



HPC – Flagstaff Hazardous Products Center
SBWP – Small Business Waste Program
6770 E Landfill Rd
Flagstaff, AZ 86004
928.213.2157 | 928.213.2159
flagstaff.az.gov/businesswaste | hpc@flagstaffaz.gov

Flagstaff Hazardous Products Center Small Business Waste Program Overview

HPC Small Business Waste Program Goals

The Small Business Waste Program (SBWP) provides a safe and affordable option for businesses to dispose of Hazardous Waste in accordance with Local, State, and Federal regulations.

Benefits of the SBWP

By providing a local facility for Flagstaff and Coconino County businesses to dispose of their hazardous wastes, the SBWP helps offset the cost of storage and transportation by bulking business hazardous waste and transporting them for disposal in accordance with Local, State, and Federal regulations.

Can my business participate in the SBWP?

Businesses located in the City of Flagstaff or Coconino County; qualifying as a Very Small Quantity Generator (VSQG), can utilize the SBWP for their disposal needs, so long as the waste being disposed can be accepted at the HPC.

How can I tell if my business is a Very Small Quantity Generator?

According to federal regulations¹, a VSQG is a generator (business owner) that meets the following criteria:

- 1) Generates 1 kg (2.2 lbs.) or less of acute hazardous waste² in a calendar month.
- 2) Generates 100 kg (220 lbs.) or less of non-acute hazardous waste in a calendar month.
- 3) Accumulates no more than 1000 kg (2200 lbs.) of non-acute hazardous waste at any given time.

¹ EPA 40 CFR 262.14

² EPA waste codes beginning with “P” and the following “F” codes: F020–F023, F026, and F027

What do businesses need to do in order to participate?

- 1) Call the Flagstaff Hazardous Products Center at (928) 213-2159, or send an email to hpc@flagstaffaz.gov to see if your business is eligible for the SBWP.
- 2) Fill out the [Generator Certification Electronic Form](#), located online, and submit.
- 3) After your Generator Certification Form has been reviewed, the SBWP will contact your business to schedule an appointment and ask for an inventory of your hazardous waste with all Safety Data Sheet's (SDS's) included.
- 4) On the day of your appointment, safely and securely transport waste(s) to the HPC with proper labeling and containment.
- 5) At the HPC, you will be asked to sign a waste inventory form, stating that you or your driver delivered the hazardous waste to our facility. HPC staff will then off-load, weigh, and segregate all waste delivered.

What are the costs associated with SBWP waste disposal?

An annual registration fee of \$50, covers the cost of administrative fees and provides educational opportunities about hazardous waste to the City of Flagstaff, Coconino County, and your business.

Specific waste disposal costs vary by waste type and are based on the City of Flagstaff's cost to dispose of the specific materials¹. Waste may be subject to handling or evaluation fee.

What is the procedure for packaging and transporting hazardous waste to the HPC?

Use original containers and labels whenever possible to decrease the risks of spills and exposure. If the container is compromised in any way, use a secondary container to contain the spill. In addition, bring a copy of any SDS's that pertain to your particular waste. This will cut down the amount of time needed to investigate your hazardous materials.

As the waste generator, it is the responsibility of the VSQG to follow all applicable regulations regarding identification and transportation of waste to ensure safe and secure delivery of properly labeled and inventoried waste as required by the U.S. Department of Transportation. The City of Flagstaff shall not be responsible for any costs and/or liability associated with the VSQG's failure to comply with these requirements or applicable federal laws.

What happens after I drop off my hazardous waste at the HPC?

HPC staff will weigh all your waste and begin to segregate according to our own waste disposal profiles. After your waste has been inventoried, stored, and labeled according to local, state and federal regulations, an invoice will be generated that is sent to Flagstaff City Hall.

How do I pay for my hazardous waste disposal?

The City of Flagstaff sends billing statements and SBWP invoices through the mail to your business at the beginning of each month. These billing statements can be paid for at Flagstaff City Hall with Cash, Check, Card or Money Order.

Please bring this billing statement and your SBWP invoice with you for payment processing. DO NOT send payments to the Flagstaff Hazardous Products Center.

Additional Information

- **Flagstaff Hazardous Products Center**

flagstaff.az.gov/businesswaste | hpc@flagstaffaz.gov | (928) 213-2159

- **US Environmental Protection Agency**

<https://www.epa.gov/hwgenerators/categories-hazardous-waste-generators>

<https://www.epa.gov/hw/defining-hazardous-waste-listed-characteristic-and-mixed-radiological-wastes>

- **Arizona Department of Environmental Quality**

<http://www.azdeq.gov/programs/waste-programs/hazardous-waste-management>

- **Cinder Lake Landfill**

<http://www.flagstaff.az.gov/941/Cinder-Lake-Landfill> | (928) 213-2125

What types of wastes are accepted at the HPC?

