft as a test engineer. He returned to AiResearch, now part of Honeywell, and managed an engineering group before retiring.

Jim was raised in Arizona and lives in Flagstaff with his wife Kathy. To supplement his engineering background, he earned a Master of Environmental Planning (land use planning). This led to his appointment to the Flagstaff Planning & Zoning Commission.

Jim loves diversity. He appreciates the power of place in anything from downtown Flagstaff to the backcountry of the Grand Canyon. He has 238 days below the Canyon rim, on backpacks and river trips. Being a photo buff, he has a darkroom in his home. He writes folk songs and volunteers for Flagstaff Friends of Traditional Music.

Jim believes in the power of freedom and equal opportunity, and knows that with freedom comes responsibility. Shunning a set ideology, he seeks out practical solutions.

Councilmember Charlie Odegaard



Charlie Odegaard was elected to a four-year term on the Flagstaff City Council in November 2016. Before being elected to Council, Charlie served for three years on the City Water Commission.

Charlie is a 30-year resident of Flagstaff. He graduated from Flagstaff High School and attended NAU. Charlie is a third generation owner of Odegaard's Sewing Center which was started by his grandparents in 1969.

Charlie is married with several children and grandchildren. He serves on the Council at Shepherd of the Hills Lutheran Church and has served as Past President.

Councilmember Scott Overton



Scott Overton was re-elected to his third, four-year term on the Flagstaff City Council in November 2014. He served as Vice Mayor from 2006 to 2008.

He is a Flagstaff native and graduate of Sinagua High School and Northern Arizona University. His leadership role is based on a solid foundation of experiences as a small business owner and an instructor in the Flagstaff Unified School district teaching career and technical education courses at Flagstaff High School.

Councilmember Overton graduated with a Bachelor of Science degree in Industrial Technology Education in 1996 and a Master of Education degree in Educational Leadership in 2002, currently, he operates a small construction company, SR Overton Construction. He has an interest in providing a reasonable, common sense, working approach in addressing issues and concerns facing the citizens of Flagstaff.

He will continue to utilize his personal ethics and professionalism to serve the City of Flagstaff to the best of his ability.

Councilmember Eva Putzova



Councilmember Eva Putzova was elected to the Flagstaff City Council in November 2014 to a four-year term. As a council representative, she served on the Board of Directors of the Flagstaff Arts Council and on the Audit Committee from 2015 through 2016. She is a current board member of the Economic Collaborative of Northern Arizona and the Northern Arizona Intergovernmental Public Transportation Authority. Her policy interests include social, economic, and environmental justice issues. In 2016, she led a successful local citizen initiative, raising Flagstaff's minimum wage to \$15 by 2021, implementing one fair wage

by 2026, and establishing local labor standards enforcement.

Prior to her election to the City Council, Eva was an active board member of Friends of Flagstaff's Future—a multi-issue organization that advocates for a socially and environmentally just Flagstaff. Over the years, she has also contributed to the goals of local commissions and committees, including the Regional Plan Citizen Advisory Committee, Coconino Community College Citizen Review Panel, Citizen Review Commission for Flagstaff Regional Five-Year and Long-Range Transit Plan, and the Greater Flagstaff Economic Council.

Eva was born and raised in Slovakia and made Flagstaff her home in 2000. With an academic background in economics and marketing, she started her professional career in the renewable energy sector at Southwest Windpower and, in 2003, began working in higher education. During her 14-year tenure at Northern Arizona University she held a number of positions, including Director of Strategic Planning and Executive Director for Marketing and Strategic Communications. She was instrumental in designing and implementing CCC2NAU—a collaborative program between NAU and CCC to streamline student pathways from the community college to the university. In addition to earning her master's degree from the University of Economics in Bratislava, Slovakia, Eva completed leadership programs at Harvard University and Cornell University. Since 2007, she has also operated a professional services consulting company, collaborating with public and private sector clients in the area of strategic planning, assessment, marketing management, and external grant evaluation.