The SBWP accepts many types of consumer based hazardous waste, which include:

- Automotive Fluids
- Corrosives
- Flammable Liquids
- Electronics
- Televisions
- Industrial Waste (with SDS's included)
- Paint Related Materials
- Latex and Oil Based Paints
- Toxics (Liquid and Solid)
- Universal Waste (not included in VSQG limits)
- Mercury and Mercury Containing Articles
- Smoke Detectors
- Oxidizers
- Small Propane and Butane Canisters
- Household Refrigerant Cans

For a more detailed list of waste accepted, please see our SBWP Estimated Fee Schedule.

What types of wastes are NOT accepted at the HPC?

- Ammunition
- Asbestos Material¹
- Biohazardous Waste
- Large Propane Tanks
- Explosives
- Flares
- Microwaves
- General Trash and Recyclables
- Mixed Waste
- Prescription Drugs
- Radioactive Materials (with the exception of Smoke Detectors)
- Sharps and Medical Waste
- Tires
- Containers larger than 5-gallons²
- Business Refrigerant

For more information on what the HPC can accept and alternative disposal methods, please email or call the HPC.

¹ See Asbestos Disposal Methods at flagstaff.az.gov/929/Asbestos-Disposal

² Exceptions must be approved by the Environmental Program Specialist at (928) 213-2157

SBWP Estimated Fee Schedule – Subject to Review (01/01/2022)

Waste Type	Waste Description (examples)	Cost/Unit
Aerosols	Spray Paints/Insect Killer	\$0.67 each
Antifreeze	Used Antifreeze	\$0.57 per gallon
Ballasts	PCB and Non-PCB Ballasts	\$1.48 per pound – PCB \$0.50 per pound – Non-PCB
Batteries - Lead Acid/Auto/UPS	Sealed Lead Acid Batteries/Automotive/UPS	Free
Batteries - Alkaline/Lithium	AA/AAA/C/D/Lantern/Button/Ni-Cd/Ni-MH/Li	\$0.75 per pound – Alkaline \$3.50 per pound – Lithium
Corrosives	Solid and Liquid Corrosives (Acids and Bases)	\$5.94 per pound
E-Waste & Televisions	Televisions: CRT/Flat-Screen/CRT Monitors E-Waste: Computers/Printers/Laptops/Electronics	\$0.55 per pound – TV's \$0.15 per pound – E-Waste
Expanded Lithium Batteries	Damage, defective, and recalled lithium batteries	\$5.31 per pound
Flammable Liquids	Diesel/Gasoline/Kerosene/Oil-Based Stains/Thinners	\$1.61 per gallon
Fluorescent Tubes	Unbroken: Linear Fluorescent Tubes	\$0.20 per foot (ex. 4' = \$0.80)
CFL/U-Tube/Circular	Unbroken: CFL's/U-Tube/Circular	\$0.50 each
HID/MH/Low-High Na Lamps/UV	Unbroken: HID/Metal Halide/Low-High Pressure Sodium Lamps/UV	\$1.38 each \$3.52 each – UV Lamps
Latex-based Paints	100% Acrylic Latex/Formula – cost based on container size	\$1.00 each – 1 quart \$2.00 each – 1 gallon \$5.00 each – 5 gallons
Mercury & Mercury Containing Articles	Elemental Mercury/Thermometers/Thermostats	\$37.50 per pound \$8.13 each – Hg Articles
Non-Regulated Liquids	Soaps/Cleaners/Detergents/Glycol	\$3.18 per gallon
Oil	Used Motor Oil/Gear Oil/Transmission Fluid	\$0.50 per gallon
Oxidizers	Solid and Liquid Oxidizers	\$6.25 per pound
Paint Related Materials	Oil-based paints (dried)/Adhesives/Resins/Tars/Wood Putty/Caulk/	\$0.50 per pound
Photo Chemicals	Liquid Photo Chemicals	\$7.63 per gallon
Toxics	Solid and Liquid Poisons	\$4.77 per pound
Propane & Butane Canister	Small Propane/Butane Camping Canisters	\$2.20 each
Unaccepted Wastes	Ammunition, Road Flares, Fireworks, Medical Waste, Prescription drugs, Industrial or Radioactive Waste	\$25.00 fee
Unknown Waste	Unknown waste, required SDS lookup or unknowns testing	\$10.00 fee
Waste Not Listed	Call the Environmental Program Specialist for approval	Case by Case Basis (CBC)